

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, January 5, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Davis O. Cowles, Selectman Lorraine C. Keller, Administrative Assistant Janice C. Conlin, Executive Secretary Marjorie R. Putnam.

Absent: Selectman Thomas W. McAuliffe.

State Representative Marie Parente was scheduled to meet with the Board tonight but had to cancel due to the Legislature remaining in session all evening.

MINUTES APPROVED

Selectmen's Minutes of December 8, 1987 were approved.

APPOINTMENT

Nancy E. Rogers, Board of Health Agent, was appointed as Community Hazardous Waste Coordinator.

AGREEMENTS

Chairman Cowles signed new Joint Representation Agreement re: Massachusetts Turnpike case (to include the Towns of Westborough and Wayland).

OTHER BUSINESS TRANSACTED

Board noted 1/2/88 letter of resignation received from Maria S. Cutts from the Public Works Study Committee, effective immediately.

TREASURY WARRANTS SIGNED BY SELECTMEN

G281	\$ 16,958.59	12/31/87
G283	65,823.19	12/31/87
G285	138,543.88	12/29/87
P287	9,242.36	12/29/87
P289	31,285.52	12/29/87
TOTAL	\$261,853.54	

G291	\$ 29,323.33	01/08/88
G293	38,663.43	01/05/88
P295	109,419.87	01/05/88
P297	9,944.80	01/05/88
P299	25,862.03	01/05/88
TOTAL	\$213,213.46	

7:40 p.m. VOTED: to adjourn the meeting.

Marjorie R. Putnam
Marjorie R. Putnam, Executive Secretary

(Approved 8/16/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, January 19, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Davis O. Cowles, Selectman Lorraine C. Keller, Administrative Assistant Janice C. Conlin, Executive Secretary Marjorie R. Putnam.

Absent: Selectman Thomas W. McAuliffe.

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SCHEDULE MEETINGS

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7:45 p.m. Gary M. McCarthy had requested to meet with the Board regarding his proposal to operate a limousine service from 14 Pleasant Street, Fayville. Mr. McCarthy did not appear at tonight's meeting. In a telephone call placed to him, it was learned that he had forgotten tonight's appointment and went to Boston on business. He will schedule another meeting.

RESIGNATIONS

Wayne Gates resigned from The Open Space Preservation Commission effective January 5, 1988.

APPOINTMENTS

The Open Space Preservation Commission. Elaine W. Beals, 2 Chestnut Hill Road, was appointed by a 2 to 0 vote to replace Wayne Gates. Mrs. Beals' term will expire in May 1991. (Motion was made by Selectman Keller, seconded by Chairman Cowles.)

Historical Commission. Eleanor J. Hamel, 224 Boston Road, was appointed by a 2 to 0 vote, her term to expire in May 1990. (Motion was made by Selectman Keller, seconded by Chairman Cowles.)

Southborough Cultural Arts Council. Elizabeth A. Meyer, 18 High Street, and Diane Z. Kizner, 26 Pinecone Lane, were reappointed, their terms to expire January 21, 1990. (Motion was made by Selectman Keller, seconded by Chairman Cowles.)

PERMITS

Selectmen signed Permit to Open 57 Central Street requested by Commonwealth Gas Company for emergency repairs completed on 11/27/87.

GRANTS

January 5, 1988 letter from Executive Office of Communities & Development informed the Town that its proposal for an Incentive Aid Grant has been selected for funding in the amount of \$3,000. Purpose: Communications Training for Town Employees with the towns of Northborough and Westborough.

HISTORY OF TOWN OF SOUTHBOROUGH

Dec. 4, 1987 letter from P. Brent Trottier, Chairman of Southborough Historical Commission, to Priscilla Ritter, set January 14, 1988 for the delivery of completed manuscript, plus all records, notes, copies, tape recordings and artifacts associated with the history.

<u>TREASURY WARRANTS SIGNED BY SELECTMEN</u>		
G301	\$102,885.39	01/15/88
G303	12,827.69	01/12/88
P305	26,046.24	01/12/88
P307	10,002.58	01/12/88
G309	50.70	01/15/88
 TOTAL	 \$151,812.60	
 G311	 \$ 25,979.52	 01/22/88
G313	200.00	01/22/88
G315	3,096.93	01/22/88
G317	46,077.84	01/22/88
G319	38,241.02	01/19/88
G321	2,666.43	01/22/88
P323	31,305.87	01/19/88
P325	9,439.31	01/19/88
P327	108,605.63	01/19/88
 TOTAL	 \$265,612.55	

7:50 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam
Marjorie R. Putnam, Executive Secretary

(Approved 8/16/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, January 26, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Davis O. Cowles, Selectman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Administrative Assistant Janice C. Conlin, Executive Secretary Marjorie R. Putnam.

APPOINTMENTS

Special Police Officer. Board unanimously VOTED to appoint Craig Hillier c/o Northborough Police Department, Northborough, MA 01532, as a SPECIAL POLICE OFFICER, his term to expire in May 1988. (Motion was made by Selectman McAuliffe, seconded by Selectman Keller.)

PERMITS

Building Permit Fees. Board unanimously VOTED to increase Building Permit Fees from \$7.00 per thousand to \$7.50 per thousand, effective February 1, 1988, as per recommendation of Building Inspector Robert W. Garfield dated January 26, 1988. (Motion was made by Selectman McAuliffe, seconded by Selectman Keller.)

NYNEX. Board unanimously VOTED to rescind its vote of November 10, 1987 as follows:

to allow NYNEX Business Information Systems Company/Digital Equipment Corporation to attach a fiber optic and/or copper communications cable to existing poles owned by New England Telephone and Telegraph Company ("NET") and/or Massachusetts Electric and/or install a fiber optic and/or copper communications cable within existing underground conduit facilities owned by NET located in the following public way or ways:

Williams Street, Jericho Hill Road, Northborough Road, Main Street, Deerfoot Road, Flagg Road, Washington St. (into Westborough), Route 9, Washington Street (from Framingham Line to Flagg Road).

and insert in its place the following MOTION:

to allow NYNEX Business Information Systems Company/Digital Equipment Corporation to attach a fiber optic and/or copper communications cable to existing poles owned by New England Telephone and Telegraph Company ("NET") and/or Massachusetts Electric and/or install a fiber optic and/or copper communications cable within existing underground conduit facilities owned by NET located in the following public way or ways:

Williams Street
(Where it intersects with Jericho Hill Road at the town line)
Jericho Hill Road
Northborough Road
Main Street
Deerfoot Road
Flagg Road
Washington Street (into Westborough)
Route 9
(from Framingham Line to Flagg Road)

Motion was made by Selectman McAuliffe, seconded by Selectman Keller and passed by a unanimous VOTE.

It was noted that the difference between the two votes was the addition of the words "Where it intersects with Jericho Hill Road at the town line" after the words "Williams Street", and the deletion of the words "Washington Street" after the words "Route 9".

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SCHEDULED MEETINGS

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7:30 p.m. to 7:55 p.m. Board met with State Representative Marie J. Parente. Representative Parente introduced herself to the Board, giving some data on her background, and explained that she will be Southborough's Representative on January 1, 1989 due to the recent redistricting. Representative Parente offered her help regarding the concerns of the Town of Southborough such as affordable housing, etc. Board discussed other concerns such as the 9/90 Project in Framingham on the Southborough line, solid waste, etc.

8:00 p.m. to 8:10 p.m. Board heard complaint of Ed Bartlett of 26 Walnut Drive regarding neighbor Ahmed White of 33 Walnut Drive. Mr. Bartlett expressed his concern regarding an abandoned vehicle on Mr. White's front lawn which has been there for three years. Mr. White has continuously promised Mr. Bartlett that he will remove said vehicle. Mr. White was not present but Mrs. White stated that they have tried to get the vehicle removed and will again try to have it removed as soon as possible.

Mr. Bartlett also complained of the amount of junk around said vehicle and would appreciate it if the Whites would make an effort to make a general cleanup of their property.

Selectmen asked that Police Chief Colleary and Building Inspector Garfield make sure that the vehicle is removed before the end of this week. If the vehicle is not removed, a complaint should be filed in court.

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OTHER BUSINESS TRANSACTED

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Board noted 1/14/88 letter from Executive Office of Communities & Development to Frank R. Aspinwall, Chairperson, Southborough Housing Authority, awarding Southborough Housing Authority a \$2,470,000 grant to acquire 26 Chapter 705 units of housing for families.

Board noted **Turnpike** Improvement News No. 5 regarding a Public Meeting set to review Impact Studies to be held on February 3, 1988 at 6:30 p.m. in the Margaret Neary School Cafeteria, Parkerville Road, Southborough.

TREASURY WARRANTS SIGNED BY SELECTMEN		
G329	20,173.23	01-29-88
G331	54,985.32	01-29-88
G333	14,037.95	01-26-88
P335	30,326.64	01-26-88
P337	8,919.53	01-26-88
G339	735.50	01-29-88

TOTAL \$129,178.17

8:25 p.m. VOTED: unanimously to adjourn the meeting.

Marjorie R. Putnam
Marjorie R. Putnam, Executive Secretary

(Approved 2/9/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, February 2, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Davis O. Cowles, Selectman Thomas W. McAuliffe, Administrative Assistant Janice C. Conlin, Executive Secretary Marjorie R. Putnam.

Absent: Selectman Lorraine C. Keller

APPOINTMENTS

Chairman Cowles made a MOTION to create an hoc committee to be known as the LOOP GROUP. The following members will be:

Sherman H. Ball, 42 Woodland Road
Noreen M. Elliott, 55 Woodland Road
* Robert C. Blumenson, 69 Break Neck Hill Road
James F. Gorss, 55 Woodland Road
Michael Kilian, 35 Woodland Road.

Their terms will expire in May 1988.

The purpose of this committee is to investigate and give recommendations to the Conservation Commission regarding a use or useages for Davco Farm. It is the Conservation Commission which will make the final determination as to the Farm.

Motion was seconded by Selectman Thomas W. McAuliffe.

VOTE: 2 to 0.

Sherman Ball was present at the meeting.

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No meetings were scheduled.

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OTHER BUSINESS TRANSACTED

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Chairman Cowles and Selectman McAuliffe signed the March 8, 1988 Presidential Primary Warrant.

Administrative Assistant Conlin informed the Board that Mr. Ahmed White had the unregistered vehicle moved off his property at 33 Walnut Drive, Fayville.

<u>TREASURY WARRANTS SIGNED BY SELECTMEN</u>		
G329	\$ 20,173.23	01/29/88
G331	54,985.32	01/29/88
G333	14,037.95	01/26/88
P335	30,326.64	01/26/88
P337	8,919.53	01/26/88
G339	735.50	01/29/88
G341	44,964.07	02/05/88
G343	40,838.52	02/02/88
P345	29,624.82	02/02/88
P347	14,068.02	02/02/88
P349	113,037.75	02/02/88
TOTAL	\$371,711.35	

* Mr. Blumenson was not a registered voter at the time of this appointment. Therefore, he was appointed at 2/9/88 Selectmen's Meeting.

7:35 p.m. VOTED: to adjourn the meeting.

Marjorie R. Putnam
Marjorie R. Putnam, Executive Secretary

(Approved 2/9/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, February 9, 1988

8:00 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Davis O. Cowles, Selectman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Administrative Assistant Janice C. Conlin, Executive Secretary Marjorie R. Putnam.

MINUTES APPROVED

Board approved Selectmen's Minutes of January 26, and February 2, 1988. Motion was made by Selectman McAuliffe, seconded by Chairman Cowles. VOTE: 2 to 0 (Selectman Keller was not present at this time.)

APPOINTMENTS

Loop Group Committee (ad hoc). Robert C. Blumenson, 69 Break Neck Hill Road was appointed by a 2 to 0 vote. Motion was made by Selectman McAuliffe, seconded by Chairman Cowles. (Selectman Keller was not present at this time. (Note: Mr. Blumenson had to be appointed again as on February 2 he was not a registered voter.)

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NO MEETINGS WERE SCHEDULED
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OTHER BUSINESS TRANSACTED
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Board noted letter received from Sandra M. Atenasio, President of the Southborough Business Association, thanking the Board for its time, effort, cooperation and consideration regarding the issue of waste refuge disposal.

Board announced that two graduates of Saint Mark's School are on the U. S. Olympic Hockey Team in the Winter Olympics in Calgary: Gregory Brown of Southborough and Scott Young of Clinton. On Saturday, February 13, the first game will be against Austria.

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TREASURY WARRANTS SIGNED BY SELECTMEN

G351	\$ 12,005.53	02/09/88
G353	62,918.73	02/12/88
P355	23,731.49	02/09/88
P357	9,137.00	02/09/88
TOTAL	\$107,792.75	

8:15 p.m. Board unanimously VOTED to adjourn the meeting.

Marjorie R. Putnam
Marjorie R. Putnam, Executive Secretary

(Approved 2/23/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, February 23, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Davis O. Cowles, Selectman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Administrative Assistant Janice C. Conlin, Executive Secretary Marjorie R. Putnam.

MINUTES APPROVED

Selectmen's Minutes of February 9, 1988 were approved by a unanimous vote of the Board.

RESIGNATIONS

Southborough Cultural Arts Council. Ruth M. Kennedy resigned effective February 28, 1988.

APPOINTMENTS

Southborough Scholarship Advisory Committee. Marilyn G. Dillman, 5 Strawberry Hill Road, was appointed by a unanimous vote, her term to expire in May 1988.

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SCHEDULED MEETINGS
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7:30 TO 7:36 p.m. Police Officer Jane T. Moran was presented a commendation by the Board of Selectmen in recognition of her outstanding performance in connection with the investigation she supervised and personally conducted since February 1987 and resulting in the successful conclusion of a serious case of abuse.

7:45 p.m. Liquor Violation Hearing of Kenneth E. DePaul dba Heritage House, 106 Southville Road. Police Department report stated that this restaurant was still open at 2:45 a.m. and that individuals were being served drinks on Friday, January 29, 1988, in violation of Chapter 138 M.G.L. Mrs. Conlin informed the Board that she had received a telephone call this afternoon stating the attorney for the Neimis (the people running the restaurant) could not attend this hearing as he had to go out of town on an emergency. Mrs. Conlin requested that the Neimis still attend the hearing and explain that to the Board.

Since no one appeared for Mr. DePaul or the Neimis, a MOTION was made by Selectman McAuliffe, seconded by Selectman Keller, and unanimously VOTED to continue this hearing for a period of one week.

Regarding 8:00 p.m. meeting on **Police Union Grievance**, Chairman Cowles announced that the Police Union voted to postpone grievance hearing until next week.

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OTHER BUSINESS TRANSACTED

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2/10 letter from Executive Office of Environmental Affairs to Board of Health Agent Nancy Rogers informing the Town that its application for matching grants funds for a household hazardous waste collection for the towns of Northboro and Southboro has been placed on a waiting list. Mrs. Conlin explained that since the Town of Southborough has received monies before, their criteria was to give first to those towns who haven't received any funds. That is why Southborough has been placed on a waiting list.

2/18 letter from Marlborough Acting Chief of Police Joseph M. Barry thanking Sergeant Cain and Officer Hagen for their assistance at an accident on Route 495 on February 15, 1988.

TREASURY WARRANTS SIGNED BY SELECTMEN

P361	\$ 29,214.01	02-16-88
P363	9,573.44	02-16-88
P365	110,315.19	02-16-88
G367	2,186.42	02-19-88
G369	38,452.00	02-16-88
G371	13,728.63	02-19-88

TOTAL **\$203,469.69**

G373	\$ 39,681.38	02-26-88
G375	4,440.51	02-26-88
P377	10,940.06	02-23-88
P379	34,662.59	02-23-88
G381	52,935.88	02-26-88
G383	15,616.77	02-23-88

TOTAL **\$158,277.19**

7:50 p.m. VOTED: to adjourn the meeting.

Marjorie R. Putnam
Marjorie R. Putnam, Executive Secretary

(Approved 8/16/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, March 1, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Davis O. Cowles, Selectman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Administrative Assistant Janice C. Conlin, Executive Secretary Marjorie R. Putnam.

ANNUAL TOWN MEETING

Annual Town Meeting Warrant for 1988 was signed by the Board of Selectmen.

APPOINTMENTS

Inspector of Animals. Sereno W. Johnson, 120 Northboro Road, was nominated for the year ending March 31, 1989. (Motion was made by Selectman McAuliffe, seconded by Chairman Cowles. Vote: 2 to 0. Selectman Keller was not present at this vote.)

Constables (for the purpose of serving civil process). Philip A. Robinson, 23 Bantry Road, P. O. Box 1303, Framingham; and Ronald W. Gustafson, Sr., 237 Berlin Road, Marlborough, were reappointed by a 2 to 0 vote. Their terms will expire March 10, 1989. (Motion was made by Selectman McAuliffe, seconded by Chairman Cowles. Selectman Keller was not present at this vote.)

Loop Group Committee (ad hoc). Dennis H. Gompf, 71 Break Neck Hill Road, was appointed by a 2 to 0 vote. His term will expire in May 1988. (Motion was made by Selectman McAuliffe, seconded by Chairman Cowles. Selectman Keller was not present at this vote.)

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SCHEDULED MEETINGS

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7:45 p.m. to 8:25 p.m. Donny Berryman, representing the League of Women Voters, discussed her ATM 1988 Article 25 asking the Town to vote for the sum of \$50,000 for the purpose of hiring a professional planner and/or engineer. She wanted feedback from the Selectmen as the League feels that a planner is needed for the whole town, not just for the Planning Board. Selectman McAuliffe suggested that she meet with the Planning Board who have a budget line item for \$30,000 for a planner. Perhaps there could be a compromise and Article 25 could be amended.

===== OTHER BUSINESS TRANSACTED =====

2/23/88 letter from Amy S. Anthony, Secretary, Exec. Office of Communities & Development, informing the town that it has been selected to receive a **Strategic Planning Mini Grant** in the amount of \$5,000.

2/24/88 letter from State Representative Marie J. Parente stating she has been reassigned again to serve Milford, Upton, Hopedale and one precinct of Grafton.

Selectman McAuliffe discussed the proposal of the State to take over the County Jails. He then made a MOTION to ask the outgoing legislators, Representative Robert Durand and Senator John Houston, and the incoming legislators, Representative Barbara Gardner and Senator Edward Burke, to a meeting with the Selectmen on March 15 at 8 p.m. to discuss this subject and bring us up to date.

TREASURY WARRANTS SIGNED BY SELECTMEN		
G385	\$ 18,289.33	03/04/88
G387	38,127.05	03/01/88
P389	109,776.52	03/01/88
P391	8,814.42	03/01/88
P393	27,599.76	03/01/88
G395	63,350.52	03/04/88
TOTAL	\$265,957.60	

8:40 p.m. VOTED: to adjourn the meeting.

Marjorie R. Putnam
Marjorie R. Putnam, Executive Secretary

(Approved 8/16/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, March 15, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Davis O. Cowles, Selectman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Administrative Assistant Janice C. Conlin, Executive Secretary Marjorie R. Putnam.

APPOINTMENT MADE

Motion was made by Selectman McAuliffe, seconded by Selectman Keller, and unanimously VOTED to reappoint John W. Boland, Jr., 12 Richards Road, as the town's representative to the CENTRAL MASSACHUSETTS RESOURCE RECOVERY COMMITTEE, his term to expire March 15, 1989.

LICENSE ISSUED

Motion was made by Selectman McAuliffe, seconded by Selectman Keller, and unanimously VOTED to grant a one-day Class II Used Car Dealer's License to Hertz Corp. to sell used Hertz Rental Cars to credit union members only at 304 Turnpike Road on premises of Mass. CUNA Credit Union Association. Date: Saturday, May 7, 1988. Hours: from 9:00 a.m. to 3:00 p.m. License to expire at 3:01 p.m. on May 7, 1988.

SPECIAL TOWN MEETING

Motion was made by Selectman McAuliffe, seconded by Selectman Keller, and unanimously VOTED to call a Special Town Meeting for Tuesday, April 11, 1988 at 7:30 p.m. at Albert S. Woodward Memorial School, Cordaville Road. Administrative Assistant Conlin explained that there are seven Warrant Articles - 6 on zoning and one which is a resolution to the Mass. General Court to enact legislation which would allow land tax. The Special Town Meeting Warrant was reviewed by Town Counsel Frederick Busconi. Selectmen signed the Warrant.

GRANT

Mass. Community Development Action Grant (CDAG). Amount to be applied for: \$475,000. Re: Albro/Southborough Limited Partnership affordable housing project on Parkerville Road. Water Department needs a loop completed from Route 9 to the Albro project which would reinforce that whole end of town. The Water Department now depends on the tank on the south side to support the south end of town. This would link it up with the tank on Tara Road so that there would be a reinforcement for both tanks. It would provide the pipe to loop back and

also rehab the tank on the south side of town. It would improve the flow for fire protection. The tank needs to be repainted and other structural work done on it. The town is only eligible for \$500,000.

Selectman Keller made a MOTION, seconded by Selectman McAuliffe, that the Board sign this CDA Grant. VOTE: unanimous.

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SCHEDULED MEETINGS

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7:45 p.m. to 7:50 p.m. Sue Dumont, representing the Southborough Garden Club, informed the Selectmen that 1,000 daffodil bulbs have been planted around the town. This will be an on-going project. They hope in the future to raise money through people buying bulbs from the Garden Club so that they can plant more bulbs around town. These have been planted at both fire stations, the police station, Community House, Transfer Station - hope to have the whole banking yellow - and the main post office. Other places will have plantings such as the Fayville Post Office, etc.

8:00 p.m. Senator Edward Burke telephoned to inform the Board that he could not make tonight's meeting due to the legislature still being in session. He planned to discuss the State's proposal to take over the county jails.

8:00 p.m. to 9:15 p.m. Discussion with Jim French of the MDC Forestry Division and Mike Mislim representing Commissioner Geary's office regarding the tree cutting along the channel through Southborough. Mr. French stated that it is the MDC's duty to operate the watersheds and protect the groundwater of the Commonwealth. The reservoirs in Southborough are being maintained and have to be ready to go on line if needed. MDC in the past did not maintain their forests and were not properly thinned out. The result is overmature forest. They put out to bid the cutting of the trees on Northborough Road which were white pine and low quality. Charles Johnson presented a petition with 51 signatures asking that action be taken to stop MDC from further cutting down of the pine trees along the MDC channel on Northboro Road and other areas. MDC will do better about notifying abutters re future tree cutting.

9:20 p.m. to 10:05 Virginia Welles, Coordinator of MetroWest Planning Office, and Charles Gaffney discussed MetroWest funding via ATM 1988 Article 30. The sum of \$5,000 is requested for Southborough's share. Selectmen stated that they cannot support a \$5,000 article due to the constrictions of Proposition 2 1/2.

Sel. Mtg. 3/15/88 - Page 3

<u>TREASURY WARRANTS SIGNED BY SELECTMEN</u>		
P397	\$ 25,365.25	03/08/88
P399	9,692.53	03/08/88
G401	56,403.97	03/08/88
G403	29,868.89	03/11/88
TOTAL	\$121,330.64	
G405	\$ 4,873.09	03/18/88
P407	112,307.27	03/15/88
P409	9,020.12	03/15/88
P411	33,910.14	03/15/88
G413	1,924.44	03/18/88
G415	39,623.28	03/15/88
G417	342,933.48	03/18/88
G419	63,191.25	03/18/88
TOTAL	\$607,783.07	

10:06 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam
Marjorie R. Putnam, Executive Secretary

(Approved 8/16/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, March 22, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Davis O. Cowles, Selectman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Administrative Assistant Janice C. Conlin, Executive Secretary Marjorie R. Putnam.

APPOINTMENTS

Registrar of Voters. Charles A. Keller, Jr., 87 Turnpike Road, was appointed by a 2 to 0 vote, his term to expire 4/1/91. (Selectman Keller did not participate nor vote on this appointment.)

Public Weighers. Michael Emond and Michael Chase were appointed as Public Weighers for Almac Moving & Storage Company, 35 Turnpike Road, Fayville, MA, by a unanimous vote, their terms to expire 3/22/89.

AGREEMENTS

Selectmen signed "Assumption and Release Agreement" between Allied Corporation, Wheelabrator Technologies Inc. and the Town (re: waste supply contract).

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SCHEDULED MEETINGS

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7:45 p.m. to 7:55 p.m. The 1987 Annual Report of the Town of Southborough was dedicated to Louis J. Bartolini. The Board presented the first book to Mr. Bartolini and commended him for his many years of dedicated service to the Town. Kathy Bartolini was also present.

7:55 p.m. to 8:05 p.m. Liquor Violation Public Hearing - Kenneth E. DePaul dba Heritage House, 106 Southville Road (continued from 2/23/88). Present for Mr. DePaul: Attorney Norman Clement. Present for the Town: Town Counsel Frederick Busconi, Police Chief William J. Colleary and Officer Thomas Boland.

Mr. Clement stated that as soon as he received notice of the violation, he contacted his client, Mr. DePaul. He contacted the Manager of the restaurant, Mr. Neimi, and notified him that violations such as this would not be tolerated. The restaurant was closed down partially for this reason and partially because of nonpayment of rents. The Neimis had been operating Heritage House but have now been evicted. The place has been vacant for about three weeks to a month. The owner is looking for

another renter or someone to purchase the property. Selectmen advised Attorney Clement that the new person would have to apply for a new liquor license. Town Counsel Busconi stated that this hearing should proceed, witnesses should be sworn in, and Police report read into the record.

Witnesses were then sworn in: Police Officer Thomas Boland and Police Chief William J. Colleary.

Officer Boland read into the record Police Report of January 29, 1988 incident. This was admitted and marked "Exhibit A" by Town Counsel Busconi. Officer Boland stated that Mr. Neimi told him that he was the owner of the restaurant, not of the building. Mr. Clement stated that Mr. Neimi was the lessee of the restaurant. Town Counsel stated that the liquor license is in the name of Kenneth E. DePaul but this is not the issue at this time.

MOTION was made by Selectman McAuliffe, seconded by Selectman Keller, and unanimously VOTED that the Board take this matter under advisement at this time.

8:05 p.m. to 8:20 p.m. Site Plan Hearing on the application of Spaulding & Co., Inc., for Ford Motor Company, proposing to construct a single story addition of approximately 7,000 s.f. on existing building located at 352 Turnpike Road (Map 25, Lot 3). Presentation was made by William W. Jackson of Spaulding & Co. acting as Ford Motor Company's representative in this area. This will be the company's regional headquarters. All site plan boards approved. S E A Consultants report of approval was read into the record. Certified mail receipts were in order proving that all abutters had been notified of this hearing. Ford purchased this property from Charter Development several months ago.

MOTION was made by Selectman McAuliffe, seconded by Selectman Keller, and unanimously VOTED to approve as submitted proposal to construct a single-story addition of approximately 7,000 s.f. on the existing building on property located at 352 Turnpike Road. Site Plan approval is subject to all requirements and agreements made verbally at this Site Plan Hearing and on record. This approval specifically includes the conditions as set forth in Planning Board's letter dated March 22, 1988.

8:20 pm. to 8:28 p.m. Timothy Higgins and Fred Douglas requested permission for the Little League to build a 10' x 20' storage shed at Mooney Field to store equipment. Recreation Commission approves. Doug Curtiss who maintains this field looked at the proposed plan and could foresee no problem with mowing around the shed. The League will build the shed at no cost to the town. They request the town to pay the water and electric bills. Mrs. Conlin estimated that this amount would be approximately

Sel. Mtg. 3/22/88 - Page 3

\$50 per month. It is a 10 week season and they occupy the field an hour a day. The League will make sure shed is well locked. MOTION was made by Selectman McAuliffe, seconded by Selectman Keller, and unanimously VOTED to approve the plan as submitted.

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OTHER BUSINESS TRANSACTED

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3/18 letter from L'Abri Fellowship enclosing a check for \$400 as a gift to the Town.

3/22 letter from Highway Superintendent John Boland regarding condition of deck of bridge on Bridge Street (over the Sudbury River). Mr. Boland temporarily closed the street to all traffic due to a hole in the deck of the bridge and the appearance of significant deterioration of the structure. ACTION: follow through with Mr. Boland's request. Mrs. Conlin is to call the Department of Public Works and ask them to assist by inspecting, rating, repairing and/or replacing this structure.

Selectman Keller reported very large pot holes in front of the Fayville Post Office and Bill's Package Store on Turnpike Road. ACTION: Mrs. Conlin is to call the Department of Public Works in Worcester and tell them of the extreme emergency nature of this situation.

TREASURY WARRANTS SIGNED BY SELECTMEN

P241	\$ 25,521.09	03-22-88
P423	8,776.39	03-22-88
G425	12,214.88	03-25-88
G427	12,271.44	03-22-88

TOTAL \$ 58,783.80

8:30 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam
Marjorie R. Putnam, Executive Secretary

(Approved 8/16/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, March 29, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Davis O. Cowles, Selectman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Administrative Assistant Janice C. Conlin, Executive Secretary Marjorie R. Putnam.

RESIGNATION

James A. McCaw resigned from the Southborough Housing Authority effective April 1, 1988.

PROPOSED ANNUAL TOWN MEETING DATES

Selectmen proposed Tuesday, April 12, Thursday, April 14, and Tuesday, April 19, as the dates the Annual Town Meeting will be continued if necessary.

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SCHEDULED MEETINGS
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7:30 p.m. - 7:33 p.m. Selectmen proclaimed the Month of April as Cancer Control Month. Eva Nicholas, President of the local chapter was present.

7:50 p.m. - 8:00 p.m. Discussion was held regarding an Employee Assistance Program (EAP) for the employees of the Town of Southborough. A committee studying this program explained the general purpose, guidelines and procedures. Members present were: Jennifer Bishop (Assistant Treasurer/Deputy Collector), Nancy Rogers (Board of Health Agent) and Ellen Piontek (Co-Youth Director for the Youth Commission).

Selectman McAuliffe made a MOTION, seconded by Selectman Keller, and unanimously VOTED: to endorse the Employee Assistance Program as presented. All department heads will be made aware of EAP and will be asked to send their comments.

8:00 p.m. - 8:12 p.m. Elaine Beals, Chairman of the Open Space Commission, informed the Selectmen of an aquifer study to be conducted. Seven towns have already signed up with MetroWest. The study will be conducted by the DEQE with a Planner. This will be funded by the State. It will cost the town nothing. It will be a \$20,000-\$30,000 study. The end result to the Town of Southborough will be the interrelationship of all the towns

in the watershed area. We are now contracted with the MDC until 1991. There is nothing to keep the MDC from saying that it can no longer supply water to the noncritical areas. It is already supplying 20 million gallons of water beyond the capacity of what Quabbin is designed to do. A letter showing interest is needed by April 1 from the Selectmen, the Planning Board and the Water Commissioners. Selectman McAuliffe expressed concern that the Board has received no written information on this study but is expected to give their support by April 1. Mrs. Conlin explained that Virginia Welles of the MetroWest Planning Office had called her to say that this was discussed two weeks ago at a MetroWest meeting. Mrs. Conlin will check with Planning Board Chairman Charles Gaffney to see if he attended that meeting and had any written material. Selectman McAuliffe made a MOTION, seconded by Selectman Keller, and unanimously VOTED: to send a letter to MetroWest expressing an interest in this study and stating that there can be no cost to the Town of Southborough.

8:15 p.m. (unscheduled) Louis J. Bartolini asked as a member of the Lyons Club for permission to sell raffle tickets in the corridor before and during the 1988 Annual Town Meeting for the Club's scholarship fund. Selectman McAuliffe made a MOTION, seconded by Selectman Keller, and unanimously VOTED: to approve this request **subject to being reviewed by the Town Counsel**. Mr. Bartolini will be informed as to the results of Town Counsel's review.

8:16 p.m. - 8:30 p.m. Short recess.

8:30 p.m. - 9:20 p.m. Representative Barbara Gardner (incoming representative) and Representative Robert Durand (outgoing representative) discussed various concerns of the town of Southborough including 9/90 Crossing Project (Framingham), MDC tree cutting, proposed County jail takeover by the State, and commercial trash siting. Rep. Gardner is on the Energy Committee and the Local Aid Commission.

<u>TREASURY WARRANTS SIGNED BY SELECTMEN</u>		
P429	\$111,862.28	03-29-88
P431	10,614.11	03-29-88
P433	33,612.50	03-29-88
G435	74,310.06	04-01-88
G437	29,523.30	04-01-88
G439	40,517.31	03-29-88
TOTAL	\$300,439.56	

9:20 p.m. VOTED: to adjourn the meeting.

Marjorie R. Putnam
Marjorie R. Putnam, Executive Secretary
(Approved 4/26/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, April 5, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Davis O. Cowles, Selectman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Administrative Assistant Janice C. Conlin, Executive Secretary Marjorie R. Putnam.

APPOINTMENTS

Veterans' Grave Officer. George A. Hubley, 103 Southville Road, was appointed by a unanimous vote, his term to expire 4/1/89.

Police Dispatcher (full time). Jeffrey Mutter, 3 Hilltop Drive, was appointed by a unanimous vote. Starting date will be April 14, 1988. He will start at Level 8, Step 2, \$7.49/hr. (Motion was made by Selectman Keller, seconded by Selectman McAuliffe.)

DOG WARRANT

Chairman Cowles signed Dog Warrant which will enable Animal Control Officer Charles F. Hamel to pick up unlicensed dogs.

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SCHEDULED MEETINGS

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7:30 p.m. Wayne Gates, Chairman of Capital Budget Planning Committee briefly discussed proposed capital items

7:35 p.m. to 7:40 p.m. Sherman Ball handed the Selectmen his resignation from the Loop Group Committee effective 4/5/88. He found it difficult to work with members of the Conservation Commission. Mr. Ball stated that the Loop Group had no cooperation with the Conservation Commission - only opposition.

7:45 p.m. to 7:52 p.m. Discussion on health insurance for town employees. Mrs. Conlin read her April 4 memorandum into the record. Health insurance consultant John Foran recommended that the Selectmen offer Master Health Plus and Fallon Clinic as the carriers for the employee health insurance as of July 1, 1988. This will save the Town approximately \$60,000 in FY 1989. Selectman McAuliffe made a MOTION to accept the recommendation of John Foran and offer the town employees Master Health Plus and Fallon Clinic as the carriers for the employee health insurance as of July 1, 1988. Chairman Cowles seconded the motion. Selectman Keller abstained from voting. VOTE: 2 to 0. Motion carried.

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7:53 p.m. to 8:00 p.m. Board discussed with Highway Superintendent John Boland the large pot hole on Rt. 9 in front of Bill's Package Store. Mr. Boland stated that he continually calls the DPW regarding this matter and still the dangerous hole remains. Selectmen asked Mr. Boland to keep on calling the DPW, both in Worcester and in Arlington and try to resolve this matter.

8:00 p.m. to 8:10 p.m. Elaine Beals, Chairman, Open Space Preservation Commission, discussed Commission's 1988 Special Town Meeting Article 7 re establishment of a land bank and asked the Selectmen's endorsement of the Article. Board stated they are in favor of this article.

TREASURY WARRANTS SIGNED BY SELECTMEN		
P441	\$ 23,643.04	04/05/88
P443	10,455.51	04/05/88
G445	12,137.49	04/05/88
G447	51,922.06	04/08/88
Total	\$ 98,158.10	

8:25 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam
Marjorie R. Putnam, Executive Secretary

(Approved 8/16/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

Monday, April 11, 1988

6:45 p.m. Chairman Pro Tem Thomas W. McAuliffe convened the General Revenue Sharing Budget Hearing at the A. S. Woodward Memorial School, 28 Cordaville Road, Southborough, MA.

Also present were: Selectman Lorraine C. Keller, Administrative Assistant Janice C. Conlin, Executive Secretary Marjorie Putnam. Chairman Davis O. Cowles arrived at 6:50 p.m.

Chairman Pro Tem McAuliffe read the notice of the Public Hearing which appeared as a Legal Advertisement in the April 1, 1988 issue of The Middlesex News. Mr. McAuliffe also read the notice of this Hearing which was filed and posted in the office of the Town Clerk on March 25, 1988 at 1:45 p.m.

Since no written or oral comments were received, Selectman Keller made a Motion, seconded by Chairman Cowles, and unanimously VOTED, that the proposed use of unappropriated General Revenue Sharing Funds, totalling \$1,613.09, be applied toward the Reserve Fund budget.

6:55 p.m. Board unanimously voted to adjourn the General Revenue Sharing Budget Hearing.

Marjorie R. Putnam
Marjorie R. Putnam
Executive Secretary

(Approved 4/26/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

Wednesday, April 13, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Davis O. Cowles, Selectman Lorraine C. Keller, Selectman Thomas W. McAuliffe, and Administrative Assistant Janice C. Conlin.

Absent: Marjorie R. Putnam, Executive Secretary

Purpose of meeting: To place the override question on the May 9 ballot due to the fact that Town Meeting has just concluded.

MOTION was made by Selectman McAuliffe, seconded by Chairman Cowles, and unanimously VOTED to place the following Question on the May 9, 1988 ballot:

"Shall the Town of Southborough be allowed to assess an additional \$223,400.00 in real estate and personal property taxes for the purposes of:

\$26,000 Police Cruisers (Art. 16)
50,000 Backhoe (Highway Dept., Art. 21)
17,000 Pickup Truck (Highway Dept., Art. 22)
10,000 Roof, Southville Fire Station (Art. 29)
71,900 Repairs to schools (Art. 28)
15,000 Roof, Town House (Art. 20)
33,500 Computer hardware and software (Art. 17)

for the fiscal year beginning July first nineteen hundred and eighty-eight?

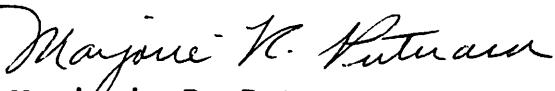
Yes _____ No _____

Summary: A Yes vote will increase the tax rate by \$.50 for Fiscal Year 1989 only.

A Yes vote exempts a total of \$223,400.00 from the tax cap and does not allow the Town to increase its levy limit by that amount for FY 1990. The items listed have been voted and approved by the Annual Town Meeting of 1988 as per the recommendation of the Capital Budget Planning Committee, the Advisory Committee, and the Board of Selectmen."

<u>TREASURY WARRANTS SIGNED BY SELECTMEN</u>		
G449	\$ 17,496.57	04/15/88
G451	38,287.95	04/12/88
P453	113,875.40	04/12/88
P455	9,424.48	04/12/88
P457	24,021.46	04/12/88
G459	1,822.90	04/22/88
G461	39,682.88	04/22/88
P463	24,989.50	04/19/88
P465	8,894.82	04/19/88
G467	12,452.99	04/19/88
G469	9,193.63	04/22/88
G471	4,274.72	04/22/88
G473	99,218.02	04/29/88
G475	26,988.56	04/29/88
P477	9,946.19	04/26/88
P479	116,701.06	04/26/88
P481	31,596.18	04/26/88
G483	41,705.25	04/26/88
TOTAL	\$630,572.56	

7:40 p.m. VOTED: unanimously to adjourn the meeting.



Marjorie R. Putnam
Executive Secretary

(Approved 4/26/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, April 26, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Davis O. Cowles, Selectman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Administrative Assistant Janice C. Conlin, Executive Secretary Marjorie R. Putnam.

MINUTES APPROVED

Board unanimously approved Selectmen's Minutes of 3/29/88, 4/11/88, and 4/13/88.

RESIGNATIONS

Gertrude M. DiBello resigned from the Southborough Cultural Arts Council effective June 1, 1988.

APPOINTMENTS

Assistant Treasurer/Collector. Jennifer A. Bishop, 9 Break Neck Hill Road, was appointed to a one year term by a unanimous vote.

Southborough Cultural Arts Council. Lynda J. Thomas, 130 Deerfoot Road, and Paul L. Bates, 77 Woodland Road, were appointed to two year terms by a unanimous vote.

Special Police Officer (for the Police Station and for paid police details). Jeffrey Mutter, 3 Hilltop Drive, Southborough, was appointed for one year by a unanimous vote.

PERMITS

Road Opening Permits (approved by unanimous vote):

Fay School, Main Street, under sidewalk to install underground cable

Ledgebrook Construction, Inc., 86 Middle Road, connect to town main

New England Telephone:

... Cordaville Rd., east side of Mass Pike bridge, placing tel. conduit.

... Middle Rd. at Pole #51, splicing tel. cable.

Commonwealth Gas Company:

- ... General Henry Knox Road, install new gas service
- ... Emergency repairs completed on the following roads:
 - ... Newton Street (Pole 98/24)
 - ... Newton Street (Number 20)
 - ... Newton Street (Number 24)
 - ... Newton Street (Number 28)
 - ... Walnut Drive (Number 8)

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SCHEDULED MEETINGS

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7:30 p.m. to 7:40 p.m. Northborough Police Chief Kenneth Hutchinson and Southborough Police Chief William Colleary met with the Board to discuss Mutual Aid Agreement with Northborough, Shrewsbury, Westborough, Grafton, Auburn, Boylston, West Boylston and Marlborough they would like the Selectmen to sign. Chief Hutchinson explained the purpose of this Agreement. Under the provisions of the grant, a minimum of five communities (maximum of fifteen) is required - this includes the relationship with the District Attorney's office. There is a training ration, manpower ration, etc.; monies available for overtime, purchasing equipment, training, etc.

Selectman McAuliffe made a MOTION, seconded by Selectman Keller and unanimously VOTED: that the Selectmen approve and sign the Mutual Aid Agreement. Chief Hutchinson will take the signatory page to the other participants and see that Southborough receives a duly signed signatory page when all have signed.

7:45 p.m. to 8:20 p.m. Site Plan Hearing on application of Commonwealth Gas Company, 157 Cordaville Road (Map 28, Lot 20), to construct a 62' x 125' three-story addition to existing building. Present for COM/GAS were: Robert J. Connors and Kim Montella, engineer. Ms. Montella gave the presentation for COM/GAS. Certified Receipts were in order proving that all abutters had been notified of this hearing. Site Plan Board approvals were noted. Planning Board approved the site plan but listed in its letter of April 26, 1988 some additional items it would like added to the site plan. S E A Consultant's review report was read into the record approving the site plan. Present for the town: Planning Board members Charles Gaffney (Chairman) and Donald Morris, Highway Superintendent John W. Boland. There are 354 on site marked parking spaces and the requirement is 234. There will be no new employees. The septic system is adequate. Abutter Paul Foster (65 Mt. Vickery Road) was concerned regarding landscaping between his lot line and COM/GAS. He wanted hemlock to hide the building from his view.

Motion was made by Selectman McAuliffe, seconded by Selectman Keller, and unanimously VOTED to **approve** submitted Site Plan revised 4/26/88 to construct a 62' x 125' three-story addition to existing building. Site Plan approval is subject to representations of the screening requirements and agreements between Commonwealth Gas, their engineers and the abutters who have voiced concerns at this hearing.

8:20 p.m. to 9:05 p.m. Site plan Hearing on application of Richard Williams dba Truck Tops, Inc. to store and sell truck caps at property located at 50 Turnpike Road (39-50). Richard Williams gave the presentation. Certified Receipts were in order. Mr. Williams will use one of the motel units for an office. Storage will be 3 high, 4 across = 12 -- 24 to a rack. He estimates no more than three customers a day. Employees: 1 or 2 more besides himself, will be on the premises. All Site Plan Boards approved except the Planning Board. Planning Board letter dated 4/26/88 stated they needed more information. Mr. Williams plans no additional lighting and no illuminated signs. Proposed hours: sale of truck caps 8 a.m. to 5 p.m. Monday through Saturday. Sale of propane 8 a.m. to 5 p.m. Monday through Saturday and Sunday 12 noon to 5 p.m. Abutter Don Neal of 10 Brook Lane stated his concerns regard the propane tanks. He believes that the propane storage does not comply with the State Fire Marshall's rules and regulations, nor is the propane license at the corner of East Main and Newton Street. He stated that according to a copy of the State's guidelines he had that the fence is not high enough. It is five feet and should be six feet. It requires two entrances and egresses. There is only one. If propane is sold at night, there has to be lighting. There is no lighting planned. Mr. Neal presented the Selectmen with pictures. Mr. Williams stated that there will be a single exit/entrance to his business. He stated other concerns. Selectman Keller questioned the number of businesses on this site. There are three businesses which she believes does not comply with the Zoning Code. Selectman McAuliffe stated they do comply with the Code in that the use of the site is business.

MOTION was made by Selectman McAuliffe, seconded by Chairman Cowles, and voted 2 to 1 to **approve** as submitted site plan allowing Richard Williams dba Truck Tops, Inc. to store and sell truck caps on property located at 50 Turnpike Road (39-50). Permission is also given to Mr. Williams to store and sell propane subject to the review for safety and approval from Deputy Fire Chief John W. Boland. Selectman Keller opposed as she believes that there is more than one operation or type of business on this site not according to the Zoning Code and is she is also concerned about the one entrance/egress to purchase propane.

9:06 p.m. to 9:12 p.m. Conduit Hearing on petition of New England Telephone to lay and maintain underground conduits, etc. under the surface of Southville Road beginning at Point "A", on the

southerly side of Southville Road, place approximately 50 feet of conduit northerly to existing pole #51. Beginning again at Point "B", on the northerly side of Southville Road, place approximately 120 feet of conduit westerly to pole #50. Total trench 170 feet, shown on NET Plan #225768. Dan Herlihy, Outside Plant Supervisor/Right-of-Way Agent, was present representing NET. No abutters appeared for or against petition. Board unanimously VOTED to approve NET's conduit petition.

9:15 p.m. to 9:20 p.m. Equipment Enclosure Location Hearing on petition of New England Telephone re: Cordaville Road requesting to place one terminal and support pad on the easterly side of Cordaville Road at Station #100. Place 30 feet of conduit northerly, from said pad to existing Pole #49. Place 20 feet of conduit southwesterly, from said pad to existing MH #380A&B. Total Trench 50 feet. Dan Herlihy was present representing NET. Board noted April 26 letter from Michael Misslin, Superintendent of Wachusett/Sudbury Section, Metropolitan District Commission, Clinton, MA, stating they are in favor of the petition but asked that NET design and maintain a structure that will blend in with the natural environment. Since no abutters appeared for or against the petition, Selectmen unanimously VOTED to approve this petition subject to the inclusion of the concerns of the MDC as stated in its letter of 4/26/88. Mr. Herlihy agreed and asked that a copy of this letter be sent to him.

9:20 p.m. to 9:30 p.m. Roger W. Heebner, Principal Engineer, Public Improvement Projects, Design & Construction, CONRAIL, met with the board to discuss proposed raising of the bridge carrying Bridge Street over the Boston Line. Plan #48402 dated 4/29/87 plus Specifications for Raising O. H. Bridge 28.02 (Mass. Bridge S-20-14) were filed with the Selectmen. Many abutters were present to express their concerns. Petition presented to the Selectmen on June 14 and signed by Jed and Sally Watters, 17 Wood Street, and 19 others, stated that the petitioners are totally opposed to the closing of the Bridge Street bridge as it would cut off 13 houses from the Town of Southborough. A public hearing will be held at a Selectmen's meeting. Mr. Heebner will work through Highway Superintendent John Boland.

TREASURY WARRANTS SIGNED BY SELECTMEN		
G473	\$ 99,218.02	04/29/88
G475	26,988.56	04/29/88
P477	9,946.19	04/26/88
P479	116,701.06	04/26/88
P481	31,705.25	04/26/88
G483	41,705.25	04/26/88
TOTAL	\$326,155.26	

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OTHER BUSINESS

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Letter from VFW Post 3276 invited the Selectmen to participate in the Annual Memorial Day Parade which will be observed on May 30, 1988. Parade will start at 9 a.m. at Marlborough Savings Bank parking lot.

Invitation from Sudbury Valley Trustees plan to meet with Congressmen Atkins, Early and Markey on Thursday, April 28 at 8 p.m. in the Town Hall in Sudbury Center (at intersection of Route 27 and Concord Road). Selectman McAuliffe will attend.

9:35 p.m. VOTED: to adjourn the meeting.

Marjorie R. Putnam
Marjorie R. Putnam, Secretary

(Approved by Selectmen 9/6/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, May 3, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Davis O. Cowles, Selectman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Administrative Assistant Janice C. Conlin, Executive Secretary Marjorie R. Putnam.

APPOINTMENTS

Southborough Cultural Art Council. Katharine H. Gunning, 8 Tara Road, was reappointed by a unanimous vote for a 2 year term, her term to expire May 13, 1990.

Public Works Study Committee (ad hoc). Donna L. McDaniel was appointed by a unanimous vote for a 1 year term, her term to expire in May 1989.

GRANTS

EOCD Strategic Planning Grant Application - Phase 2. Mrs. Conlin explained that the Town has received \$5,000 for Phase 1 from the same program. Philip Herr was awarded the contract to identify the housing needs of the community and to begin to set up an action program. Phase 2 would identify regulations within the town that need to be addressed in order to put in place some housing needs. Strategic Planning is more overall planning. Board of Selectmen unanimously voted to endorse and sign the application.

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SCHEDULED MEETINGS

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7:30 pm. Administrative Assistant Janice Conlin read letter from Massachusetts Electric Company and from Board of Health member Robert Juliano regarding Mass. Electric's plan to spray herbicides as a vegetation management treatment on rights-of-way in the northern border of the Town. Board of Health is satisfied that the materials being used are safe and that there is no threat to the environment or public health.

7:45 p.m. Selectman Keller left the table at this time due to a conflict of interest with the next meeting.

7:45 p.m. to 7:55 p.m. Town Counsel Frederick A. Busconi joined the table for the scheduled Grievance Hearing by the Police Union regarding the recent change in the Town's health insurance plan. Mrs. Conlin read Grievance into the record. Present

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were: Sergeant William Webber of the Union, and Charles Keller, complainant. Police Chief William Colleary was also present. Selectman McAuliffe stated he believed there were no grounds for a grievance hearing. Town Counsel Busconi advised that the Grievance be put on hold until Police contract negotiations are completed. This grievance will be heard at a future Selectmen's meeting.

8:00 p.m. Selectman Keller returned to the table.

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OTHER BUSINESS TRANSACTED

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Re: Richard Williams Site Plan Hearing of 4/26/88. Letter dated April 29 from Deputy Fire Chief John Boland regarding proposed storage of liquefied petroleum gas at 48-50 Turnpike Road stated that this facility will be in conformity with fire code 527 CMR 6 and NFPA Standard No. 58 when the installation is 100% complete.

St. Mark's School invited the Selectmen to School Prize Day Exercises, Sunday, June 5, at 10 a.m. and luncheon immediately following.

TREASURY WARRANTS SIGNED BY SELECTMEN

G485	\$ 41,658.30	05/06/88
G487	12,615.42	05/03/88
P489	8,884.12	05/03/88
P491	24,859.71	05/03/88
G493	100,000.00	04/27/88
G495	51,627.35	05/06/88

TOTAL \$239,644.90

8:08 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam

Marjorie R. Putnam, Executive Secretary

(Approved by Selectmen 9/6/88)

MINUTES OF EMERGENCY MEETING
BOARD OF SELECTMEN

Friday, May 6, 1988

6:25 p.m. Meeting convened in the Hearing Room, second floor of the Town House.

Present: Chairman Davis O. Cowles, Selectman Thomas W. McAuliffe, Administrative Assistant Janice C. Conlin.

Purpose: Reviewing and hearing from Selectman McAuliffe on the union contracts.

Selectman McAuliffe: As you are well aware, we have been in negotiations with the four different unions since February and our final meeting was as of last evening. I am happy to report that I have, in fact, come to agreement with all four of the unions.

Water Department will receive a 6% increase on 7/1/88, 4% increase on 1/1/89, 6% increase on 7/1/89 and 6% increase on 7/1/90. In addition to that (bad noise on tape).....

plus 5 hrs. time and a half.

Chairman Cowles: What was it before?

Selectman McAuliffe: There was no guarantee. We have agreed to add \$15 to the current work boot allotment, change of vacation schedule which again will read

5 years, 3 weeks
10 years, 4 weeks
15 years, 5 weeks
20 years, 6 weeks.

Increase in the longevity

5 years will be \$400
10 years will be \$600
15 years will be \$700
25 years will be \$800
30 years will be \$850.

Maximum sick time from 120 days to 165 days. (bad noise on tape) Retire. 50% sick. Balance exceeds 100 days.

There will also be a change in the Foreman for the Highway Department.

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Chairman Cowles: Re: Bereavement Leave, what does that give them, a little more time off or does it go beyond...

Selectman McAuliffe: 'In the event of death of the spouse, father, mother, children, father-in-law, mother-in-law, brother, sister, or other person who in the opinion of the Highway Superintendent is closely associated with the employee, the employee shall be entitled to bereavement leave for the purpose of funeral arrangements and burial of said deceased. Leave shall be commensurate with the circumstances and shall be limited to a maximum of 3 days. In the event that travel of out of state is required, the Highway Superintendent may authorize two additional days of travel time. In all other cases the Highway Superintendent shall exercise his/her best practical judgment under the particular circumstances in authorizing bereavement leave.' So therefore it will be up to the discretion of the department head.

Fire Union

They will be awarded 6% on 7/1/88, 6% on 7/1/89 and 6% on 7/1/90 and we have agreed also to change Article 12, section 1, which is the steps. We have made an adjustment to the current steps which would come out to be approximately an additional 4%. We dropped off the first step and we added a step at the end. In other words, we moved the steps one place to the left.

We have also agreed to increase the EMT compensation from \$600 a year to \$1,000 a year.

We have increased the clothing allowance by \$100. Also we have done the same thing on the increase in the maximum sick days. It will be the same as the Highway and the Water. The only thing we have to do is that we have to convert it to their tours of duty because the tours of duty differ. We are in the process of working that out.

We also have some language changes which are minor changes which deal with membership in the Association. It deals with some words added to the contract which would, for instance, stipulate that people could not be discharged - only for just cause. Those are minor changes which I have here basically spelled out. That basically takes care of the Fire Union.

Police Union

They will get 6% on 7/1/88, 4% on 1/1/89, 6% on 7/1/89 and 6% on 7/1/90. Their paid detail will increase from \$18 an hour to \$21 an hour. There is an increase in their longevity pay by \$50. There will be an increase in the clothing allowance of \$50. They will also have the same 165 days for the sick time, the same wording as the other unions have. Also, there are some language changes in the contract which are minor and

I have them attached to the contracts. They have some minor language changes which they will send to us which we can slip into it next week.

That is the basic jist of the contracts. I would point out for the record that this has been a very long bargaining session this year starting in February and here it is May. It was a difficult session for all of the unions involved. We had X amount of money to deal with on the one hand and the unions on the other hand felt that what we had was not sufficient. I had to take a long hard look at what other communities were paying their individual departments. For example, the Fire Department on an average for firefighters was approximately 27% behind our surrounding communities. The Captains were somewhere around 30% so adjustments had to be made in that department. The same holds true for the Police Department. One looks at where the Town of Southborough is compared to other communities. There was no doubt in my mind and certainly there was no doubt in the union's mind that some larger adjustments had to be made. I think in all honesty, the Town has fared out extremely well in all of these contracts and I feel that we have taken a giant step forward to bringing these departments in line with the communities that surround us. We put in a lot of time and effort. Bill Davis, Chairman of the Personnel Board, put a lot of time in assisting me for the most part of these contracts, although he was unable to attend the final bargaining sessions. It was my decision to add the additional amounts of the 4% figure. It was my decision to do this. I thought that it was only fair and felt that there was no question that if, in fact, the Town didn't budge on this that we would have indeed run into binding arbitration and I think that both sides would have been the loser and we had to take that step.

Ch. Cowles: What it basically boils down then is that the initial \$60,000 was cut by about \$12,000?

Selectman McAuliffe: In talking with the department heads, I have made it abundantly clear to the Fire Chief and to the Police Chief and to the Highway Superintendent that I would expect that they would do everything within their power to meet this increase within their budgets, to do the very best they can. They may have to schedule a little different from time to time. We might cross our fingers and hope that we get a lot less snow, a lot less this or that. They will do their utmost to cover this increased cost within their budgets. I am sure that the Water will do the same. There are no guarantees, as usual. But they will do the best they can to stay within the budget so that I think the \$60,000 will in fact remain as it is.

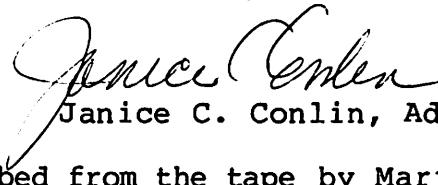
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Basically, that is where we are and I would therefore make a MOTION that the Selectmen approve the individual contracts as have been negotiated and agreed to by each of the individual unions as of this date.

Chairman Cowles seconded the motion.

VOTE: Unanimous.

6:45 p.m. Voted to adjourn the Emergency Meeting.



Janice C. Conlin, Administrative Assistant

(Transcribed from the tape by Marjorie Putnam, Executive Secretary)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, May 10, 1988

7:30 p.m. Selectman Lorraine C. Keller called the meeting to order in the second floor Hearing Room of the Town House.

Present: Selectman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Selectman William D. Baker, Administrative Assistant Janice C. Conlin.

Absent: Executive Secretary Marjorie R. Putnam.

Selectman McAuliffe nominated Selectman Keller to be the Chairman of the Board of Selectmen for the forthcoming year. Selectman William D. Baker seconded the Motion. Vote: unanimous. Selectman McAuliffe welcomed Mr. Baker as newly elected Selectman.

There were no meetings scheduled for this evening.

Worcester County Budget. Selectman McAuliffe reported as to the status of the county budget. At present it is at a standstill. He does not expect any action on it until the entire body is called together in a couple of weeks. Mr. McAuliffe is involved with the Subcommittee for the Worcester County Jail. All of the budgets will be acted at the same time.

MetroWest Growth Planning Committee. Selectman Baker stated that he would be interested in acting as the Board's representative on this committee.

Selectman McAuliffe suggested waiting until the Board acts on its annual appointments for committees, etc. which will be done at the Selectmen's meeting of Tuesday, May 24.

TREASURY WARRANTS SIGNED BY SELECTMEN		
G497	\$100,000.00	05/03/88
G499	42,499.13	05/10/88
P501	111,507.08	05/10/88
P503	10,766.05	05/10/88
P505	30,698.88	05/10/88
G507	41,804.50	05/13/88
TOTAL	\$337,275.64	

7:50 p.m. VOTED: to adjourn the meeting.

Janice Conlin
Janice C. Conlin, Administrative Assistant

mrp

(Approved by Selectmen 9/6/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, May 24, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Selectman William D. Baker, Administrative Assistant Janice C. Conlin, Executive Secretary Marjorie R. Putnam.

No meetings were scheduled for this evening.

APPOINTMENTS

Planner Selection Committee (ad hoc). MOTION was made by Selectman McAuliffe, seconded by Selectman Baker, and unanimously VOTED as follows:

1. To create a Planner Selection Committee (ad hoc), to select a Planner for the Planning Board, and
2. To appoint the following as members of the Committee:

Carl Kooyoomjian. 17 Pinecone Lane (member of the Advisory Committee)

Charles E. Gaffney, 205 Middle Road (Chairman of the Planning Board)

Lorraine C. Keller, 87 Turnpike Road (Chairman of the Board of Selectmen)

All terms will expire in May 1989.

PERMITS

Road Opening Permit was signed allowing New England Telephone to open Southville Road (at crossing at River Street).

SUMMER SCHEDULE

Board unanimously voted to set the following for meetings this summer: June 14, July 12, August 16. All meetings will convene at 7:30 p. unless posted otherwise. Selectmen will return to their regular schedule on Tuesday, September 6. If an emergency arises, Selectmen will schedule a meeting at that time.

=====

OTHER BUSINESS TRANSACTED

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SHA VACANCY. April 26 letter from Frank Aspinwall, Chairman of the Southborough Housing Authority requesting a meeting with the Board of Selectmen to appoint a member to the Housing Authority to fill the vacancy caused by the resignation of James A. McCaw. Housing Authority members were present - Bonnie Phaneuf and Marianne Geary: They discussed with the Board the legal process of how to fill this type of vacancy. Mrs. Phaneuf stated that they had not met as a Board and disputed the fact that Chairman Aspinwall wrote the letter without a mandate from the members of the Housing Authority. Town Clerk Paul Berry was asked for his opinion. Mr. Berry stated that it was legal for the Chairman to write the letter. In order to resolve this matter, Selectman Baker made the following MOTION amended and seconded by Selectman McAuliffe, and unanimously VOTED that the

1. Southborough Housing Authority vote in open session (5/24/88) to petition the Board of Selectmen for a joint meeting to elect a replacement member to their Board,

2. Selectmen will meet in open session 5/31/88 to acknowledge receipt of that petition,

3. Selectmen shall set the date of 6/14/88 for the election which will be held in joint session,

4. Notice shall be given to Southborough residents who would be interested in this position to submit a letter to the Board by June 7, copies to be sent to the Southborough Housing Authority for its review, and

5. All candidates will be asked to attend June 14, 1988 for election.

A copy of this Vote will be sent to Mrs. Phaneuf and Mrs. Geary.

Future MDC Tree Cutting. Selectman Baker would like proposed plan. Mrs. Conlin is to obtain a copy of plan or map if one is available.

TREASURY WARRANTS SIGNED BY SELECTMEN		
G509	\$ 25,012.72	05-20-88
G511	4,836.99	05-20-88
G513	1,773.55	05-20-88
G515	13,964.75	05-17-88
P517	29,284.96	05-17-88
P519	12,128.35	05-17-88
G521	27,422.08	05-20-88
TOTAL	\$114,423.40	

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G523	\$ 23,466.12	05-27-88
G525	7,676.11	05-27-88
G527	41,299.68	05-24-88
P529	114,615.22	05-24-88
P531	31,933.67	05-24-88
P533	<u>8,993.05</u>	05-24-88
TOTAL	\$227,983.85	

8:15 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam
Marjorie R. Putnam, Executive Secretary

(Approved by Selectmen 9/6/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, May 31, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Selectman William D. Baker, and Administrative Assistant Janice C. Conlin.

Chairman Keller read the Proclamation proclaiming June 5-11, 1988 as Water Conservation Week.

Selectman McAuliffe made a MOTION that the Board of Selectmen, in conjunction with the Water Commissioners, sign the Proclamation proclaiming June 5-11, 1988 as Water Conservation Week. Selectman Baker seconded the Motion. VOTE: Unanimous.

Selectman McAuliffe made a MOTION that the Buildings and Grounds Maintenance Contract be awarded to Doug Curtis for one year. Selectman Baker seconded the MOTION. VOTE: Unanimous.

Chairman Keller read a letter dated May 27, 1988, to Town Clerk Paul Berry from Town Accountant Willard Putnam notifying him that he is retiring as Town Accountant for the Town of Southborough effective September 30, 1988. Selectman McAuliffe stated that he has been a valued employee over the many years he has worked for the Town of Southborough.

Selectman Baker initiated a discussion regarding speed bumps at Neary and Woodward Schools. It was brought to his attention by parents that cars were speeding while various young children were using the fields. It was suggested that temporary speed bumps be used. The Board will discuss the problem with Highway Superintendent John Boland.

ANNUAL APPOINTMENTS

Chairman Keller suggested that the Board hold off on the Annual Appointments until the next meeting as she has some questions on various reappointments. Selectman Baker made a MOTION to go on with the annual appointments and if there are some specific concerns contained within the appointment list, she could try and get a second holding for one or more of those. Selectman McAuliffe seconded the MOTION. VOTE: Unanimous.

APPOINTMENTS VOTE #1:

Re: Annual Appointments - All Terms Expire in May of Year

The following appointments were unanimously voted by the Board of Selectmen:

ANIMAL CONTROL OFFICER, Terms to expire May 1989:

Charles F. Hamel, 224 Boston Road
Jocelyn V. Mercier (Alternate), 152 Marlboro Road

BOARD OF APPEALS, Term to expire May 1993:

Joseph F. Prior, Jr., 46 Atwood Street
(Chairman Keller stated that she felt Mr. Prior had made an irresponsible statement regarding 11 Main Street.)

BOARD OF APPEALS ALTERNATES, Terms to expire May 1989:

Donald J. McCallion, 9 Pinecone Lane
Jonathan R. Karis, 18 Red Gate Lane

WIRING INSPECTOR, Term to expire May 1989:

James A. McCaw, c/o Fay School, 48 Main Street

ASSISTANT WIRING INSPECTOR, Term to expire May 1989:

Richard G. Trudel, 16 Teresa Road, Hopkinton 01748

CABLE TELEVISION COMMITTEE (ad hoc), Terms to expire in May 1989:

Russell B. Millholland, 35 Woodbury Road
David Hayward, 14 Oregon Road
Christopher D. Cocomazzi, 53 Woodland Road
William F. Dunbar, 42 Latisquama Road
John B. Nilsson, 14 Latisquama Road
William M. Rudd, 215 Middle Road
Richard J. Bellotti, 7 Ledge Hill Road

COMMUNITY HAZARDOUS WASTE COORDINATOR, Term to expire May 1989

Nancy E. Rogers, 54 Lakeside, Shrewsbury, MA 01545

HAZARDOUS WASTE TASK FORCE, Terms to expire May 1989:

Chief of Police, William J. Colleary, Jr., 91 Southville Road

Fire Chief and Alternate Hazardous Waste Coordinator, Frank R. Aspinwall, 6 Winchester Street

Highway Superintendent, John W. Boland, Jr., 12 Richards Road

Selectman Baker made a MOTION to waive the reading of addresses to save time. Seconded by Chairman Keller. VOTE: Unanimous.

CONSERVATION COMMISSION, Terms to expire May 1991
Ann Dando Leavitt, 24 Main Street
Joseph P. Bruso, 50 Edgewood Road
Catherine D. Alsterlund (Associate), 82 Middle Road
Hamilton Armstrong (Associate), 15 Flagg Road

ENERGY CONSERVATION MANAGER FOR THE TOWN OF SOUTHBOROUGH, Term to expire May 1989
Robert Garfield

FAYVILLE VILLAGE HALL COMMITTEE, Term to expire May 1989
Caesar T. Ghiringhelli, 26 Central St., Fayville
Denson L. Satterfield, Jr., 20 Turnpike Road, Fayville

FENCE VIEWERS, Terms to expire May 1989
William G. Turner, 5 Flagg Road

FIELD DRIVERS, Terms to expire May 1989
Frank J. Rossi, Jr., 7 View Hill Road

FIRE DEPARTMENT, DEPUTY CHIEF, Term to expire May 1989
John W. Boland, Jr., 12 Richards Road

FIRE WARDEN, Term to expire May 1989
Frank R. Aspinwall, 6 Winchester Street

FIRE WARDEN, DEPUTY, Term to expire May 1989
John W. Boland, Jr., 12 Richards Road

HERITAGE DAY COMMITTEE (ad hoc), Term to expire May 1989
Edgar A. Phaneuf, Jr., 171 Middle Road
Stanley E. Norcross, 213 Parkerville Road
Eva Nicholas, 16 Rockpoint Road
David K. Falconi, 28 Woodbury Road
William M. Rudd, 215 Middle Road
Richard P. DePina, 65 Flagg Road
John D. Mauro, Jr., 150 Central Street, Hudson, 01749
Maxine Juliano, 35 Atwood St.

HISTORICAL COMMISSION, Term to expire May 1991
Earle Q. Watkins, 17 Ward Road

INDUSTRIAL DEVELOPMENT COMMISSION - 5 years (9 member board)
Barbara J. Lamy (1993)

INDUSTRIAL DEVELOPMENT FINANCING AUTHORITY - 5 Years

Louis J. Bartolini (4/1/91)
Herbert F. Ramsdell, Jr. (4/1/92)
Thomas W. McAuliffe (4/1/93)

INSECT PEST CONTROL SUPERINTENDENT, Term to expire May 1989
Brian C. Mauro, 2 Foley Drive

LIBRARY BUILDING STUDY COMMITTEE, Terms to expire May 1989

Roland A. Messier, 6 Cross Street
John C. Henderson, 4 Skylar Drive
Eleonora F. Burke, 36 East Main Street
Fred B. Williams, 34 Main Street
Frances Richard Lundblad, 85 Main Street
Elaine Kallander, 14 Meadow Lane
Robert P. Juliano, 35 Atwood Street
Denise M. Kofron, 2 Peggy Drive
Marcia J. DiBello, 25 Rockpoint Road
Judith N. Williams (ex-officio), 54 Deerfoot Road

LOOP GROUP COMMITTEE, Terms to expire May 1989

Michael Kilian, 35 Woodland Road
Noreen M. Elliott, 55 Woodland Road
Robert C. Blumenson, 69 Break Neck Hill Road
James F. Gorss 53 Woodland Road
Dennis H. Gompf, 71 Break Neck Hill Road

MUNICIPAL COORDINATOR (Right-To-Know Law), Term to expire May 1989

Frank R. Aspinwall, 6 Winchester Street

ACTING MUNICIPAL COORDINATOR (Right-to-Know Law), Term to expire May 1989

John W. Boland, Jr., 12 Richards Road

THE OPEN SPACE PRESERVATION COMMISSION, Term to expire May 1993

Mary D. Davis, 28 Clifford St.

APPOINTMENTS VOTE #2:

The following Police Department appointments were voted by Selectmen Thomas W. McAuliffe and William D. Baker. Chairman Keller excused herself for the appointments to the Southborough Police Department. (2 to 0 vote):

POLICE DEPARTMENT, Terms to expire May 1989

Jail Keeper

William J. Colleary, Jr., 91 Southville Road

Sergeants

William H. Webber, 173 Dutcher Street, Hopedale 01757

Frank W. Cain, Jr., 141 Southville Road

Regular Officers

Charles A. Keller, Jr., 87 Turnpike Road

Robert J. Durran, 13 Oregon Road

Thomas J. Boland, 141 Highland St., Marlboro 01752

David C. Hagen, 61 Front St., Hopkinton 01748

Jane T. Moran, 70 East Main St., Hopkinton 01748 (P.O.Box 34)

Kevin J. Walsh, 30 Bigelow Road

Frank W. Moore, 97 Woodland Road

James F. Finneran, III, 538 Potter Rd., Framingham 01701

Clerk/Dispatcher

Nancy W. Gurin, 48 Hudson Road, Bolton 01740

Dispatchers (full time)

Douglas N. McLellan, 24 Break Neck Hill Road

Jeffrey Mutter, 3 Hilltop Drive

Dispatchers (part time)

Karen J. Terry, 50 Wood Street, Hopkinton 01748

Francis J. Fiorvanti, 42 South Main Street, Milford 01757

Stephen Prior, 46 Atwood Street

Dennis J. Bezokas, 75 Turnpike Road

Mary T. Dalpe, 164 Lakeshore Drive, Marlboro 01752

Peter J. Aspesi, 57 Central St.

Custodian (part time)

Lewis D. Maida, 33 Main Street

Reserve Officers

Theodore Pietrasiak

Ronald G. Mattioli

Richard L. Mattioli

Paul R. Nelson

Craig A. Moran

Nancy W. Gurin

Joseph E. Bennett

Karen J. Terry

Denson L. Satterfield, Jr.

William C. Harpster

Michael T. Harpster

Special Officers

Marion R. Carloni
Edgar A. Phaneuf, Jr.
Mary-Jane F. Boland
John W. Boland, Jr.
Calvin J. Mauro
Lewis D. Maida (Town House)
George R. Boothby
Frank R. Aspinwall
George F. Killam
Peter F. Phaneuf
David J. Dockstader
John D. Mauro, Jr.
Francis J. Fiorvanti
James J. Colleary
Frank J. Mattioli
George A. Hubley
Scott A. Boothby
Kevin J. Kenney
Douglas N. McLellan
James A. McCaw
Charles R. O'Connell
Joseph E. Hubley
John L. Kendall, Jr.
David Maida
Mary T. Dalpe
Peter J. Aspesi
Jeffrey Mutter

Chaplains

Reverend Craig A. Reynolds
Reverend John Paul Fontaine

APPOINTMENTS VOTE #3:

Chairman Keller returned to the Board.

POUND KEEPER, Term to expire May 1989
Joseph Mauro, 37 Boston Road

POUND KEEPER, DEPUTY , Term to expire May 1989
Charles F. Hamel, 224 Boston Road

PUBLIC WEIGHERS & WEIGHERS OF COAL, Term to expire May 1989
Allan Parsons c/o Almac Moving & Storage, 35 Turnpike Rd., Fayville

PUBLIC WORKS STUDY COMMITTEE (ad hoc), Terms to expire May 1989

Roger W. Challen, 29 Oak Hill Road, Fayville 01745
Robert O. Bigelow, 15 Granuaile Road
Roger B. Rosenquist, 8 Birchwood Drive
John M. Calkins, 10 Birchwood Drive

RECREATION COMMISSION, Term to expire May 1991

Donald P. Woods, 85 Oak Hill Road 01745

REGIONAL COMMUNICATION STUDY COMMITTEE (ad hoc), Terms to expire May 1989

Fire Chief Frank R. Aspinwall, 6 Winchester Street
Police Chief William J. Colleary, Jr., 91 Southville Road
Highway Supt. John W. Boland, Jr., 12 Richards Road
Firefighter John D. Mauro, Jr., 150 Central St., Hudson 01749

SAFETY COMMITTEE (ad hoc), Terms to expire May 1989

Janice C. Conlin, 20 Pinecone Lane
William J. Colleary, Jr., 91 Southville Road
John W. Boland, Jr., 12 Richards Road
Philip G. Mauch, 46 Framingham Road
Frank R. Aspinwall, 6 Winchester Street
P. Brent Trottier, 50 Deerfoot Road
Mary B. Guilford, 29 East Main Street
Robert W. Garfield (ex-officio), 115 Thalia Drive, Feeding Hills,
MA 01030

SOUTHBOROUGH COUNCIL ON AGING, Terms to expire May 1991

Eleonora F. Burke, 36 East Main Street
Catherine E. Gralton, 41 East Main Street

The following SHOPC appointments were voted by Selectmen Thomas W. McAuliffe and William D. Baker. Chairman Keller abstained from voting. (Vote 2 to 0)

SOUTHBOROUGH HOUSING OPPORTUNITY PARTNERSHIP COMMITTEE (SHOPC)

(ad hoc), Terms to expire May 1989

Lorraine C. Keller (Selectman), 87 Turnpike Road, Fayville 01745
Charles E. Gaffney (Planning Bd.), 205 Middle Road
Frank R. Aspinwall (Housing Authority), 6 Winchester St.
Robert C. Dumont (private citizen), 15 Latisquama Road
Joseph E. Green (private citizen), 2 John Matthews Road
Donna B. Berryman (private citizen), 43 Main St. c/o St. Mark's

Chairman Keller returned to the Board.

SOUTHBOROUGH SCHOLARSHIP ADVISORY COMMITTEE, Terms to expire
May 1989

Administrative Assistant to Bd. of Selectmen:

Janice C. Conlin

Co-Chairmen of S. O. S.:

Sue Ellen Renfrew, 149 Main Street
Susan B. Pfaff, 3 Rockpoint Road

Treasurer/Collector:

Mary B. Guilford

Administrative Secretary to Bd. of Assessors:

Betty J. Davis

Southborough Member of the Assabet Valley Reg. Voc. School District
Committee:

James B. Denman, 42 Flagg Road

Headmaster, St. Mark's School:

Mark Barlow, Jr. (1988) Headmaster until 6/30/88
Christopher J. Mabley Headmaster effective 7/1/88

Southborough School Committee:

John J. Ford, III, 4 John Matthews Road

Superintendent of Schools:

Dennis M. DiSalvo

Marilyn G. Dillman, 5 Strawberry Hill Road

SOUTH MIDDLESEX OPPORTUNITY COUNCIL, Term to expire May 1989
Edgar A. Phaneuf, Jr., 171 Middle Road

ASSISTANT TOWN ACCOUNTANT, Term to expire May 1989
Dorothy M. Phaneuf, 171 Middle Road

TOWN COUNSEL, Term expires May 1989

Frederick A. Busconi, 92 Framingham Road
(Vote: 2 to 1. Selectman Keller opposed.)

TOWN HALL USERS WORK GROUP, Terms to expire May 1989

Paul E. Brefka William G. Binder, Jr.)
Louis J. Bartolini Judith F. Swartwood)
John W. Boland, Jr. Edgar A. Phaneuf, Jr.)

Chairman Keller made a MOTION to dissolve the Town Hall Users Work Group. Therefore those names that were read as the Town Hall Users Work Group were withdrawn, specifically Paul E. Brefka, Louis J. Bartolini, John W. Boland, Jr., William G. Binder, Jr., Judith F. Swartwood and Edgar A. Phaneuf, Jr. The Town Hall Users Work Group was dissolved. Selectman Baker seconded the motion. VOTE: unanimous.

TOWN HOUSE CUSTODIAN, Term to expire May 1989
Lewis D. Maida, 33 Main Street

VETERANS' AGENT AND BURIAL AGENT, Term to expire May 1989
Irene Burkis Tibert, 140 Woodland Road

WESTBOROUGH HOSPITAL ADVISORY BOARD, Term to expire May 1989
Mary-Jane F. Boland, 35 East Main Street

YOUTH COMMISSION, Term to expire May 1991
Richard C. Waller, 55 Parkerville Road

METROWEST GROWTH MANAGEMENT COMMITTEE
Selectman William D. Baker

It was voted unanimously to retain the Master Plan Committee.

A MOTION by Chairman Keller was made to hold the reappointment of Town Counsel Frederick A. Busconi to the next Selectmen's Meeting due to the fact that Mr. Kennedy of the Mass. Municipal Association was present to speak on the Town's legal needs and requirements.

Selectman Baker felt that the purpose of Mr. Kennedy's visit was educational and we might incorporate some of his suggestions but it should no way impact on the appointment of Mr. Busconi to the position of Town Counsel.

Selectman McAuliffe stated that Mr. Busconi's performance as Town Counsel has been outstanding in the past; therefore, he has no justifiable reason not to reappoint Mr. Busconi this evening.

Chairman Keller stated again that she felt it was a disservice to the people of Southborough to reappoint Town Counsel without first listening to Mr. Kennedy.

Chairman Keller's motion failed due to the lack of a second.

Selectman Baker made a MOTION to accept the appointments as read. Selectman McAuliffe seconded.

VOTE: Selectmen McAuliffe and Baker voted to reappoint Town Counsel Frederick A. Busconi. Chairman Keller was opposed. (Vote: 2 to 1). All other votes unanimous.

Mr. Kennedy of the Mass. Municipal Association spoke on the needs and requirements of towns regarding legal matters. Mr. Kennedy felt strongly that municipalities should encourage (and reimburse) their legal counsel to attend seminars and courses to keep them abreast of all current zoning, etc. Mr. Kennedy then left the meeting.

Selectman Baker mentioned that his anticipated purpose of Mr. Kennedy's visit was to educate and inform the Board and he was very informative. But, thought that he came ill-prepared to critique our utilization of Town Counsel as compared to any other city or town and that it was entirely proper to proceed with Mr. Busconi's appointment as the Board suggested. Selectmen Baker thought Chairman Keller's remark that the Board was doing a disservice to the Town by appointing Mr. Busconi was inappropriate.

Chairman Keller still felt that the Board should have gone over a list of its needs and not just rubber stamp the appointment without first reviewing those items.

Selectman McAuliffe felt that Mr. Busconi's reappointment should be on his record of performance to the Town.

Chairman Keller stated that the issue was not Mr. Busconi, but it was what the needs are and what the Town can afford.

Selectman McAuliffe made a MOTION that Selectman Baker be appointed for the next year as the overseer of the operation of the Transfer Station. Chairman Keller seconded the motion. VOTE: unanimous.

Chairman Keller made a MOTION that Selectman Baker represent the Town on the Mass. Water Resource Advisory Board. Mr. McAuliffe seconded the motion. VOTE: unanimous.

Chairman Keller made a MOTION that Selectman McAuliffe be re-appointed to the Worcester County Advisory Board. Selectman Baker seconded the motion. VOTE: unanimous.

Chairman Keller made a MOTION that Selectman McAuliffe handle the donations from the schools, etc. Selectman Baker seconded the motion. VOTE: unanimous.

Charlotte MacArthur of 10 Lovers Lane came before the Board as a representative of her daughter and son-in-law regarding problems concerning construction of their new home.

Selectman Baker stated that 1) the Board of Health needs an "as built" plan before the system can be covered; 2) regarding the Cease and Desist Order, the Building Inspector is concerned about the structural integrity of the foundation and wants to have the certification by the engineers about the rebar being installed before he allows the process to continue and that will be done by Thursday and the cease and desist will be removed; and 3) regarding the wetlands (or seasonal brook), a french drain around the foundation should correct this water problem. The Conservation Commission will also deal with Item #3.

Selectman McAuliffe stated that he met with the son-in-law and Mr. Garfield on more than one occasion and Mr. Garfield stated that he needed the engineers' letter. If this problem is not straightened out by Thursday, Selectman McAuliffe wants all parties brought in on Friday to iron things out.

9:30 p.m. VOTED: unanimously, to adjourn the meeting.

Janice Conlin
Janice C. Conlin
Administrative Assistant

/nl

(Approved 7/12/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, June 14, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Selectman William D. Baker, Administrative Assistant Janice C. Conlin, Executive Secretary Marjorie R. Putnam.

APPOINTMENTS MADE

Southborough Housing Authority - Esther Lesieur, 6 Oregon Road was elected by a 4 to 1 vote at the joint meeting with SHA and Selectmen. (See Scheduled Meeting at 7:30 p.m. for details.)

Conservation Commission - Michael Jackson, Jr., 49 Oak Hill Road. Unanimous vote. Term to expire May 1990. Mr. Jackson filled the vacancy of Richard A. Saunders.

Southborough Housing Opportunity Partnership Committeee (SHOPC) Board noted resignation of Charles E. Gaffney (Planning Board Chairman) from SHOPC, effective June 14, 1988. Lee Bartolini, Jr., 62 Oak Hill Road, representing the Planning Board. Unanimous vote. Mr. Bartolini filled the vacancy of Mr. Gaffney. Term to expire in May 1989.

CIVIL DEFENSE DEPARTMENT OPERATIONAL STAFF - all terms expire in May 1989. Unanimous vote.

Director and Chief of Fire Service, Frank R. Aspinwall, 6 Winchester Street

Deputy Director & Chief of Engineering Service, John W. Boland, Jr., 12 Richards Road

Deputy Director & Chief of Police Service, William J. Colleary, Jr., 91 Southville Road

Communications Staff Technicians
Charles E. Wood, 144 Marlborough Road
John D. Mauro, Jr., 150 Central Street, Hudson, MA
Frank S. Lane, 13 Reservoir Drive

Medical Officer, Timothy P. Stone, 42 Main Street

Transportation Officer, Michael G. Gulbankian, 40 Mt. Vickery Road

Assistant Transportation Officer, Harvey D. Bigelow, Sr., 30 Bigelow Road

Chief, Water Service, Donald A. Buzzell, 179 Woodland Road

Legal Officer, Frederick A. Busconi, 92 Framingham Road

Operations Staff

George R. Boothby, 7 Cherry Street, Fayville 01745

John Mauro, 35 Boston Road

George F. Killam, 61 Richards Road

Peter F. Phaneuf, 179 Middle Road

Kevin R. Moran, 91 Mt. Vickery Road

James J. Colleary, 51 Central Street, Fayville 01745

George A. Hubley, Jr., 210 Southville Road

David J. Dockstader, 260 Parkerville Road

CONTRACTS

(1) Board unanimously voted to enter into a contract with John P. Foran Insurance in the amount of \$4,000 (annual fee) for the purpose of Group Insurance Service. Selectmen would like Administrative Assistant to keep track of the amount of actual time involved.

(2) Board unanimously voted to enter into a contract with Commercial Control Service Inc. in the amount of \$1,644 (annual fee) for the purpose of Maintenance of Automatic Temperature Controls for the Town House.

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SCHEDULED MEETINGS

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7:35 p.m. to 7:45 p.m. A joint meeting was held with two members of the Southborough Housing Authority to elect someone to fill the vacancy caused by the resignation of James A. McCaw until next Town Election on May 8, 1989. Two applications were received. One from Esther Lesieur and one from Marguerite J. Clifford. Selectman McAuliffe nominated Esther Lesieur, 6 Oregon Road. Motion was seconded by Selectman Baker. Chairman Keller nominated Marguerite J. Clifford, 195 Parkerville Road. Motion was not seconded and failed. A roll call vote was taken: Selectmen McAuliffe and Baker voted for Esther Lesieur. Southborough Housing Authority members Bonnie J. Phaneuf and Marianne Geary voted for Esther Lesieur. Chairman Keller voted for Marguerite J. Clifford. Selectman Baker expressed his concern regarding the lack of a quorum of the SHA. Town Clerk Paul J. Berry stated that the members present and voting was legal according to General Laws. Ms. Lesieur's term will expire on May 8, 1989.

7:45 p.m. to 8:00 p.m. Public Hearing was held for input regarding Community Development Action Grant filed for Albro/Limited Partnership's affordable housing project "Brentwood" (\$475,000 requested for design and installation of 3,800 lineal feet of 12" water

main and rehab. of existing 150,000 gallon water storage tank, etc.) Water Commissioners Michael Gulbankian (Chairman) and John P. Manning were present as well as Water Superintendent Donald A. Buzzell and their engineer Whitman & Howard, Inc. represented by Mr. Cooney.

Board noted the following letters: June 8 letter from Albro Construction Company, Inc. and June 13 letter from Whitman & Howard, Inc. These letters will be forwarded to EOCD c/o David Dronsick, 100 Cambridge St., Boston, MA. Albro stated in its letter that it "must have assurance that the Town will be able to provide adequate water to Brentwood as well as the anticipated normal residential growth in the area. This will not be possible without the approval of the requested Community Development Action Grant." Whitman & Howard's letter detailed how the money would be used. Supt. Buzzell and Mr. Cooney of Whitman & Howard discussed the project and stated that the fire protection requirement does not meet standards now without the project in place.

8:00 p.m. to 8:50 p.m. Liquor Violation Hearing was held regarding Package Store/All Alcoholic License held by Turnpike Food & Liquor Mart, Inc., Stanley Kerbel, Manager, 65 Turnpike Road, Fayville. Present were Mr. and Mrs. Stanley Kerbel, their son Charles Kerbel, their employee Lou Turner, and their attorney Victor H. Galvani. Attorney Galvani stated that since two police complaints have been filed with the Licensing Authority he asked the Board if the two complaints could be heard tonight. He also stated that his client would waive appeal rights. Town Counsel Frederick Busconi stated that this was allowable if the Board of Selectmen agreed. Board so voted.

Hearing on first complaint.

Chairman Keller swore in all who planned to testify: Attorney Galvani, Lou Turner, Charles Kerbel, Police Officer David Hagen, Police Officer Kevin Walsh and Police Chief William J. Colleary.

Officer Hagen read his police complaint dated May 20, 1988. Officer Walsh read his police complaint dated May 20, 1988. Complaint: a minor (James Doyle) procuring alcohol through a false ID.

Attorney Galvani stated that even though the driving license shown had expired, it showed that the person was 22 years of age. Mr. Turner stated that he did not sell alcohol to Mr. Doyle. Attorney Galvin asked if the officer confronted Mr. Turner with Mr. Doyle to be identified. Officer did not bring Mr. Doyle into the store. Attorney Galvani stated that Mr. Turner has been employed by Turnpike Market for 7 years, that he has been selling liquor for 40-45 years. Never has been charged. Turnpike Market has never had a violation charged against them up to now. Officer Walsh stated that the beer was still cold. Attorney Galvani stated that Mr. Turner could reasonably assume that

Sel. Mtg. 6/14/88 - Page 4

the I.D. shown was valid, that the expiration of the license had nothing to do with this case.

Selectman McAuliffe stated that since an I.D. was shown, even though it had expired, he believed that testimony from the officers stating that the resemblance of the photo to the individual was very close, a MOTION was made by Selectman McAuliffe that the Licensing Authority find Mr. Turner not guilty due to the information before the Board. Selectman Baker seconded the Motion. VOTE: Chairman Keller and Selectman McAuliffe voted in favor. Selectman Baker voted against. Motion carried. Mr. Turner was found not guilty.

8:50 p.m. Board unanimously voted to adjourn the Public Hearing on the first complaint.

8:52 p.m. to 9:22 p.m. Liquor Violation Hearing was held regarding Package Store/All Alcoholic License held by Turnpike Food & Liquor Mart, Inc., Stanley Kerbel, Manager, 65 Turnpike Road, Fayville. Present were Mr. and Mrs. Stanley Kerbel, their son Charles Kerbel, their employee Lou Turner, and their attorney Victor H. Galvani.

Hearing on second complaint.

Chairman Keller swore in all who planned to testify: Attorney Galvani, Lou Turner, Officer Walsh, and Police Chief Colleary. Police Officer Keven Walsh read his police report. Charge: Minor in possession of alcohol. Date of incident: 5/27/88. Officer Walsh observed two youths inside Turnpike Food & Liquor Mart, Inc. They came out of the store carrying liquor. They had no I.D.'s Their Social Security numbers listed them as 19 years of age.

Attorney Galvani stated that the facts are as stated by the police officer.

MOTION was made by Selectman McAuliffe that the Licensing Authority find that there is a violation of Chapter 138. Motion was seconded by Selectman Baker. Vote: unanimous.

Re: Penalty. Selectman McAuliffe stated that in checking with the Alcoholic Beverages Control Commission regarding penalties regarding such violations, it was stated that the usual penalty is a 6-day suspension of the liquor license. The Board felt that since this is a first violation, the penalty should be reduced to a 2-day suspension of the liquor license. Selectman Baker asked if an alternative penalty could be discussed. In lieu of closing the store for 2 days, he would like 50% of the gross liquor sales for a two day period to go to an organization to benefit people who have alcohol problems. Selectman McAuliffe stated that 100% of the gross liquor sales would be more appropriate. Officer Hagen suggested help for teenagers. Attorney

Sel. Mtg. 6/14/88 - Page 5

Galvani conferred with his clients and agreed to the following penalty:

MOTION was made by Selectman McAuliffe that Turnpike Food & Liquor Mart, Inc., 65 Turnpike Road, Fayville, Massachusetts, donate to an alcoholic program for teenagers the gross sales receipts of the alcoholic beverages from their establishment on Monday, June 20, and Tuesday, June 21, 1988 in lieu of a two-day suspension of their right to sell alcoholic beverages. Selectman Baker seconded the Motion. VOTE: unanimous. The Alcoholic Beverages Control Commission will be so notified of these two hearings, the Board's decisions and penalty imposed.

9:22 p.m. Second Hearing was adjourned at this time.

9:24 p.m. Carl Kooyoomjian told the Selectmen that he intends to put in a soccer field on Neary School property (approximately 60' x 120') for the older children. There will be no cost for building the field but he needs the Board's permission to have this field maintained by the Town under the Grounds Maintenance contract. Cost should be around \$2,000 to \$3,000 a year. This property is under the jurisdiction of the Southborough School Committee. Board would like a letter from the School Committee authorizing this activity and the assurance that the neighbors' concerns will be addressed such as no additional parking or lighting at the site. The plans now are to utilize the driveway into the Neary School and the parking lot currently in place.

MOTION was made by Selectman McAuliffe to support the maintenance of the proposed soccer field in next year's budget subject to the approval of the School Committee re the use of their property and the final plans submitted by the soccer group. Selectman Baker seconded the Motion. VOTE: unanimous. A letter will be sent to the School Committee.

9:40 p.m. to 10:25 p.m. Meeting with Roger W. Heebner, principal engineer, Public Improvement Projects, Design & Construction, of CONRAIL, regarding bridge repair work scheduled by the railroad. Several abutters were present. The abutters, James E. Watters, et al, are opposed to the closing of the Bridge Street Bridge, that the closing would cut off 13 houses from the Town. They would be forced to drive through Hopkinton. Highway Superintendent John Boland was present. He stated he would like some more details as to the proposed work to be done. Mr. Heebner stated that it is proposed to raise the bridge 18 inches and that the work would take three weeks. The bridge would be closed to traffic. Mr. Boland suggested a detour: Cedar Street Extension and Cordaville Road (Rt. 85). Conrail does not at this time intend to repair Cedar Street Extension. Mr. Boland stated that the access has to be maintained for public safety for Wood Street, Bridge Street and Fay court. The bridge must be brought up to standard and reopened and that Conrail should proceed with immediate repairs.

Town of Hopkinton must be involved.

Selectman McAuliffe made a MOTION to approve the plan of CONRAIL as presented subject to any and all concerns raised by the Highway Superintendent and the residents that spoke at this meeting. Selectman Baker seconded the Motion. VOTE: unanimous.

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OTHER BUSINESS TRANSACTED

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Memorial Day. On Memorial Day a poem entitled, "Wife, Mother, Daughter, Son" was written and presented by Harold J. Normandin, disabled American Veteran, from North Grafton, MA. Board unanimously voted to accept poem in honor of Veterans.

Open Space Plan. Board unanimously voted to approve June 3, 1988 Draft as presented by The Open Space Preservation Commission.

Transfer Station - Commercial Haulers and Residential Trash. Board discussed two options drafted by Selectman Baker "Agreement Ronald Campbell dba Campbell Rubbish Removal with Town of Southborough". Selectman Baker recommended Option #1. Selectman McAuliffe moved that the Board accept Option #2.* Selectman Baker seconded the Motion. VOTE: Chairman Keller and Selectman McAuliffe voted for the Motion. Selectman Baker voted against. Motion carried. Selectman McAuliffe stated that if Mr. Campbell does not pay the money he owes the Town, that as of July 1 he will not be allowed to use the Transfer Station.

<u>TREASURY WARRANTS SIGNED BY SELECTMEN</u>		
G535	\$125,474.72	05-31-88
P537	8,657.74	05-31-88
P539	26,513.01	05-31-88
G541	68,199.25	06-03-88

TOTAL \$228,844.72

P543	\$115,222.38	06-07-88
P545	11,353.31	06-07-88
P547	25,569.36	06-07-88
G549	43,441.31	06-07-88
G551	70,775.27	06-10-88

TOTAL \$266,361.63

* See Attached

P553	\$ 28,970.20	06-14-88
P555	8,760.72	06-14-88
G557	2,932.81	06-17-88
G559	14,043.32	06-14-88
G561	355,158.19	06-17-88
G563	6,615.00	06-17-88
TOTAL	\$416,480.24	

11:00 p.m. VOTED: to adjourn the meeting.

Marjorie R. Putnam
Marjorie R. Putnam, Executive Secretary

(Approved 6/28/88)

AGREEMENT

Ronald Campbell DBA Campbell Rubbish Removal

with

Town of Southborough

1. I, Ronald Campbell DBA Campbell Rubbish Removal (Campbell), do on oath declare and say that:

- A. I shall use the Southborough Transfer Station, as a commercial hauler, solely for the purpose of dumping trash from my Southborough residential customers.
- B. I shall annually ON OR BEFORE the last business day of June, deliver to the Board of Selectmen a complete list of my Southborough residential customers and a check for \$15.00 per customer on that list.
- C. I understand that I can bill my Southborough residential customers in my Spring billing. This \$15.00 fee will cover costs charged to me by the Town of Southborough. A paid invoice from Campbell, wherein this fee has been paid, will entitle a Campbell residential customer to a sufficient number of dump stickers for their household vehicles if presented at the Town House with their vehicle registration.
- D. I shall every two months submit an updated list of new Southborough residential customers and a check for \$15.00 per customer on that list. I shall also submit a list of customers I drop for non-payment of the \$15.00 fee and/or who claim an exemption for being over 65 years of age and/or who have already paid the Town for their dump stickers.
- E. I understand that I can bill my new residential Southborough customers in their first billing and in the Spring thereafter for the \$15.00 fee and they shall be entitled to stickers as set forth in preceeding Section C.

2. We, the Southborough Board of Selectmen, do on oath declare and say that:

- A. Campbell shall be reimbursed for fees paid by him for any Southborough residential customer who when billed by Campbell prove: 1) they are over 65 years of age and exempt; 2) they have already purchased stickers for the current fiscal year from the Town; and 3) they have failed to pay Campbell the \$15.00

fee and have been dropped as a customer. Campbell shall be reimbursed after his two-month list has been verified by the Town of Southborough.

- B. An Agreement in principle was reached for the 1987-1988 fiscal year and was not adhered to by Campbell, leaving a balance owed to the Town of Southborough by Campbell of \$1,455.00.
- C. Campbell shall pay the sum of \$1,455.00 to the Town of Southborough for 1987-1988 fees by June 30, 1988.
- D. Campbell shall comply with the terms of this Agreement by June 30, 1988, OR effective July 1, 1988 Campbell shall be denied access to the Southborough Transfer Station.
- E. Campbell will not be granted access to the Transfer Station until it is in full compliance and the fees are paid.

The stated purpose of this Agreement by and between the parties is to:

- 1. Provide for a fair and equitable system of dealing with commercial haulers of Southborough residential trash.
- 2. Reduce administrative burdens and costs to both parties.

DATE: _____

BOARD OF SELECTMEN

Lorraine C. Keller, Chairman

Ronald Campbell DBA
Campbell Rubbish Removal

Thomas W. McAuliffe

William D. Baker

Frederick A. Busconi
Town Counsel

* Fees subject to change by vote of the Board of Selectmen.

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, June 28, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Chairman Pro Tem Selectman Thomas W. McAuliffe chaired the whole meeting due to the late arrival at 8:20 p.m. of Chairman Keller who was attending a Planner Selection Meeting.

Present: Chairman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Selectman William D. Baker, Administrative Assistant Janice C. Conlin, and Highway Superintendent John W. Boland.

Absent: Marjorie R. Putnam, Executive Secretary.

MINUTES APPROVED

Selectmen's Minutes of 6/14/88 were approved.

RESIGNATIONS

Southborough School Committee. Rodney L. Coldwell resigned effective 6/19/88.

Southborough Cultural Arts Council. Joan E. Rancatore resigned effective 6/30/88.

APPOINTMENTS

Southborough Cultural Arts Council. Jill E. Selden, 15 Highland Street was reappointed, her term to expire 6/24/90. (Motion made by Selectman Baker, seconded by Chairman Pro Tem McAuliffe.)

CONTRACTS

Chapter 90. MOTION was made by Selectman Baker, seconded by Selectman McAuliffe, and voted 2 to 0, to approve and sign Chapter 90 Project Request Form. Highway Superintendent John Boland in his letter of June 28 explained that this is for the rehabilitation of Woodland Road and the resurfacing of Southville Road.

Road Materials and Services Contract Awards for the Highway Department For the Period Ending June 30, 1989. Selectman McAuliffe made a MOTION, seconded by Selectman Baker, and voted 2 to 0, to award the following contracts (all were the low bidders):

<u>Item</u>	<u>Description</u>	<u>Awarded To</u>	<u>Bid Amount</u>
1	Liquid Asphalt MS - 4	All States Asphalt	\$.99/gallon
2	Bit. Conc. - In Place Top and Binder	Brox Paving Materials	\$ 27.25/ton
3	Bit. Conc. - At Plant	Brox Paving Materials Trimount Bit. Prod. Co.	\$ 26.00/ton \$ 28.00/ton
4	Bit. Cold Patch	Pyne Sand & Stone Co. Pandolf-Perkins Co.	\$ 29.00/ton \$ 29.00/ton
5	Various Aggregates At Plant:	Pyne Sand & Stone Co.	
	Bank gravel	"	\$ 4.95/ton
	Crushed bank gravel	"	\$ 6.25/ton
	Washed sand at plant	"	\$ 5.25/ton
	1 1/2" crushed stone	"	\$ 7.75/ton
	Pea stone	"	\$ 7.25/ton
	50-50 sand pea stone mix	"	\$ 7.00/ton
	Screened loam	"	\$ 13.00/yard
6	Various Aggregates Delivered: Washed sand	Pyne Sand & Stone Co.	\$ 6.45/ton
7	Placing Cold Mix Pavement Pavement	All States Asphalt, Inc.	\$ 6.25/ton
8	Reflectorized Pavement Marking	No bids were received.	
9	Stone Chip Seal	All States Asphalt, Inc.	\$ 1.15/s.y.
10	Pavement Rehabilitation	Barco Inc. dba Woodland Construction	\$ 1.87/s.y.

Union Contracts. Selectman Baker made a Motion, seconded by Selectman Keller, and it was unanimously VOTED to go into a brief Executive Session to discuss collective bargaining issues and finances that will affect the Town of Southborough. The Board will come back into open session as soon as the Executive Session has been concluded. The Executive Session was held from 8:20 p.m. to 8:30 p.m. The Board then returned to open session at 8:30 p.m. The contracts for the Police Union were then signed by Selectman McAuliffe and Selectman Baker. Highway and Water Union contracts were signed by Selectman McAuliffe and Chairman Keller. The Fire Union contract was not signed.

Computer Contract. Contract for data processing software and hardware was awarded to Data General Corporation, 2400 Computer Drive, Westboro, MA 01580, in the amount of \$37,226 less credit for CS200 system \$3,550, bringing the total cost after trade-in to \$33,676.00, as per bid dated June 13, 1988. (Article 17, ATM 1988)

LICENSES

Turnpike Food & Liquor Mart, Inc. MOTION was made by Selectman Baker that the Board vote to send the money from the gross receipts from the two-day sale of liquor to the YES Program (Youth Experiencing Sobriety Program). This is the penalty the Board set for a recent liquor violation. The owners will be informed.

PERMITS

Road Opening Permits were signed as follows:

For COM/GAS:

...200 Woodland Rd. (from 204 to 200) to extend existing main and install gas to #200.

...Main and Common St. - Install gas service to Library.

...Main Street #61 - Install gas service.

For D. J. Equip. Co., Inc., Ashland:

...Flagg Rd. #30 - domestic water service tie-in. \$1,000 bond posted.

For George Stone Excavating Co., Inc., Northboro:

...Main Street (Rt. 30), Lot 1, water service and elec.

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SCHEDULED MEETINGS

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7:45 p.m. Joint Pole Hearing on petition by Mass. Electric and New England Telephone. NET representative, Dan Herlihy explained the purpose of request. Board signed Order:

Plan marked N.E.T. & T. Co., #225768 dated June 1, 1988:

Boston-Worcester Turnpike (Route 9): Place one J.O. pole on the southerly side of Boston-Worcester Turnpike (Route 9), approximately 10 feet off the edge of the roadway, at station marker 132+68...1 new J.O. Pole.

7:50 p.m. Conduit Location Hearing on petition by New England Telephone. NET representative Dan Herlihy explained the purpose of this request. Board signed Order:

Plan marked N.E.T. & T. Co., #225768 dated June 1, 1988:

Boston-Worcester Turnpike (Route 9): Place one manhole on the southerly side of the eastbound traffic lane at station 129+10. Place approximately 37 feet of conduit (8-4" concrete encased) easterly from said manhole to the property line of Southboro Industrial Park. Total Trench 37 feet. Beginning again at said property line (station 129+47) place one 2" PVC duct easterly in the grass area to proposed pole #1 to be located 10 feet off the edge of the travelled way at station 132+68. Total Trench approximately 321 feet.

TREASURY WARRANTS SIGNED BY SELECTMEN

P569	\$ 14,263.35	06-21-88
P571	236,617.05	06-21-88
G573	63,387.93	06-21-88
G575	43,724.81	06-24-88
G577	31,315.30	06-24-88

TOTAL **\$464,807.63**

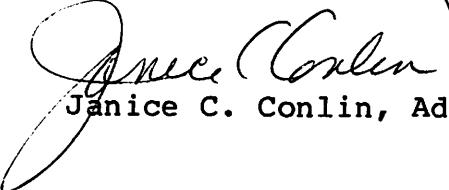
G579	\$ 22,410.89	07-01-88
G581	56,525.48	07-01-88
P583	47,633.12	06-28-88
P585	12,281.71	06-28-88
G587	17,506.95	06-28-88

TOTAL **\$156,358.15**

FISCAL 1989:

G001	\$138.773.80	07/01/88
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9:15 p.m. VOTED to adjourn.


Janice C. Conlin, Administrative Assistant

mrp

(Approved by Selectmen 9/6/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, July 12, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House. Selectmen McAuliffe opened the meeting until the Chairman arrived at 7:35 p.m.

Present: Chairman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Selectman William D. Baker, Administrative Assistant Janice C. Conlin, Executive Secretary Marjorie R. Putnam.

MINUTES

Selectmen's Minutes of May 31, 1988 were approved by a unanimous vote.

PERMITS

Board signed Road Opening Permit for Commonwealth Gas Company for emergency repairs completed at 100 Newton Street on June 7.

CONTRACTS

Telephone Service. Board signed contract with Communications Services Inc. to review telecommunications network and services, evaluation of alternatives, etc. for \$3,400. (See scheduled meeting at 7:30 p.m. for further details.)

Mental Health. Contract of Mental Health Association Marlborough-Westborough Area, Inc. (Center for Better Living) approved by Article 13, Annual Town Meeting 1988, in the amount of \$19,000, was signed by Chairman Keller and Selectman McAuliffe. Selectman Baker abstained from voting due to the fact that he is on the Board of Directors of the Center for Better Living.

Reflectorized Pavement Marking (for Highway Department). As per recommendation of Highway Superintendent John W. Boland, MOTION was made by Selectman McAuliffe, seconded by Selectman Baker and unanimously VOTED to award the contract for reflectorized pavement marking to Traffic Markings, Inc., P. O. Box 515, Franklin, MA as they were the lowest bidder.

Board signed Certification of Appropriations for Maintenance and Policing of Highways. Highway Superintendent Boland explained that this is an annual certification which must be done after the Annual Town Meeting has been dissolved. This documentation is required in order that the Town receive its share of the gas tax reimbursement on the Cherry Sheet.

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SCHEDULED MEETINGS

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7:30 p.m. to 7:50 p.m. Paul J. Cunningham, President of Communications Inc., discussed his proposal to perform consulting services to update the Town's telecommunications system which is ten years old. The fee would be \$3,400. Selectman Baker expressed concern regarding a study Fire Chief Aspinwall was conducting regarding a regional communication study. Administrative Assistant Conlin will check with Chief Aspinwall as to the status of this study. The cost of an updated system will have to be put into an Article for ATM 1989 and reviewed by the Advisory Committee and Capital Budget Planning Committee.

MOTION was made by Selectman McAuliffe, seconded by Selectman Baker, and unanimously VOTED to approve and sign the contract with Communication Services Inc. to review present telecommunications network and services, evaluation of alternatives, design of R.F.P. for a replacement system and evaluation and report of responses to that R.F.P.

8:00 p.m. to 8:07 p.m. John J. Ford, III, Chairman of Southborough School Committee, asked the Board if it would be willing to delay filling the vacancy on the School Committee (caused by recent resignation of Rodney Coldwell) until the third Tuesday in September. This will give the committee a chance to issue a press release in the Southborough Villager and put a communication in the back-to-school packet in August to solicit resumes from people who would like to serve on this committee. Selectman Baker would like to participate in the interview process. It was noted that Diane Johnson of 11 Johnson Road would like to be considered as a candidate. Board of Selectmen will send her a letter. The School Committee will notify the Selectmen when the interviewing will take place.

MOTION was made by Selectman McAuliffe, seconded by Selectman Baker, and unanimously VOTED to continue the process of filling the vacancy in the School Committee, caused by the resignation of Rodney Coldwell, until the third Tuesday in September (September 20).

8:15 p.m. to 8:30 p.m. John Baumer, Account Executive, and Don Paolini, representing Harvard Community Health Plan, discussed the Town's recent cancelling of their HMO plans to cover town employees. The Board explained the cost saving of \$60,000 by eliminating all HMO's (except Fallon) and contracting with Blue Cross Master Health Plus and Fallon HMO for one year. Mr. Baumer asked that the Board consider their plan when it is time to renew the Town's health plan. Selectman Baker expressed his concern that the town's savings were lost in union contract negotiations. Selectman Baker suggested that Harvard keep in

touch with Massachusetts Municipal Association regarding getting a more equitable plan via legislation or otherwise and that Senator Ed Burke should be contacted regarding this matter.

8:30 p.m. to 9:00 p.m. Charles Gaffney of the Planner Selection Committee discussed its recent report. Selectman McAuliffe approved the report but did not approve of the decision that the full-time Planner report to a part-time board - the Planning Board. He believes the Planner should report to a full-time office such as the Board of Selectmen through its Administrative Assistant Janice Conlin. Chairman Keller, also a member of the Planner Selection Committee, stated that a survey showed that most of the planners from other localities did not want to work with the Board of Selectmen. They wanted to work with the Planning Board on planning issues. They felt that the Selectmen have diversified interests. Mr. Gaffney said the Planner would attend In-House meetings once or twice a month and information would be exchanged at that time. Also the Planner would submit a report twice a month to keep everyone informed. The proposed salary would be from \$30,000 to \$35,000. Selectman McAuliffe was concerned that this figure would keep escalating and become a burden on the town. He will keep a careful watch on this budget line item.

9:00 p.m. to 9:25 p.m. Tom Wellen of Wellen Construction Co. discussed his removal of loam from the Town from a 5-lot subdivision he is developing on Break Neck Hill Road. He stated that he did not know he needed a permit to do so. The Soil Erosion By-Law was discussed. Mr. Wellen estimates that he has removed about 900 yards of loam and has 200-400 yards more to remove. Lee Bartolini of the Planning Board expressed concern that all the developers in Town have had to leave on the site all the loam removed from excavating when building houses. It can only be removed when the site is completed. Highway Superintendent John Boland said the Selectmen have always insisted on a Hearing for a Permit to Remove Earth. Administrative Assistant Conlin stated that after a brief discussion with Town Counsel Busconi, he gave a verbal opinion that a Hearing should be held and that Mr. Wellen should file an application to remove soil from Southborough.

MOTION was made by Selectman McAuliffe, seconded by Chairman Keller, and VOTED unanimously to ask Town Counsel Frederick Busconi for a written opinion as to whether or not a Hearing is required in this case.

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OTHER BUSINESS TRANSACTED

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Board noted 7/7/88 letter from St. Mark's School donating \$9,000 to the town for FY 1988.

Board noted 7/7/88 letter from Youth Experiencing Sobriety (Y.E.S.) Program Director thanking the Board for the money (\$1,342) sent to them from Turnpike Food & Liquor Mart, Inc. This was the liquor violation penalty in lieu of closing down the package goods store for two days, June 20 and 21. Chairman Keller thanked Selectmen Baker for suggesting this type of penalty.

Selectman Baker had asked Administrative Assistant Conlin to inquire of the Water Department as to the status of Southborough's water usage as he was concerned that some of the townspeople do not seem to be trying to conserve water and are watering their lawns on a regular basis. He would like a voluntary water ban imposed. Mrs. Conlin was told by the Water Department that we are not using the daily amount allowed by the Massachusetts Water Resources Authority. The Commissioners are planning to insert a message in their next water bill mailing asking that the townspeople be careful in their use of water. Selectman Baker would like a letter to go to the Water Commissioners asking them to reconsider their thinking. He would still like a voluntary water ban imposed on the townspeople to help conserve water.

<u>TREASURY WARRANTS SIGNED BY SELECTMEN</u>		
G599	\$ 11,659.08	07/15/88
G601	2,492.39	07/15/88
G603	39,795.20	07/15/88
P605	7,104.08	07/12/88
P607	2,698.48	07/12/88
G609	6,865.04	07/15/88
TOTAL	\$ 70,614.27	

FISCAL 1989

G009	\$ 8,545.80	07/15/88
P011	22,672.60	07/12/88
P013	9,869.02	07/12/88
G015	14,745.63	07/12/88
TOTAL	\$ 55,833.05	

9:35 p.m. VOTED: to adjourn the meeting.

Marjorie R. Putnam
Marjorie R. Putnam
Executive Secretary

(Approved 8/16/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

Monday, July 25, 1988

6:30 p.m. Meeting convened in Conference Room A on the first floor of the Town House.

Members present: Chairman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Selectman William D. Baker and Administrative Assistant Janice C. Conlin.

Guests present: Planning Board Chairman Charles Gaffney, Building Inspector Robert Garfield, Town Counsel Frederick A. Busconi, representatives from Holmes Trucking, Jack Frain, Director of Maintenance, Thomas F. McCain, Safety Manager, and Joe Wackrow, Vice President of Operations, and representative from AAA Trucking, Thomas J. Patefield, New England Regional Operations Manager.

Holmes Transportation Co., tenant of AAA Trucking, 162 Cordaville Road - After much discussion, it was decided that a site plan was necessary. Therefore, the following motions were made:

A MOTION was made by Selectman McAuliffe requesting that the Building Inspector issue a building permit to Holmes Transportation Company subject to written agreement that will be drawn up by Town Counsel and signed by both AAA Trucking and Holmes Transportation. The motion was seconded by Chairman Keller. VOTE: Mrs. Keller and Mr. McAuliffe voting in the affirmative. Selectman Baker abstained due to a conflict of interest.

A MOTION was made by Selectman McAuliffe to inform AAA Trucking that a site plan will be required in regards to its tenant, Holmes Transportation. Chairman Keller seconded the motion. VOTE: Unanimous.

Holmes Transportation Company will meet with the Board of Selectmen at the first meeting in September.

Route 9 & 495 Study Committee - A MOTION was made by Selectman McAuliffe to appoint Chairman Keller to the Route 9 & 495 Study Committee. Selectman Baker seconded the motion. VOTE: Unanimous.

There being no further business, the meeting was adjourned at 8:00 p.m.


Janice C. Conlin
Administrative Assistant

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, August 16, 1988

8:15 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Executive Secretary Marjorie R. Putnam

Absent: Selectman William D. Baker and Administrative Assistant Janice C. Conlin.

MINUTES APPROVED

Selectmen approved Minutes of 12/22/87, 1/5/88, 1/19/88, 2/23/88, 3/1/88, 3/15/88, 3/22/88, 4/5/88, 7/12/88, and 7/15/88.

RESIGNATIONS

Conservation Commission. Arnold B. Gustafson resigned effective August 1, 1988. Letter of appreciation will be sent to Mr. Gustafson thanking him for his many years of dedicated service to the Town.

Heritage Day Committee. John D. Mauro, Jr. resigned effective July 20, 1988. Letter of appreciation will be sent to Mr. Mauro thanking him for his dedicated service to the Town.

APPOINTMENTS

Special Police Officer. Stephen Prior, 46 Atwood Street, was appointed by a 2 to 0 vote, his term to expire in May 1989.

MetroWest Water Resources Committee. Ann Dando Leavitt, 24 Main Street, was appointed to represent the Town on this newly formed committee by MetroWest.

AGREEMENTS

Selectmen voted to sign Statement of Understanding Between American Red Cross Disaster Services and the Town of Southborough. This document was approved by Fire Chief Frank Aspinwall.

LICENSES

White's Corner Restaurant, Inc., 154 Turnpike Road. Selectmen voted to sign Alcoholic Beverages Control Commission Form 43 approving change of Manager from Frank J. Rossi, Sr. to Frank J. Rossi, Jr.

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SCHEDULED MEETINGS

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8:18 p.m. to 8:42 p.m. Meeting with Pastor Paul Hubley, Robert Clinkscale, Church Administrator, and Belle Wilkin representing Saxonville Baptist Church who recently purchased property located at 9 Cordaville Road (54-21). Fire Chief Frank Aspinwall and Highway Superintendent John Boland were present. Pastor Hubley stated that they have been working with the Board of Health, the Fire Chief, the Highway Supt, and the Building Inspector trying to comply with the Code in order to at least occupy the first floor (Phase 1 of 3 of the Church's plan) so they will have a place to worship in. Presented to the Selectmen was letter from Fire Protection Services to Mr. Clinkscale regarding fire detection of the building, and August 12 letter from Robert Clinkscale to Building Inspector Robert Garfield describing their plan for renovations to the building, parking plans, etc. They have talked to the School Department - Mr. Melican and Mr. DiSalvo. At present the church would like to get approved 31 parking spaces which is sufficient for their current congregation of 80 to 100 people who worship on a consistent basis. They have promised not to allow parking on Route 85 nor across the street in Choate Memorial Field unless they receive permission to do so. The cesspool will be used now. When they reach phase 3 they will have to put in a new septic system in place of the cesspool. Parking will then have to be reconfigured. Parking spaces can be placed over the septic system according to new regulations. The Board of Health has approved their plan up to this point in time. Fire alarm system was discussed. It is going in now. Police Chief has not expressed any concerns to date. The church might ask a couple to live in the house but no decision has been made as to who it will be or when they will occupy the premises. Pastor Hubley would like someone to live on the premises for security measures. Highway Superintendent Boland would like to be kept apprised as to the curb cut. He would like the curb cut to be widened to at least 28 feet to enable cars to exit off Cordaville Road as quickly as possible. Curb cut will be tied into the 30 ft. wide fire lane. Pastor Hubley stated that papers were passed on Monday, August 8, 1988.

TREASURY WARRANTS SIGNED BY SELECTMEN

G017	\$ 2,102.92	07/22/88
G019	9,077.23	07/22/88
G021	2,998.94	07/22/88
G023	21,613.75	07/19/88
G025	26,406.56	07/22/88
G027	10,685.93	07/22/88
P029	21,332.57	07/19/88
P031	12,150.77	07/19/88
P033	32,431.68	07/19/88

P035	<u>15,282.70</u>	07/19/88
TOTAL	\$154,083.05	
P037	\$ 10,415.01	07/26/88
P039	41,143.89	07/26/88
G041	38,999.83	07/29/88
G043	3,730.38	07/29/88
G045	<u>16,453.35</u>	07/26/88
TOTAL	\$110,742.46	
G047	\$ 21,736.27	08/02/88
P049	21,332.57	08/02/88
P051	9,183.09	08/02/88
P053	13,149.04	08/02/88
P055	31,169.61	08/02/88
G057	130,927.00	08/05/88
G059	<u>416.18</u>	08/05/88
TOTAL	\$227,913.86	
G061	\$ 2,455.88	08/12/88
G063	14,037.33	08/09/88
P065	31,318.23	08/09/88
P067	10,255.46	08/09/88
G069	6,463.14	08/12/88
G071	<u>43,585.89</u>	08/12/88
TOTAL	\$108,115.93	
G073	\$ 20,177.97	08/16/88
P075	8,596.31	08/16/88
P077	21,332.57	08/16/88
P079	29,022.97	08/16/88
P081	9,233.86	08/16/88
G083	2,658.99	08/19/88
G085	<u>17,865.27</u>	08/19/88
TOTAL	\$108,887.94	

8:43 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam
Marjorie R. Putnam, Executive Secretary

(Approved by Selectmen 9/6/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, September 6, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Selectman William D. Baker, Administrative Assistant Janice C. Conlin, Executive Secretary Marjorie R. Putnam.

MINUTES APPROVED

Unanimous vote to approve Selectmen's Minutes of April 26, May 3 (as amended), May 10, May 24, June 28 (as amended) and August 16, 1988.

CONTRACTS

Unanimous vote to award (for the Highway Department) the contract for one new four-wheel drive pickup truck to Day Bros., Inc., Auburn, Massachusetts, for the net price of \$16,589.00 (less trade of 1979 GMC). It was the only bid received. Authorized by Article 22 of ATM 1988.

APPOINTMENTS

Planner Interview Committee. It was unanimously VOTED:

- (1) to create a PLANNER INTERVIEW COMMITTEE (ad hoc); and
- (2) to appoint the following as members of the committee:

David Parry, 22 Main Street
Joan Loring, 10 Bigelow Road
Robert C. Dumont, 15 Latisquama Road
John A. Lundblad, 85 Main Street
Janice C. Conlin, 20 Pinecone Lane

Terms to expire: May 1989.

Mandate of committee: to review resumes, to interview candidates for Planner position, and to recommend finalist to the Planning Board.

RESIGNATIONS

Police Dispatcher. Douglas N. McLellan resigned as full time Police Dispatcher as of 2400 25 September 1988. He requested to be appointed as part time dispatcher and retain his status as a Special Police Officer. ACTION. Advertise full time police dispatcher position. Hold on appointment request until a letter of recommendation is received from Police Chief William J. Colleary.

TRANSFER STATION/STICKERS

MOTION was made by Selectman Baker, seconded by Selectman McAuliffe and unanimously VOTED: to adopt the policy whereby the media is utilized to advertise the availability of stickers on Tuesday nights between now and October 1, 1988; and the availability of stickers on Saturday, October 1, 1988, between the hours of 8 a.m. to 5:00 p.m.; and to request from the Police Chief the services of a police officer to handle the enforcement that day; and that October 1 be set as the deadline for turning away those people who have not acquired the FY 1989 transfer station sticker.

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OTHER BUSINESS TRANSACTED

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Board noted August 12 letter from Massachusetts Housing Partnership informing the Board that **Brentwood** HOP Proposal - Southborough has been granted preliminary approval and has set aside \$475,000 in CDAG funds for the Brentwood project. ACTION: Send a letter to MEPA that the Board of Selectmen supports the Albro/Brentwood Project.

Board noted August 10 Memo from Representative Barbara Gardner regarding **Scenic Roads**. ACTION: Tree Warden Brian Mauro stated that he has several concerns. He has found developers and others have removed town trees without first having a public hearing with him and the Planning Board. He stated that the fine of \$20 was too low. He would like the law to state that the trees had to be replaced with the recommendation of the Tree Warden plus a higher fine. Mr. Mauro will contact Representative Gardner and report back to the Board on September 20, 1988.

August 12 letter from Representative Barbara Gardner regarding **House Bill 4946** which would establish an **E911** emergency communications system in the Commonwealth. ACTION: Fire Chief Frank Aspinwall and Police Chief William Colleary are in favor of the passage of this Bill. It would save a great deal of time. People who are used to dialing 911 in other areas use 911 here. Time is lost while the emergency call finally reaches Southborough. The new Bill would be in force statewide and be billed to everyone's telephone bill. There would be no cost to the cities and towns. The only bad feature to the bill is the 411 amendment which would allow NET to charge for people using this information number. If the Bill is passed an Advisory Committee will be formed to implement 911. This committee will be appointed by the Governor. It will take about 2 years to get everything in place after the passage of the Bill. MOTION was made by Selectman McAuliffe, seconded by Selectman Baker, and unanimously VOTED to support the request of Representative Gardner to get in touch with our Senator to urge quick and decisive action

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in September on the legislation which would establish an E911 emergency communications system in the Commonwealth.

Board noted receipt from Labor Relations Commission a copy of **NAGE petition filed by employees seeking collective bargaining.** MOTION was made by Selectman McAuliffe, seconded by Selectman Baker, and unanimously VOTED: to Instruct Town Counsel to advise the Commission that the Board is in agreement with this proposal.

NEW BUSINESS

Selectman Baker would like to have several ideas addressed by the Board. He believes it would be useful for each Selectman to prepare an agenda of subjects he or she is concerned with and would like to have addressed as a Board. This list could be put on a Selectmen's Meeting Agenda scheduled for a meeting two weeks in the future. This would give some time to invite other boards if necessary. Some subjects could be a policy on sexual harassment discrimination, a charter study committee, a town government study committee to try to make town government more efficient and effective, etc. Chairman Keller and Selectman McAuliffe agreed that this is a good suggestion. Administrative Assistant will compile this list to be reviewed by the Board in two weeks.

TREASURY WARRANTS SIGNED BY SELECTMEN

G087	\$ 2,204.48	08-26-88
G089	4,928.13	08-26-88
G091	10,500.00	08-26-88
G093	36,182.78	08-26-88
G095	13,519.50	08-23-88
P097	25,722.96	08-23-88
P099	10,527.79	08-23-88
 TOTAL	 \$103,585.64	
P101	\$ 32,171.76	08-30-88
P103 ENC	216.84	08-30-88
P105	10,680.57	08-30-88
P107	9,027.76	08-30-88
P109 ENC	21,334.00	08-30-88
G111	16,938.03	08-30-88
G113	41,507.99	09-02-88
 TOTAL	 \$131,876.95	

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G115	\$ 33,127.17	09-09-88
G117	2,794.10	09-09-88
G119	81,180.23	09-09-88
G121	13,308.07	09-06-88
P123	27,387.22	09-06-88
P125	9,235.81	09-06-88
TOTAL	\$167,032.60	

8:30 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam
Marjorie R. Putnam, Secretary

(Approved by Selectmen 9/13/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, September 13, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Selectman William D. Baker, Administrative Assistant Janice C. Conlin, Executive Secretary Marjorie R. Putnam.

MINUTES APPROVED

Board unanimously voted to approve Selectmen's Minutes of September 6, 1988.

RESIGNATION

Frances M. Spayne resigned as an election worker effective September 9, 1988.

CONTRACTS

Board unanimously voted to award contract to Southworth Machinery, Inc., Hopkinton, for a new backhoe - Model 426 with Options No. 1, 2 and 5 - for a total amount of \$48,609.00, as recommended by Highway Superintendent John W. Boland. (Article 21, ATM 1988)

LICENSES

Board unanimously voted to award a Class I Automobile Dealer's License to The Eagle Leasing Company, Inc., 258 Turnpike Road. (See 8:06 p.m. Scheduled Meeting for more details.)

ad hoc COMMITTEE CREATED

Board unanimously voted to create a **Building/Facilities Study Committee (ad hoc)** to consist of 7 members:

1 member from the Advisory Committee
1 member from the Capital Budget Planning Committee
1 member from the School Committee
Building Inspector
3 citizens-at-large

Members will be appointed at a later date.

(See 7:52 p.m. Scheduled Meeting for further details.)

KENNEL FEES INCREASED

Kennel Fees for Dogs. Board unanimously voted to increase the fees as follows:

Up to and no more than 3 dogs.....	\$ 25.00
Up to and no more than 11 dogs.....	50.00
Unlimited number of dogs.....	75.00

These fees will become effective April 1, 1989.

Kennel Fee for Cattery. Board unanimously voted the following fee:

Unlimited number of cats.....\$ 25.00

These fees will be effective immediately.

Above kennel fees were recommended by Animal Control Officer Charles F. Hamel.

PROCLAMATION

Board unanimously voted to sign Proclamation that September 18 through 24, 1988 is Emergency Medical Services Week.

PERMITS APPROVED

Road Opening Permits for Commonwealth Gas were approved by a unanimous vote as follows: (1) emergency repairs completed 8/2/88 at 24 Newton Street, (2) emergency repairs completed 8/4/88 at Woodward School, Cordaville Road, and (3) installing new gas service to 108 Pine Hill Road.

PERMIT DENIED

Road Opening Permit requested by Commonwealth Gas to install a new gas main from Route 30 to the Framingham Town Line via Lamb Hill Road was denied by a unanimous vote due to the fact that Lamb Hill Road has been blocked off from public use for many years. (See 8:32 p.m. Scheduled Meeting for further details.)

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SCHEDULED MEETINGS

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7:52 p.m. to 8:15 p.m. Advisory Committee and Capital Budget Planning Committee discussed the need for a study regarding the housing of town offices. Tony Atenasio, Chairman of the Advisory Committee, and Wayne Gates, Chairman of the Capital Budget Planning Committee, stated their concerns about the operating cost of town buildings and the housing of the new Planner for

the Town. There is a space crisis. Some buildings are underutilized and some are overutilized. Some buildings are costing the Town too much money. Committee could study Fayville Village Hall as to whether we should sell it or don't need to sell it. It is currently being rented to various people now. Youth Commission use the Hall as well as SMOC for hot lunches for the elderly. Capital Budget Planning Committee submitted a list of the functions which should be included in the description of responsibilities of the proposed committee.

Selectman McAuliffe made a MOTION, seconded by Selectman Baker, and unanimously VOTED to create a committee to be called "**Building/Facilities Study Committee (ad hoc)**" and will consist of 7 members: 1 member from the Advisory Committee, 1 member from the Capital Budget Planning Committee, 1 member from the School Committee, the Building Inspector, and 3 citizens-at-large. The members will be appointed in a couple of weeks.

8:16 p.m. to 8:22 p.m. Mr. David Eagle of Eagle Leasing Company, Inc., 258 Turnpike Road, explained why his company is requesting a Class I Automobile Dealer's License. They are the representative of Mark Line Industries of Pennsylvania and need this license to transport their equipment from Pennsylvania to Massachusetts.

8:25 p.m. to 8:50 p.m. Highway Superintendent John W. Boland discussed his September 13 letter of recommendation asking the Board to award the contract for a new backhoe to Southworth Machinery, Inc. of Hopkinton, choosing Option 1, 2 and 5, for a total of \$48,609.00 (authorized by Article 21 of ATM 1988). Board unanimously voted to award the contract to Southworth Machinery, Inc. as recommended by Highway Superintendent Boland.

Highway Superintendent Boland discussed request of Commonwealth Gas Company for a Road Opening Permit in order to lay out a 4" plastic main from Boston Road to Firmin Avenue via Lamb Hill Road. Mr. Boland recommends against issuing this permit. Lamb Hill Road has been blocked off for many years but has never been legally abandoned through Town Meeting. At the time the road was blocked off, it was believed that the cost to go through the legal abandonment procedure was prohibitive. The town should relinquish their right of way over Lamb Hill Road property, then it would revert to the two abutters. Town Counsel should review the abandonment procedure and an Article could be placed in ATM 1989.

MOTION was made by Selectman McAuliffe, seconded by Selectman Baker, and unanimously VOTED to deny Road Opening request from Commonwealth Gas Company.

Administrative Assistant Conlin is instructed to ask Town Counsel to take the necessary steps required to abandon Lamb Hill Road.

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OTHER BUSINESS TRANSACTED

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School Committee Vacancy to be filled. Administrative Assistant Conlin informed the Board that Jack Ford, Chairman of the School Committee, has received three letters of application. He needs more information and requested that the joint meeting with the Board of Selectmen be postponed to September 27. Selectmen agreed to this request.

Board discussed request of Rivers of Living Water Ministries to lease for one year the upstairs hall of Fayville Village Hall exclusively. Selectmen feel that a lease would hinder the Town's housing needs. ACTION: a letter is to be sent to the Rivers of Living Water Ministries informing them that the Selectmen are not able to commit this space to them or anyone for one year due to the fact that a committee will be studying the housing of all Town Departments and will be making recommendations to the Selectmen. They are welcome to utilize the building on Sunday mornings as they have in the past few months. They will be informed as soon as a recommendation is received from the committee.

Denson Satterfield, Jr., of the Fayville Village Hall Committee, was present at this discussion and stated that he is not in favor of leasing the upper hall to anyone exclusively as others have been renting it for years.

Intersection of Valley/Boston/Firmin. Michael Form, 47 Valley Road, requested status of this intersection being improved by the State. He expressed his concerns as another bad accident occurred recently involving three cars. Selectmen informed him that the proposed 9/90 Project has made useless all modifications planned for this intersection. Selectmen will plan to discuss this and other bad intersections at a later date to try to come up with some temporary help for these intersections.

Library Addition. Selectmen would like a file kept documenting the problems the Building Inspector has encountered with the foundation of the new library addition and how they have been addressed.

TREASURY WARRANTS SIGNED BY SELECTMEN		
G127	\$446,067.33	09-16-88
G129	40,377.39	09-13-88
P131	118,758.13	09-13-88
P133	26,710.84	09-13-88
P135	10,721.29	09-13-88
TOTAL	\$642,634.98	

9:15 p.m. VOTED: to adjourn the meeting.

Marjorie R. Putnam
Marjorie R. Putnam, Secretary

(Approved by Selectmen 9/20/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, September 20, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Selectman William D. Baker, Administrative Assistant Janice C. Conlin, Executive Secretary Marjorie R. Putnam.

MINUTES APPROVED

Board unanimously voted to approve Selectmen's Minutes of 9/13/88.

RESIGNATIONS

Library Building Committee. Denise M. Kofron resigned effective October 1, 1988.

Metropolitan Area Planning Council. John A. Lundblad resigned as the Town's representative effective 9/12/88.

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SCHEDULED MEETINGS

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7:45 p.m. to 7:55 p.m. Richard Andres of Andre Coachlines, Inc. of Boston stated that he need a Common Carriers License from the Town of Southborough in order to obtain a License from the Department of Utilities. Purpose of license: to operate motor vehicles for the carriage of passengers for hire on Interstate 495 between the Southborough/Marlborough Town Line and the Southborough/Westborough Town Line. No passengers would be picked up or discharged in the town of Southborough. Mr. Andres stated that his service originates in Lancaster and goes directly to Boston, around the South Station area. It would be a 1985 coach bus. Selectman McAuliffe made a MOTION, seconded by Selectman Baker and unanimously VOTED to grant a Common Carriers License to Andre Coachlines, Inc., P. O. Box 231, Readville Station, Boston, MA 02137.

8:00 p.m. to 8:02 p.m. Re: Scenic Roads Act (Chapter 40, Section 15-C). To improve the effectiveness of this Act, Tree Warden Brian C. Mauro recommended that the following be added to the Scenic Road Act:

- A) A fine of \$100.00 minimum and up to a maximum of \$500.00 for each illegally removed tree. The amount to be determined by the Tree Warden and one member from the Board of Selectmen and one member from the Planning

Board.

B) Anyone who requests a public hearing to remove trees and is granted to do so, may be required to purchase trees to be planted within the Town. Size and type to be determined by the Tree Warden.

MOTION was made by Selectman McAuliffe, seconded by Selectman Baker, and unanimously VOTED to send this recommendation to State Representative Barbara Gardner.

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OTHER BUSINESS TRANSACTED

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Board noted 9/16/88 letter from Dennis M. DiSalvo, Supt. of Schools, requesting on behalf of the Southborough School Committee and the Southborough Teachers' Assoc. that an inequity be resolved by the Selectmen in regard to the recent adjustment to certain town departments in regard to the Health Insurance issue. ACTION: the Superintendent of Schools, Chairman of the School Committee and the President of the Teachers' Association are to be invited to a meeting with the Board to discuss this issue. (Note: Chairman Keller excused herself from participating in this discussion due to a possible conflict and left the table at 7:35 p.m. Chairman Keller returned to the table after the discussion at 7:40 p.m.)

Re: School Committee Vacancy. Board noted change of date for the joint meeting with the School Committee from September 20 to September 27. Administrative Assistant is to call Chairman of the School Committee to find out when the Board will receive copies of the resumes of the applicants.

Re: 9/90 Project. Board noted letter from Earl Smiddy addressed to Commissioner Jane Garvey, State DPW, asking the Commissioner to review plans for the eastbound access ramp to the 9/90 Project. The proposed landtaking (#6 and 8 Turnpike Road) would be across the Smiddy family's entire Rt. 9 frontage leaving the character of the property drastically changed and the property value greatly diminished. ACTION: Administrative Assistant to call Commissioner Garvey to check on the accuracy of Mr. Smiddy's letter. Selectmen would like to know how much land will be taken by the State for eminent domain. A letter will then be sent to Commissioner Garvey expressing the Board's concern and that it supports Mr. Smiddy.

The Board discussed Selectman Baker's list of Goals and Objectives:

1. Selectman Baker would like to see an elected Charter Study Committee or an appointed Government Study Committee to

address the need he perceives to make town government more responsive and more effective by:

- a. Streamlining the decision-making process by increasing the role for the Administrative Assistant or look at a Town Manager form of government.
- b. Review elected vs. appointed boards.
- c. Increase participation in Town Meeting.
- d. Evaluate the use of outside consultants.
- e. Draft a citizen poll on how citizens perceive the present form of town government. How responsive it is to their needs.

ACTION: ...Ask Town Counsel regarding steps required.
...Ask for input from all boards and elected officials.

2. Selectmen Baker would like to see the Selectmen work with the Personnel Board to

- a. Standardize a personnel evaluation system.
- b. Standardize town hiring practices for entry level and department head positions.
- c. Standardize an internal promotion process.
- d. Standardize volunteer board appointments.

ACTION: ...Schedule a joint meeting with the Personnel Board.
...Ask department heads if and how they evaluate their personnel and whether or not it is done on a 6 month or annual basis.

3. Selectman Baker would like to see the Selectmen schedule a monthly meeting as a problem solving session (within regular meetings) to provide an update on pending litigation, unresolved personnel matters and other major issues.

ACTION: ...Ask Town Counsel Busconi for a list.
...Chairman could set up a meeting with the Board.

4. Selectman Baker would like the Selectmen to take a more active role in setting some budget constraint goals through the Advisory Committee.

ACTION: ...Selectmen are working on this as they have in the past.

5. Selectman Baker would like the Selectmen to invite the Master Plan Committee to meet with the Board to be updated on how well the town has met the Master Plan goals.

ACTION: ...Ask the Master Plan Committee how the town is doing according to their Plan and what else can the Selectmen do.

6. Selectman Baker would like an exchange of agendas and meeting minutes with other town boards to improve communication between boards.

ACTION: ...This is being done now. In-house Meetings are scheduled regularly and include the Fire Chief, Police Chief, Water Supt., Highway Supt., Building Inspector, Conservation Commission Chairman, Board of Health Agent, Planning Board Chairman and S E A Consultants Inc. (our engineering consultant).

...Ask if others are interested.

7. Selectman Baker would like the Board to draft a policy on sexual harrassment and discrimination on the basis of sex or race.

ACTION: ...Ask Town Counsel to review Selectman Baker's policy.

8. Selectman Baker would like the Board to formalize the contract negotiation process with the town's employee unions. When no negotiations are taking place, a list should be approved of criteria that would be used to establish fair and equitable raises. Sessions should be tape recorded or recorded in writing. The makeup and rule of the town's bargaining unit shold be reviewed and the process by which an offer is made should be formalized.

ACTION: ...Board agreed that negotiations should be recorded and put on paper. This subject will be discussed further.

9. Selectman Baker suggests that a meeting should take place, at a minimum annually, with youth and elderly groups to assure our attention to the needs of these two important groups.

ACTION: Board agreed.

10. Selectman Baker would like an educational program put together to educate the public on the site plan process.

ACTION: Board agreed.

<u>TREASURY WARRANTS SIGNED BY SELECTMEN</u>		
P137	\$ 26,757.08	09-20-88
P139	10,401.70	09-20-88
G141	23,006.54	09-23-88
G143	22,925.00	09-23-88
G145	1,952.21	09-23-88
G147	1,424.96	09-23-88
G149	2,834.13	09-23-88
G151	13,368.28	09-20-88
G153	<u>73,852.62</u>	09-23-88
 TOTAL	 \$176,522.52	

8:52 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam

Marjorie R. Putnam, Executive Secretary

(Approved by Selectmen 9/27/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, September 27, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Selectman William D. Baker, Administrative Assistant Janice C. Conlin, Executive Secretary Marjorie R. Putnam.

MINUTES APPROVED

Board unanimously voted to approve Selectmen's Minutes of September 20, 1988.

CONTRACTS

Board unanimously voted to award the contract for heating oil to Falconi Brothers, Inc., 29 Boston Road, Southborough 01772 as per their bid. Bids received were:

Falconi Brothers, Inc., 29 Boston Rd., Southborough, MA 01772

<u>Price per gallon</u>	<u>Boston Low Price</u>	<u>Escalation</u>
.4734 cents	.4285 cents	.0449 cents

Marlco, Inc., 279 Maple St., Marlboro, MA 01752

<u>Price per gallon</u>	<u>Boston Low Price</u>	<u>Escalation</u>
.5437 cents	.4260 cents	.1177 cents

Falconi Brothers escalation price per gallon was the lowest of the two bids received.

APPOINTMENTS

Building/Facilities Study Committee. Board unanimously voted to appoint the following members, their terms to expire in May 1989:

For Advisory Committee:

Jonathan Chory, 4 Upland Road, Southborough

For Capital Budget Planning Committee:

Wayne A. Gates, 94 Oak Hill Road, Fayville

Michael F. Burnham, 11 Clemmons Street (Alternate)

For Building Department:

Robert W. Garfield, Building Inspector

For Schools:

Perry Davis, Assistant Superintendent of Schools

Citizens-At-Large:

Marc Ross, 14 Fairview Drive
Davis O. Cowles, 33 Pinecone Lane

Southborough School Committee. Catherine D. Alsterlund, 82 Middle Road, was unanimously voted as a member until May 8, 1989 (Town Election Day). (See Scheduled Meetings @ 7:45 p.m. for further details.)

Constable For the Purpose of Serving Civil Process. John A. Lowe, 11 Cedar Street, Westborough 01581, was unanimously appointed, his term to expire September 15, 1989.

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SCHEDULED MEETINGS

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7:30 p.m. Selectmen presented a plaque to former Selectman Davis O. Cowles for his valuable service to the Town.

7:43 p.m. At this time, Selectman McAuliffe took over the Chair for the balance of the meeting due to the fact that Chairman Keller had difficulty with her voice.

7:45 p.m. to 8:10 p.m. Re: Filling vacancy caused by the resignation of Rodney Coldwell. A joint meeting was held with the remaining members of the Southborough School Committee: John J. Ford, III, Chairman, Norman M. Clement, Andrew W. Davis, and Katherine Whitehouse. Four applications were received and the four applicants were present and spoke: Catherine Alsterlund, Judith R. Christensen, Diane O. Johnson, and Steven J. Gould. School Committee Chairman John J. Ford III placed in nomination the name of Catherine Alsterlund. No other names were placed in nomination. A roll call vote was taken: 4 members of the School Committee and 3 members of the Board of Selectmen stated that they cast their vote for Catherine Alsterlund.

8:11 p.m. to 8:30 p.m. Louise McCarthy of J. H. Albert International Insurance Advisors, Inc. discussed their September 27, 1988 report listing their insurance renewal recommendations. Betty Stahl of MIIA was also present. J. H. Albert recommended that the Town renew all policies currently in place. A quotation regarding Umbrella Liability will be forwarded to the Town as soon as it is received from MIIA. The Board noted the brief comparison of the 1988 and 1987 premiums. The 1987 figure was \$173,271 and the 1988 figure is \$159,390. The Board unanimously VOTED to accept the recommendations of J. H. Albert International Insurance Advisors, Inc.

8:30 p.m. to 8:47 p.m. Bonnie Phaneuf, Chairman of the Southborough Housing Authority, other members of the Authority, SHA Executive Director Carol Renaud, and Theodore Kiousis, Area Director

for the State Board of Mental Health. Subject of discussion: application for grant monies to provide Chapter 689 Housing for Special Needs. The Housing Authority asked for the Selectmen's support. Board of Selectmen unanimously VOTED to support the Housing Authority application for grant monies to provide Chapter 689 Housing for Special Needs. Selectmen signed application.

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OTHER BUSINESS TRANSACTED

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Board noted September 9 letter from Executive Office of Communities & Development (EOCD) informing them that Southborough has been selected to receive a Strategic Planning Mini-Grant in the amount of \$5,000.

Board noted September 22 letter from EOCD confirming that the Community Development Action Grant (CDAG) application in support of the 85-unit Brentwood Homeownership Opportunity Program project has received preliminary approval for funding up to \$475,000.

Chairman Keller asked Administrative Assistant to call the Department of Public Utilities regarding the takeover of Marathon Bus Lines by Peter Pan Bus Lines. No License has been applied for in the Town of Southborough to travel over Marathon's route.

TREASURER WARRANTS SIGNED BY SELECTMEN

G155	\$ 40,569.26	09-30-88
G157	43,279.15	09-27-88
P159	120,640.20	09-27-88
P161	36,636.46	09-27-88
P163	11,044.58	09-27-88
G165	29,046.20	09-30-88
G167	30,866.34	09-30-88
TOTAL	\$312,082.19	

8:55 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam

Marjorie R. Putnam, Secretary

(Approved by Selectmen 10/4/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, October 4, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Selectman William D. Baker, Administrative Assistant Janice C. Conlin.

Absent: Executive Secretary Marjorie R. Putnam (on vacation).

MINUTES APPROVED

Board unanimously voted to approve Selectmen's Minutes of September 27, 1988.

RESIGNATIONS

Donna Berryman resigned from the Open Space Preservation Commission effective September 27, 1988. Letter of appreciation will be sent to Ms. Berryman.

APPOINTMENTS

Acting Town Accountant. Board unanimously voted to appoint Dorothy M. Phaneuf, 171 Middle Road, Southborough, Massachusetts, until further notice. This appointment is effective October 3, 1988.

PERMITS

Board unanimously voted to grant permission to Saint Mark's Church to conduct an outdoor procession on Tuesday, November 1, 1988 beginning at 7:00 p.m.

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SCHEDULED MEETINGS

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7:30 p.m. Scroll was presented to Caesar Gheringhelli for all his long years of service to the Fayville Village Hall.

8:00 p.m. Cosmo Land, Inc. discussed Idlewood Farms Development of 150 units on property located at 28 Newton Street. Present were: Tony Kwan (developer), Jeffrey Grossman and Mr. Kwan's architect.

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OTHER BUSINESS TRANSACTED

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Heritage Day Committee invited the Board of Selectmen and the residents of Southborough to the Heritage Day festivities on 10/10/88 starting at 9:00 a.m. and finishing with ham and bean supper from 5 to 7 p.m.

Board noted 9/28/88 letter of appreciation sent to Southborough Police Department for their assistance rendered to City of Marlborough Police Department on September 27 when the City suffered a major power loss. ACTION: send a letter of appreciation from the Board.

Board noted letter dated September 28 from Diane O. Johnson to Katherine Whitehouse of the Southborough School Committee, regarding placing historical plaques in the three schools explaining the contributions made to the Town of Southborough by the individuals after which the respective school has been named. ACTION: letter is to go to John J. Ford, III, Chairman of the Southborough School Committee, informing him that the Board concurs with this proposal and encourages the School Committee to act on this proposal in order to provide historical information on these dedicated individuals for future generations.

TREASURY WARRANTS SIGNED BY SELECTMEN

P169	\$ 9,246.12	10-04-88
P171	26,137.97	10-04-88
G173	13,306.64	10-04-88
G175	<u>116,174.18</u>	10-07-88
TOTAL	\$164,864.91	

Janice Conlin
Janice C. Conlin, Administrative Assistant

mrp

(Approved 11/15/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, October 11, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Lorraine C. Keller, Selectman William D. Baker, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam.

Absent: Selectman Thomas W. McAuliffe (out of state on vacation).

APPOINTMENTS

Police Dispatcher (full time) Special Police Officer. Richard L. Tompkins, 45 Flannigan Drive, Framingham, MA 01701, was appointed by a 2 to 0 vote, his term to expire in May 1989. Police Chief William J. Colleary also recommended that Mr. Tompkins start on October 20, 1988 at Grade 8, Step 2 (\$7.94 per hour). This appointment is contingent upon the successful completion of a physical examination.

Police Dispatcher (part time). Douglas McLellan, 24 Break Neck Hill Road, Southborough, MA 01772, was appointed by a 2 to 0 vote, his term to expire in May 1989.

Conservation Commission. Richard W. Heidebrecht, 156 Middle Road, Southborough, was appointed by a 2 to 0 vote, his term to expire in May 1990. Mr. Heidebrecht is filling the vacancy caused by the resignation of Arnold Gustafson.

PERMITS

Road Opening Permits approved by a 2 to 0 vote:

For COM/GAS: 24 East Main Street, to install gas service from street to house.

27 Main Street, to install gas service to St. Mark's Parish.

For LANE HOMES, INC.: to install water lines under Jericho Hill Road and Northborough Road.

PROCLAMATION

Board voted 2 to 0 to proclaim October 9 through 15, 1988 as WOMAN'S CLUB WEEK in honor of their 85th Birthday in Southborough.

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SCHEDULED MEETINGS

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7:45 p.m. to 8:15 p.m. Site Plan Hearing was held on the application of Ernest Guigli dba E & M Realty Trust, 2 Southville Road (Assessors' Map 5, Lot 6) proposing to expand the storage area by 11,000 s.f., more or less.

Present for applicant: Robert and Ernest Guigli.

Present for town: Highway Superintendent John Boland, Fire Chief Frank Aspinwall, Police Chief William Colleary, Planning Board Chairman Charles Gaffney, members Richard Bellotti and Mark Davis, Building Inspector Robert Garfield.

Certified Mail Receipts were in order. Approvals were received from the following Site Plan Boards:

Conservation Commission

Water Superintendent

Frank Chief Aspinwall (with conditions listed)

Board of Health (with letter attached re drainage)

Approvals were not received from the Planning Board and S E A Consultants Inc. Report from S E A was not received until October 11 and a copy was given to the Planning Board and Mr. Guigli. Mr. Gaffney suggested that Mr. Guigli meet with the Planning Board next Monday, October 17, at 7:15 p.m. to go over what is needed for Site Plan approval. Mr. Guigli agreed to meet with the Planning Board as suggested by Mr. Gaffney. Board noted letter from abutter Kevin Giblin approving the proposed expansion.

Administrative Assistant will ask S E A to submit their reports in a more timely fashion so that all parties involved will have time to review it.

Since the applicant received these suggestions from the Planning Board and the Town's consultant S E A just tonight, the Board of Selectmen VOTED to continue the Site Plan Hearing to Tuesday, October 25, 1988 at 7:45 p.m. Abutters will be notified by the Town.

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OTHER BUSINESS TRANSACTED

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Selectman Baker asked Administrative Assistant Conlin the status of the following subjects:

- (1) Teachers' Association dissatisfaction re negotiating process. A letter went out. Jack Ford, Chairman of the School Committee, is to discuss this with Selectman McAuliffe. Mrs. Conlin is waiting for the complainants to state when they want to meet with the Selectmen.
- (2) Property owned by Earl Smiddy (Southborough/Framingham line). There will be land takings on this property. Price is being negotiated by the developer. If no agreement is reached, the State can take it by eminent domain in order to get the State road put in place. Mr. Smiddy has the option to go to court if he chooses.
- (3) Charter Study. Town Clerk Paul J. Berry will get more information on the procedure. This is needed before the Selectmen can proceed further. It will be addressed at that time. Selectmen's office will procure a copy of the Charter Study completed in 1971.
- (4) Evaluation of Personnel. Administrative Assistant needs to contact the Personnel Board and to contact various Boards to get their input. There will be a department head meeting to discuss budget goals for 1990 and this will be discussed at that time.
- (5) List of Legal Issues. Administrative Assistant Conlin will get this list from the Town Counsel.
- (6) Gender Bias and Sexual Harassment Policy. This has been approved verbally by Town Counsel Busconi. This will be placed on the Agenda of Selectmen's meeting of October 18, 1988.
- (7) Master Plan Committee, meeting with Chairman. Administrative Assistant will set up a meeting with the Chairman. Selectmen want to know if the Town is following the recommendations in latest Master Plan.

Board noted October 4 invitation from Mass. Turnpike Authority to a meeting to discuss the proposed Turnpike Improvement Program. Meeting to be held on October 17 at 8:30 a.m. in the Forum Room of the D. Justin McCarthy College Center, Framingham State College. ACTION: Administrative Assistant Conlin and Planning Board Chairman Charles Gaffney plan to attend.

TREASURY WARRANTS SIGNED BY SELECTMEN

P177	\$ 32,412.97	10/11/88
P179	11,359.81	10/11/88
P181	119,800.98	10/11/88
G183	42,767.83	10/11/88
G185	102,974.00	10/11/88
G187	<u>43,352.66</u>	10/14/88
TOTAL	\$352,667.25	

8:35 p.m. VOTED to adjourn the meeting.

Marjorie Putnam

Marjorie R. Putnam, Executive Secretary

(Approved by Selectmen on October 18, 1988.)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, October 18, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Selectman William D. Baker, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam.

NO MEETINGS WERE SCHEDULED FOR TONIGHT.

MINUTES APPROVED

Board unanimously voted to approve as presented Selectmen's Minutes of October 11, 1988.

APPOINTMENTS

Southborough Cultural Arts Council. Board unanimously voted to appoint Carolyn M. Doyle, 16 Ledge Hill Road, Southborough, for a two year term, her term to expire October 18, 1990.

POLICY ADOPTED

Board unanimously voted to waive the reading of and to adopt "Gender Bias and Sexual Harassment Policy". Copies of this Policy will be distributed to all department heads as well as other educational material.

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OTHER BUSINESS TRANSACTED

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Board signed Warrant for State Election to be held November 8, 1988.

Selectmen signed notes for Library addition as requested by Treasurer Mary B. Guilford.

Regarding a letter Selectmen Baker received from Perry Davis, Assistant Superintendent of Schools, asking for help with the Regional School District to deal with its trash disposal problem. The Regional School District would like to use the same regional disposal facility as the Town of Southborough as it is in the regional system. It was suggested that Administrative Assistant Conlin and Highway Superintendent John Boland meet with Perry Davis and Rocco Longo, Administrative Officer of the Town of Northborough to try to rectify the problem and report back to the Board.

Massachusetts Turnpike Authority Tollbooth Barriers.
Administrative Assistant reported on the meeting she had attended on October 17. Massachusetts Turnpike Authority has chosen Option #3 and does not plan to widen the turnpike. This will eliminate the need to place toll booth barriers on the Westborough/Southborough line.

The official vote has not been made but all MTA officials present agreed to choose Option #3. Selectmen requested that a letter be sent to the Chairman of the Massachusetts Turnpike Authority and to Secretary Salvucci expressing the Board's appreciation for all the public hearings held and all help received.

<u>TREASURY WARRANTS SIGNED BY SELECTMEN</u>		
P189	\$ 25,723.48	10-18-88
P191	10,427.80	10-18-88
G193	13,440.31	10-18-88
G195	2,674.88	10-21-88
G197	<u>19,393.68</u>	10-21-88
 TOTAL		\$ 71,660.15

7:45 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam

Marjorie R. Putnam, Executive Secretary

(Approved by Selectmen 10/25/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, October 25, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Selectman William D. Baker, Administrative Assistant Janice C. Conlin, Executive Secretary Marjorie R. Putnam.

APPROVAL OF SELECTMEN'S MINUTES

Board unanimously voted to approve Selectmen's Minutes of October 18, 1988 as presented.

LICENSES

Class II - Used Car Dealer's License. Board unanimously voted to grant a one-day Class II License to Hertz Corporation to sell used Hertz rental cars to credit union members only at Mass. CUNA Credit Association located at 304 Turnpike Road. Date: Saturday, November 5 ONLY, from 9 a.m. to 3 p.m.

RESIGNATIONS

Southborough Cultural Arts Council. Gretchen Harris resigned effective October 20, 1988.

APPOINTMENTS

Public Weighers and Weighers of Coal. Board unanimously voted to appoint Esther Engstrom and Rosemary Cooley at the request of Almac Moving & Storage). Their terms will expire in May 1989.

Metropolitan Area Planning Council. Board unanimously voted to appoint Charles E. Gaffney, 205 Middle Road, as its representative. Mr. Gaffney is filling the vacancy caused by the resignation of John A. Lundblad, his term to expire in May 1989.

POLICY

One-Day Special Licenses to Sell Beer and Wine. Following a recommendation by the Town's insurance consultant, the Board unanimously voted to adopt the following Policy for organizations to have in place before the Board issues a Special License:

1. A Certificate of General Liability Insurance for the selling of alcohol for \$1 million. The Town of Southborough to be the payee.

2. A detail police officer contracted to be on duty the day of the event.
3. Hire trained bartenders to sell the beer and wine.
4. Compile a list of designated drivers available that day for transporting attendees considered unable to drive themselves.

WINTER PARKING BAN 1988/1989

The Board unanimously voted the following WINTER PARKING BAN:

There will not be any parking on any public way in the Town of Southborough from 12 midnight until 6:00 a.m.; and furthermore, there will not be any parking on any public way during any snow storm in the Town of Southborough. Vehicles parked will be towed at the owner's expense (according to the Town's Code).

This Ban will be in effect from December 1, 1987 through March 15, 1988.

Illegal parking during unusual storms occurring before or after the Ban will be dealt with according to Section 152-6 of the Code of the Town of Southborough.

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SCHEDULED MEETINGS

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7:30 p.m. to 7:55 p.m. Meeting was held with Fire Chief Frank Aspinwall, Captain Peter Phaneuf and Firefighter John L. Kendall, Jr., and Dr. Timothy P. Stone to discuss October 7, 1988 letter of complaint from Gerard O'Neill, 6 Standish Way, Canton, MA. Mr. O'Neill complained about the treatment he and his son had received by the town's EMT/ambulance operation on October 1 when his son Brian suffered a compound fracture of the leg during a St. Mark's football game. Read into the record were October 7 letter of Gerard O'Neill, October 12 memorandum from Captain Peter Phaneuf, October 24 memorandum from FF/EMT John L. Kendall, Jr., and October 24 letter from Saint Mark's School thanking the Fire Department for the services which it provides for the Saint Mark's community. Mr. O'Neill's main complaint was that he was barred from riding in the back of the ambulance with his son. It was explained to Mr. O'Neill that it was against policy to allow anyone to ride in the back with the patient other than the EMTs. All above testified as to what happened at the scene on October 1. David H. Brock, Business Manager for St. Mark's School, was present and apologized for this incident. He backed the EMTs and the Fire Department and their policies. Dr. Stone testified that he was present and witnessed that the EMTs acted in a professional manner.

Selectman McAuliffe asked that a letter be sent to Gerard O'Neill informing him that the Board investigated on October 25, 1988, the allegations in his October 7 letter and found no basis for his complaint. The Selectmen found that the EMTs in an emergency situation acted in a professional manner to safely transport his son to the hospital. The Selectmen backed the long-standing policy of Fire Chief Aspinwall to not permit anyone to ride in the back of the ambulance other than the EMT. Chairman Keller and Selectman Baker agreed that this letter be sent to Mr. O'Neill.

7:55 p.m. to 8:10 p.m. Site Plan Hearing was continued from October 11, 1988, on application of Ernest Guigli dba E & M Realty Trust, 2 Southville Road (Map 5, Lot 6) proposing to expand their storage area by 11,000 sf, more or less. Present for applicant were Robert and Ernest Guigli. Present for the town were: Charles Gaffney, Chairman of the Planning Board. Board noted revised 9/15/88 Site Plan, 10/13/88 Hydrolic Study for Warehouse Building, and approvals from all the Site Plan Boards including October 20, 1988 report from S E A Consultants Inc. Highway Supt. Boland had no problem with having no berm put in place. It could not be maintained with large trucks going in and out. No additional lighting is planned, just the relocation of one light. There will be no change in the use of the building. Their hours are 6 a.m. to 4 p.m. Mr. Guigli stated that they have been on this site for 11 years. Abutters had no objections to this proposal.

MOTION was made by Selectman McAuliffe, seconded by Selectman Baker and unanimously VOTED: to approve the revised site plan as submitted subject to all requirements and agreements made verbally at the Site Plan Hearings held on October 11 and 25, 1988 and on record.

<u>TREASURY WARRANTS SIGNED BY SELECTMEN</u>		
P199	\$121,064.83	10-25-88
P201	35,397.42	10-25-88
P203	10,301.17	10-25-88
G205	43,788.23	10-25-88
G207	101,164.88	10-28-88
G209	<u>2,973.49</u>	10-28-88
TOTAL	\$314,690.02	

8:25 p.m. Selectman McAuliffe made a MOTION, seconded by Selectman Baker, and unanimously VOTED that the Board go into Executive Session to discuss legal matters with Town Counsel Frederick Busconi involving the Town of Southborough and that the Board of Selectmen adjourn its meeting at the conclusion of the Executive Session.

Marjorie R. Putnam

Marjorie R. Putnam, Executive Secretary

(Approved 11/15/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

EXECUTIVE SESSION

Tuesday, October 25, 1988

8:27 p.m. Executive Session was held in the first floor Conference Room A of the Town House.

Present: Chairman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Selectman William D. Baker, Administrative Assistant Janice C. Conlin, and Town Counsel Frederick A. Busconi.

Cases Pending: Planning Board cases four or five months away because the new tracking system has taken judges to new civil cases. No judges assigned to jury waived cases.

1. Phoenix Development case 506--lawyers and plaintiffs, multiple defendants and multiple counter claims. Sears Road and Sadie Hutt Lane. \$350,000 being sought - 93A - double and triple damages - 10 to 14 months ongoing. Master overseeing negotiations between parties. Issues narrowed. Parties nearing agreement. Town likely to escape unscathed. Releases from all plaintiffs pending - week or two away.
2. Flatley vs. Planning Board - 2 to 3 years old - Rtes. 9 and 495. Question of project approval. Focus shifted to MEPA. Can settle with town. 66,000 square feet allowable now. Total possible is roughly 440,000. Covenants in place with neighbors. Settlement pending. Meeting with Planning Board and neighborhood covenant will resolve it.
3. Planning Board - Renclaw off Woodland Road. Ten houselots may be settled. Drainage issues being helped by developer. Covenants with neighbors agreed to in principle - 2 to 3 weeks away.

One or two others lingering. No judges, no motive for reconciliation.

4. Lucia Defillipo - created their own problem?
a) Runoff to neighbors and, b) Runoff to M.D.C. Ledge was a problem. Price was astronomical. Town had no liability.
5. Fire Department and MCAD - First stage/second stage coming - discussion with parties in Springfield. Mediation attempt. Perhaps two months away. Investigation needed. No discrimination or hiring Problem. Question motive of complainant.

Sel. Mtg. 10/25/88 Executive Session - Page 2

6. Police Department - No first stage decision yet. Investigation required.
7. Z.B.A. - Bernstein. Movement towards reconciliation.
8. School Street Garage - Meisenheimer vs. Town of Southborough.
9. Waller - Retirement issue ruling. Decision to be made by Board if retirement issue is adverse.
10. Billboards - Compensate owners of billboard \$42,000. No way to prevent billboards at this time.
11. School Bus - Claims letter. Refer to insurance company.
12. Unfair labor practice with Fire Department. November 10 hearing.

9:45 p.m. Executive Session adjourned.

William D. Baker
Selectman

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, November 1, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Selectman William D. Baker, Administrative Assistant Janice C. Conlin, Executive Secretary Marjorie R. Putnam.

PERMITS

Road Opening Permit. Board unanimously voted to grant to Site Work, Inc., 109 Creeper Hill road, Grafton, MA 01519, permission to open Newton Street for the purpose of installing 8" water main for the medical building. It was noted that a \$5,000 bond was posted for this work.

TOWN BOUNDARIES

October 27 letter from Northborough Board of Selectmen requested that a member of Southborough Board of Selectmen walk the town boundaries with them to complete the requirement of establishing the town boundaries. MOTION was made by Selectman McAuliffe, seconded by Selectman Baker and unanimously VOTED that this letter be forwarded to Highway Superintendent John W. Boland and suggest that he check through Administrative Assistant Conlin to schedule a meeting with the Northborough Selectmen.

VETERANS DAY, NOVEMBER 11, 1988

Board was invited to speak at Veterans Day Services at 11 a.m. at the new War Memorial on the Common. Selectman Baker stated he would be happy to speak at the services.

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SCHEDULED MEETINGS

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7:30 P.M. to 7:35 p.m. Public Hearing was held on petition of New England Telephone/Massachusetts Electric requesting permission to place one pole on Marlborough Road at approximately 220 feet north of Main Street. This is to service the new addition of the Southborough Public Library. Daniel Herlihy of the NET had telephoned Administrative Assistant to inform the Board that he was unable to attend tonight's Hearing. Since there were no abutters for or against, the Selectmen unanimously VOTED to approve the request of NET and Mass.Electric and sign the Order.

Sel. Mtg. 11/1/88 - Page 2

7:45 p.m. to 8:40 p.m. Dog Hearing was held letter of complaint dated September 26, 1988, signed by Stephen Faris, 16 Bantry Road, and 16 other residents of Bantry, Blackthorn and Tara Roads, against dog owned by Donald M. Askin of 7 Blackthorn Drive.

Chairman Keller swore in all who planned to testify:

Stephen Faris, complainant
Animal Control Officer Charles F. Hamel
Animal Inspector Sereno Johnson
Yvonne Wu, 7 Tara Road
Brian Thimot, 1 Bantry Road
Janet Macdonald, 4 Bantry Road

Donald Askin, 7 Blackthorn Drive (owner of the black coon hound)
Attorney Joseph L. McQuade (representing Mr. Askin)

Administrative Assistant read the following documents: September 26, 1988 letter of complaint signed by Stephen Faris and other residents of the area, October 31, 1988 Report of Animal Control Officer Charles F. Hamel, and October 29 letter from Mary T. Sewell withdrawing her name from the petition.

Animal Control Officer Hamel recommended the following: Permanent restraint under bond or destruction of this animal. This animal should not be transferred to another town or city. This merely transfers the problem. Bond forfeiture upon violation of Selectmen's Order.

After hearing all the evidence, Selectman McAuliffe made the following MOTION, seconded by Selectman Baker and unanimously VOTED: that the dog be permanently restrained and that the owner of the dog provide secure fencing on his property in an area of his choice and that if the dog bites again or any complaints are received about this dog, that another hearing will be scheduled.

Selectmen informed Mr. Askin that he can appeal this decision by requesting a Hearing before the District Court judge.

8:45 p.m. to 8:55 p.m. Fire Chief Frank Aspinwall discussed a problem he is having with the State D.P.W. The plans are firming up for repairing the Route 85 bridge over Route 9. The entire bridge will have to be removed and reconstructed as the beams have to be changed. Proposed starting date is March 15, 1989. The State plans to route the traffic on Route 85 ramp to ramp via the use of temporary traffic lights to get them across Route 9 to continue on Route 85. Chief Aspinwall asked for a remote control to give his fire trucks the green light to get across Route 9 in an emergency situation. This request was denied by the State. Chief Aspinwall asked for the Board's help in accomplishing what is need to improve the safety for the north and south sides of

town. Board suggested that Fire Chief Aspinwall, Highway Superintendent John Boland and Police Chief William Colleary set up a meeting with Peter Donohue, Acting Director of the Worcester D.P.W., to see what he can do to help. Selectmen would like a report on the results of this meeting in two weeks.

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OTHER BUSINESS TRANSACTED

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Board noted October 31 letter from Heinz K. Franz thanking the town for the repaving of Hammond Street.

<u>TREASURY WARRANTS SIGNED BY SELECTMEN</u>		
P211	\$ 25,731.45	11-10-88
P213	8,947.30	11-01-88
G215	13,963.17	11-01-88
G217	184,632.23	11-04-88
G219	50,899.88	11-04-88
G221	4,556.55	11-04-88
G223	<u>17,630.17</u>	11-04-88
TOTAL	\$306,360.75	

8:55 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam
Marjorie R. Putnam, Executive Secretary

(Approved 11/15/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, November 15, 1988

7:00 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Selectman William D. Baker, Administrative Assistant Janice C. Conlin, Executive Secretary Marjorie R. Putnam, and Town Counsel Frederick A. Busconi.

MINUTES APPROVED

Board unanimously VOTED to approve Selectmen's Minutes of 10/4/88, 10/25/88 and 11/1/88.

CONTRACTS

Fire Union Contract. Agreement between the Town of Southborough and Southborough Permanent Firefighters Association, Local 3129 of IAFF was signed by a unanimous VOTE of the Board of Selectmen covering Fiscal Year 1989, Fiscal Year 1990 and Fiscal Year 1991. Selectman McAuliffe explained that a compromise was reached giving certified Emergency Medical Technicians (EMTs) \$1,000 for FY '89 and FY '90 and \$2,192 for FY '91.

Gasoline Contract. Board unanimously VOTED to award the gasoline contract to Marlco, Inc., 279 Maple Street, Marlborough, MA., as follows:

Unleaded Gasoline

<u>Price per gallon</u>	<u>Boston Low Price</u>	<u>Escalation</u>
.6572 cents	.5782 cents	.0790 cents

Regular Gasoline

<u>Price per gallon</u>	<u>Boston Low Price</u>	<u>Escalation</u>
.6822 cents	.6032 cents	.0790 cents

Diesel Fuel Contract. Board unanimously VOTED to award the diesel fuel contract to Falconi Brothers, Inc., 29 Boston Road, Southborough, MA, as follows:

Diesel Fuel

<u>Price per gallon</u>	<u>Boston Low Price</u>	<u>Escalation</u>
.5224 cents	.4575 cents	.0649 cents

LICENSES

Special License For the Sale of Wines and Malt Beverages Only was unanimously VOTED to be issued to Southborough Rotary Club for a Christmas Party to be held at the Reinke Building, Middle Road, on Friday, December 2, 1988 from 7:30 p.m. to 12 midnight. Rotary Club was given a copy of the Board's Policy voted on 10/25/88 for Special Licenses and they will comply. Board noted receipt of Certificate of Insurance showing liability in the amount of \$2 million and naming the Town of Southborough as the payee.

RESIGNATIONS

Treasurer/Collector Mary B. Guilford resigned from the Southborough Scholarship Committee effective November 9, 1988.

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SCHEDULED MEETINGS
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7:00 p.m. to 7:45 p.m. Grievance meeting with Karen Terry, part time Police Dispatcher, and Police Chief William J. Colleary. Administrative Assistant read into the record the following letters: November 7, 1988, letter from Karen Terry to Janice Conlin; November 7, 1988, letter from Karen Terry to Anne Moriarty, Executive Secretary, Labor Relations, Room 1604, Boston; and November 8, 1988 letter from Bruce M. Trager, Special Assistant Attorney General, to William Colleary, Chief of Police. Mrs. Terry grievance is she felt that she has not been treated fairly with regard to being assigned to fill the available part time shifts. She also stated that she felt that she has not been treated by Chief Colleary in a professional manner. Chief Colleary stated there are six part time dispatchers. Selectman Baker suggested two options to resolve this grievance: (1) go back to the old system and have two part time dispatchers fill three overtime shifts on a regular basis, or (2) make three part-time dispatchers into one full-time position.

Mrs. Terry's second grievance relating to her claim of being poorly treated needs to be addressed. Selectmen asked her to list in more detail her claim and another meeting will be scheduled on this matter.

7:42 p.m. to 7:45 p.m. Public Hearing with the Board of Assessors to discuss the tax rate/classification determination. Present for the Assessors were Assessor Charles W. Johnson, Assessor Arthur Sisson, Assistant Assessor/Appraiser Arthur K. Homes and Betty Davis, Administrative Secretary. Assessor Charles Johnson spoke for his Board and stated that they recommend continuing with the single tax rate. MOTION was made by Selectman McAuliffe, seconded by Selectman Baker, and

unanimously VOTED that the single tax rate formula for the Town of Southborough be approved for the upcoming year.

8:00 p.m. to 8:50 p.m. Marilyn Contreas, Senior Program and Policy Analyst, EOCD, discussed M.G.L. Chapter 43B Home Rule Procedures, Chapter 43C Optional Forms of Municipal Admin. Act, and Chapter 69C Vote on Adoption of sections 69C-69F. Ms. Contreas left copies of charters already in place plus several other documents for the Selectmen to review. To date there are 62 communities under a charter type government, 9 since the start of Proposition 2 1/2. Usually a Town Government Study Committee is put in place to study structure vs. system. Several Elected and Appointed Town Officials were present and gave their opinion on this subject. Present were: Town Clerk Paul Berry; Southborough Housing Authority members Marianne Geary, Bonnie Phaneuf, Fred Sanchioni; Water Commissioners Michael Gulbankian, John P. Manning and Michael Shimkus, and Superintendent Donald Buzzell; Cemetery Commissioner George Killam and Superintendent Walter Davis; Highway Superintendent John Boland; and Police Chief William Colleary.

9:05 p.m. to 9:33 p.m. Louis R. Nickinello, President of Ackerley Communications of Massachusetts, Inc. discussed with the Board and Chairman of the Planning Board Charles Gaffney the matter of the 9 outdoor advertising billboards his company have in the Town of Southborough. These are protected by being in place before the establishment of the new Code of the Town of Southborough which prohibits billboards. He is not opposing the ban and realizes that no new signs can be erected. Ackerley wants to upgrade existing billboards by landscaping, etc. If one needs to be relocated, they are willing to do that. Selectmen and the Planning Board will forward their suggestions to Ackerley.

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OTHER BUSINESS TRANSACTED

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Washington Street (Westborough). Administrative Assistant read October 27 letter from Westborough Town Coordinator Greg Balukonis regarding the need to exclude truck traffic on Washington Street and stated that the Westborough Selectmen propose that all truck traffic be directed to the Flanders Street Extension (Highway 47S). Board also noted November 8 letter from Roderick C. MacLeod (19 Washington St., Westborough) requesting that a sign be installed on the northerly end of Washington Street (at Rt. 9) similar to those erected by Westborough at Flanders Road: "Local Truck Traffic only, No Thru Trucking, Strictly Enforced". Highway Superintendent John Boland stated that he would not recommend banning truck traffic on Washington Street as suggested. This would put more traffic onto Southville Road in Southborough which has more truck traffic than it can handle now. MOTION was made by Selectman McAuliffe, seconded by Selectman Baker, and unanimously VOTED that the new proposal of

Westborough Board of Selectmen be rejected and a letter sent to the Westborough Selectmen explaining the deep concerns of the Southborough Selectmen explaining that Westborough's proposal would have a major impact on the truck traffic in the Town of Southborough. Southborough does not want to end up with this problem.

Gulbankian, 40 Mt. Vickery Road. Selectman Baker read a letter dated November 8 that he had received from concerned residents of Cordaville Road re proposed Gulbankian Bus Line expansion. The residents would like a natural buffer prior to any expansion. This property has become an eyesore. Selectmen will see that this subject is addressed when the Site Plan Hearing is scheduled.

Parkerville Road Speed Distribution. Selectman Baker informed the Board that a letter dated April 27, 1988 from Police Chief William Colleary had been forwarded to Highway Supt. John Boland. This was not forwarded to the DPW upon recommendation of the Highway Superintendent. Selectmen ask that this now be duly processed through the Worcester DPW and that in the future all such material is to be forwarded immediately to the DPW when received and have the DPW act on each request.

TREASURY WARRANTS SIGNED BY SELECTMEN

P225	\$ 29,410.44	11-08-88
P227	9,973.49	11-08-88
P229	121,605.30	11-08-88
G231	47,125.89	11-08-88
G233	100,000.00	11-10-88
G235	32,617.75	11-10-88
TOTAL	\$340,732.87	

P237	\$ 9,778.34	11-15-88
P239	28,985.37	11-15-88
G241	13,173.55	11-15-88
G243	2,183.84	11-18-88
G245	66,285.84	11-18-88
TOTAL	\$120,406.94	

9:40 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam
Marjorie R. Putnam, Executive Secretary

(Approved 11/22/88)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, November 22, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Pro Tem Thomas W. McAuliffe, Selectman William D. Baker, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam.

Absent: Chairman Lorraine C. Keller (in the hospital)

MINUTES APPROVED

Selectmen's Minutes of November 15, 1988 were approved as submitted.

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SCHEDULED MEETINGS
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7:45 p.m. to 8:50 p.m. Discussion on I-9/90 Project (Framingham/Southborough line) with Jane F. Garvey, Commissioner, Mass. Dept. of Public Works; and Michael Burke, Director, Bureau of Transportation & Development, and Peter Donohue, District #4 Highway Engineering, State Department of Public Works. Also present were: Representative Barbara Gardner, an aide from Senator Burke's office, Ken Buckland of S E A Consultants, Inc., Planning Board Chairman Charles Gaffney and other members of the Planning Board, Highway Superintendent John Boland, Police Chief William Colleary, Advisory Committee, Bill Fletcher (owner of Bill's Package Store on Turnpike Road, and Earl Smiddy (rep. his mother, Agnes Smiddy of 8 Turnpike Road, Fayville). Chairman McAuliffe gave a brief review of events to date regarding the design work and monies spent re this intersection.

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OTHER BUSINESS TRANSACTED
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Board noted October 28, 1988 letter from Executive Office of Communities & Development (EOCD) to Southborough Housing Authority regarding award to SHA of a start-up grant of \$207,000 under C.689 Housing for People with Special Needs Program.

MWRA Selectman Baker read a letter regarding impending contract negotiations with MWRA and renewal by Southborough. Selectman Baker would like a meeting scheduled in the near future (through the offices of Rep. Gardner and Sen. Burke) with a representative of MWRA, Water Commissioners, Water Superintendent, and the Board of Selectmen to discuss a number of issues such as: (1) usage,

(2) rates (Sel. Baker would like these increased), and (3) potentially activate the reservoir.

Sel. Baker read a letter from William St. Cyr, 12 Gilmore Road, dba Custom Craft by Saint Inc., asking for an explanation of the rules of the Transfer Station denying use of the Transfer Station by a contractor to dump construction debris from a house, but the owner of the house can take the same material to the transfer station. Admin. Ass't explained that the transfer station operator wouldn't be able to tell if the debris was from a Southborough house or from outside Southborough, whereas an owner would know that the debris was from his house. A letter will be sent to Mr. St. Cyr.

TREASURY WARRANTS SIGNED BY SELECTMEN

P247	\$37,424.00	11-22-88	Town Payroll
P249	10,516.34	11-22-88	Police Payroll
P251	121,038.39	11-22-88	School Payroll
G253	44,963.35	11-22-88	Federal Tax
G255	3,668.72	11-23-88	School Lunch
G257	5,934.00	11-23-88	Capital Project
G259	70,745.22	11-23-88	School Payables
G261	<u>28,240.91</u>	11-23-88	Town Payables
 TOTAL		\$322,530.93	

8:51 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam
Marjorie R. Putnam, Executive Secretary

(Approved by Selectmen 10/17/89)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, November 29, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Selectman William D. Baker, Administrative Assistant Janice C. Conlin, Executive Secretary Marjorie R. Putnam.

RESIGNATION

Thomas J. Boland resigned as a police officer effective 4/1/89. Board VOTED to accept Mr. Boland's resignation and to instruct Administrative Assistant to have this position advertised and filled as quickly as possible. MOTION was then made by Selectman Baker, seconded by Selectman McAuliffe, and unanimously VOTED to approve classified ad as presented by Administrative Assistant for police officer position. Applications will be accepted until Friday, December 16, 1988.

CONTRACTS

Road Salt (Contract No. 10/7/89 - 455) contracts were awarded, as recommended by Highway Superintendent John Boland, to low bidder Granite State Minerals of Portsmouth, NH for \$27.50/ton and to Alternate - Eastern Minerals, Inc. of Lowell, MA for \$29.15/ton.

DOG LICENSE FEES

As submitted by Town Clerk Paul J. Berry in his letter of November 29, 1988, the Board unanimously VOTED to set Dog License fees, beginning April 1, 1989, as follows:

\$10.00	for MALE dogs	<u>KENNEL FEES for DOGS</u>
\$ 6.00	for NEUTERED MALE dogs	\$25.00 no more than 4 dogs
\$10.00	for FEMALE dogs	\$50.00 no more than 10 dogs
\$ 6.00	for SPAYED FEMALE dogs	\$75.00 no more than 10 dogs.

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SCHEDULED MEETINGS

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7:45 p.m. to 8:37 p.m. The following statement was made by Selectman Baker: "Before this site plan hearing begins I would like to state publicly that my private business has provided investigative services to both Sheridan, Garrahan & Landers, with which Mr. Garrahan is associated, and to The Flatley Co. on matters unrelated to the Town of Southborough. I am not

presently providing this service to either party and in keeping with an opinion I requested and obtained from the State Ethics Commission on August 4, 1988, I consider myself eligible to consider and vote on this matter and capable of rendering a fair, impartial decision in keeping with my duties as a public official."

Site Plan Hearing was held on the application by The Flatley Company proposing: Building One: Phase One 2-story 66,000 GSF Office/R & D Building at One Park Central Drive (25-3). Presentation was made by John Garrahan and presented a revised site plan (subject to subdivision approval). Flatley has signed an agreement with the abutters. Also present for Flatley was John Sullivan. Ken Buckland of S E A Consultants Inc. (town's engineering consultant) discussed his report. S E A's first review was in October of 1987. Today's revised plan was reviewed and approved. Highway Superintendent John Boland stated that if S E A is satisfied, then he is satisfied. Fire Chief's concerns have been met. Letter from Flatley read into the record. Planning Board's letter of concerns. These were addressed in the opening presentation tonight. Board of Health letter read. Traffic will use Red Roof Inn roadway. The abutters present expressed a concern regarding screening. An agreement will be drawn up so that all abutters will be treated fairly.

8:35 p.m. Chairman Keller left the Hearing Room and did not vote.

MOTION was made by Selectman Baker, seconded by Selectman McAuliffe, and VOTED by a 2 to 0 vote, as follows: to approve as submitted revised Site Plan dated 11/29/88 allowing The Flatley Company to building Building One: Phase One 2-story 66,000 GSF Office/R & D Building. This site plan approval is subject to all requirements and agreements made verbally at the Site Plan Hearing of Tuesday, November 29, 1988, including the conditions listed below:

1. that a legal agreement between the Water Department and The Flatley Company be drafted and executed;
2. that a legal agreement between the neighbors and The Flatley Company be drafted and executed;
3. that a stipulation of dismissal be executed with respect to the litigation pending against the Town of Southborough Planning Board;
4. that Town Counsel has an opportunity to review the resolution of all pending legal issues;

Sel. Mtg. 11/29/88 - Page 3

5. that the Conservation Commission approval be received; and
6. that the Planning Board Subdivision Approval occur (scheduled for their next meeting).

8:40 p.m. to 8:50 p.m. Public Hearing was held on the Petition for a Transfer of Package Store/Wine & Malt Beverages License from Philip G. Lefebure to Stephen W. Small dba Southville Market & Package Store, 90 Southville Road. Mr. Small was present and answered questions presented by the Board. Since no abutters appeared for or against this Transfer, MOTION was made by Selectman McAuliffe, seconded by Selectman Baker, and VOTED unanimously to approve this transfer subject to the signing of the lease agreement.

8:51 p.m. to 9:00 p.m. Civil Defense Director Frank Aspinwall discussed Public Law 99-499, SARA, Title III, which is required by each local community to develop a Comprehensive Emergency Response Plan. A legal ad notifies the public. This plan has to be initiated once a year and has to be approved by the Selectmen. Besides the legal ad, it has to be posted in the Town Hall. "Annex N of the CEM PLAN" was left with the Selectmen for their review. A committee and plan will be acted on in two weeks.

Building/Facilities Study Committee. Board noted November 29 letter submitted by Wayne Gates, Chairman of Capital Budget Planning Committee and member of the Building Facilities Study Committee. The committee has gotten off to a slow start and would appreciate the Selectmen reiterating to the members of the Building/Facilities Study Committee just how important the financial planning function is and the need for the committee's input on the condition of the buildings, need for maintenance, repairs and renovations, as well as its recommendations. ACTION: Administrative Assistant will contact the committee asking them to attend a meeting with the Selectmen next week.

TREASURY WARRANTS SIGNED BY SELECTMEN

P263	\$ 35,438.32	11/29/88	Town Payroll
P265	9,321.77	11/29/88	Police Payroll
G267	16,162.54	11/29/88	Federal Tax
G269	73,643.20	12/02/88	Town Payables
TOTAL	\$134,565.83		

9:00 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam
Marjorie R. Putnam, Executive Secretary

(Approved by Selectmen 10/17/89)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, December 6, 1988

7:00 p.m. Meeting convened in the Hearing Room.

Present: Chairman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Selectman William D. Baker, Administrative Assistant Janice C. Conlin and Town Counsel Frederick A. Busconi.

MOTION was made, seconded, and unanimously VOTED to go into Executive Session with Police Chief William Colleary and part-time Police Dispatcher Karen Terry. Executive Session will be held in the General Office. The regular meeting will convene at the end of the Executive Session.

7:55 p.m. Regular Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Selectman William D. Baker, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam.

APPOINTMENTS

Southborough Youth Commission. Barbara J. Jandrue, 15 Rockpont Road, was unanimously appointed, her appointment to expire in May 1990.

LICENSES

Chairman Keller read the following list of Liquor and Common Victuallers Licenses to be renewed for 1989:

Club - All Alcoholic and Common Victualler
Fayville Athletic Assoc., Inc. Austin M. Maguire, Manager

Druggist - All Alcoholic
C. Charles Margaritis, Reg. Pharmacist dba Southborough Drug

Package Goods Stores/Wine & Malt and Common Victualler
Rt. 9 Beer & Wine, Inc., Franklin H. Spinner, Manager
Philip G. Lefebure dba Southville Market & Package Store
Capasso Farms, Inc., Donato D. Capasso, Manager
Steven M. Ryan & Sons, Inc. dba Fitzgerald's General Store,
Eileen E. Ryan, Manager

Package Goods Stores/All Alcoholic and Common Victualler
Bill's Package Store, Inc., William J. Fletcher, Manager
William Mauro dba Mauro's Market
Turnpike Food & Liquor Mart, Inc., Stanley Kerbel, Manager

Restaurants/All Alcoholic and Common Victualler

Giombetti & Francis, Inc. dba Andrea Restaurant, George P.

Francis, Jr., Manager

Harpster & Sons, Inc., dba Bullwinkle's Pub, William C. Harpster,
Manager

Southville Associates, Inc. dba Carpenters', Alan R. Wilcox, Mgr.
White's Corner Restaurant, Inc., Frank J. Rossi, Jr., Manager

Restaurants/Wine & Malt and Common Victualler

Southboro House of Pizza, Inc. dba Southborough House of Pizza
and Restaurant, Angelo C. Baltas, Manager

Common Victuallers Only

Richard Gentille dba Ben's Deli

Patricia A. Bennett dba Lugia's Sub Shop

Robert J. and Maureen Haley dba Maureen's
Luncheon Corp. of America dba Southborough News,
Scott McCarthy, Manager

MOTION was made by Selectman McAuliffe, seconded by Selectman Baker, and unanimously VOTED that the list of liquor and common victuallers licenses be approved as read, with the exception of Restaurant/All Alcoholic License of Kenneth E. DePaul dba Heritage House. This will be put on the December 13, 1988 Agenda.

Attorney Norman Clement, representing Heritage House, was present. Since this restaurant has been closed since February 1988, the Selectmen did not feel they should issue a license to an establishment that is closed and not going to reopen and is up for sale. Mr. Clement stated that the owner of the Heritage House, Kenneth DePaul, hopes to sell this restaurant as soon as possible. He feels that having a renewed liquor license will help to sell this property.

Selectman Baker made a MOTION, to reconsider the Hold placed on Heritage House. Selectman McAuliffe seconded this Motion. VOTED: unanimously to reconsider the hold.

Selectman McAuliffe made a MOTION that the Selectmen defer action on the Kenneth DePaul dba Heritage House all alcoholic beverages license for a period of one week. Selectman Baker seconded the Motion. VOTED: Chairman Keller and Selectman McAuliffe: Aye. Selectman Baker: Nay. Selectman McAuliffe asked that the ABCC be contacted re the Board's concern about issuing this license to an establishment that has been closed for the last 10 months.

Chairman Keller read the list of Class I and Class II Automobile Dealer Licenses to be renewed for 1989:

Class I Automobile Dealer Licenses (new and second-hand vehicles)
Petry Equipment, Inc.

Farrell Motors, Inc. dba Farrell Volvo, 78 Turnpike Road
Farrell Motors, Inc. dba Farrell Volvo, 251 Turnpike Road
(conditional upon Site Plan Approval)

Ingersoll-Rand Company
Eagle Trailer Sales and Service

Class II Automobile Dealer Licenses (second-hand vehicles only)

Ted's of Fayville, Inc.

William L. Stapleton, Sr. dba Southborough Gulf

U. S. Service Leasing dba Lease World, Inc.

Charles Grant Ellis, Jr. dba Ellis Imports

Hugh M. Dalzell dba Country Motors (with conditions)

Michael Hagopian dba S & B Auto Sales

MOTION was made by Selectman Baker to put a HOLD on Class II License requested by William L. Stapleton, Sr. dba Southboro Gulf. Motion was seconded by Selectman McAuliffe. VOTE: 2 to 1 against this Motion. Chairman Keller and Selectman McAuliffe voted against and Selectman Baker voted for.

MOTION was made by Selectman McAuliffe, seconded by Selectman Baker, and VOTED unanimously to approve the Class II License (with conditions) requested by William L. Stapleton, Sr. dba Southboro Gulf and to instruct the Building Inspector to check the number of cars at this location (145 Boston Road).

MOTION was made by Chairman Keller to put a HOLD on Class II License requested by Hugh M. Dalzell dba Country Motors (with conditions). Motion was seconded by Selectman McAuliffe VOTE: 2 to 1 for this Motion. Chairman Keller and Selectman McAuliffe VOTED Yes, Selectman Baker VOTED No.

MOTION was then made by Selectman McAuliffe, seconded by Selectman Baker, and VOTED unanimously to approve Class II License requested by Hugh M. Dalzell including the same Conditions as in prior years.

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SCHEDULED MEETINGS

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7:55 p.m. to 8:05 p.m. Paul Nelson, Chairman of the Board of Assessors, Arthur Holmes, Assistant Assessor/Appraiser, and Treasurer/Collector Mary Guilford met with the Board to discuss the real estate tax bills. The Assessors hope to mail the tax bills around December 22. Mrs. Guilford is asking for taxpayers to voluntarily pay their taxes using the same figure as they paid

last year. Some banks require a letter before the tax money can be released. It is hoped that the Town will not have to borrow money at this time, but probably will have to in January 1989.

8:10 p.m. to 9:15 p.m. Robert C. Dumont, Chairman of the Master Plan Committee and member Barbara Lamy reviewed the Master Plan and the Town's compliance. As a result of that meeting, the following list was generated of items to be addressed:

1. Reassessing the Master Plan by the Planner annually.
2. Scheduling a five year update to be considered by Selectmen and Planning Board.
3. Updating the composite map and adding overlays of wetlands, critical resource areas, open space, etc.
4. Obtaining computer data from Philip Herr to load onto the Town's computer and updating data as well as tying into the Assessors AT & T system.
5. Interacting with the various agencies for regional planning.
6. Further fine tuning of the zoning and site plan process.
7. Advocating elder and affordable housing.
8. Establishing a critical resource zone.
9. Create a guidance manual for developers or individual homeowners to aid during the approval process.
10. Review by-laws for scenic roads, stone walls, trees; noise and airports (privately owned).
11. Insuring that the capital planning process continues.

9:16 p.m. to 9:32 p.m. Board met with the Building/Facilities Study Committee. Members present were: Chairman Davis O. Cowles, Robert W. Garfield, Marc Ross and Jonathan Chorey. The committee is having a scheduling problem and haven't met too often for that reason. Mr. Cowles stated that he travels a great deal and cannot make the meetings. He asked the Board to accept his resignation. The Board asked him to withdraw his resignation and wait until after a meeting of this committee which is scheduled for Thursday at 7:30 p.m. More names will be submitted to be appointed to this committee and someone else could take the Chair.

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OTHER BUSINESS TRANSACTED

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Selectman Baker discussed a letter he has received regarding a meeting on January 20, 1989 with MWRA to discuss the future of water contracts, etc. Since members of the Board cannot attend, they asked that Administrative Assistant Conlin and Town Counsel Busconi attend and state the concerns of Southborough, i.e., contract renewal and the use of the reservoir.

Selectmen unanimously VOTED to set December 28, 1988 as the deadline to receive Warrant Articles for ATM 1989.

Selectman McAuliffe asked that a letter be sent to the Worcester County Advisory Board stating that Selectman Baker will attend the jail budget meeting in January 1989 as Selectman McAuliffe will be away and cannot attend.

TREASURY WARRANTS SIGNED BY SELECTMEN

P271	\$123,068.15	12-06-88	School Payroll
P273	11,476.76	12-06-88	Police Payroll
P275	55,199.93	12-06-88	Town Payroll
G277	48,671.94	12-06-88	Federal Tax
G279	296,481.66	12-09-88	Town Payables
G281	<u>58,281.25</u>	12-01-88	Debt/Interest
TOTAL		\$593,179.69	

10:25 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam
Marjorie R. Putnam, Executive Secretary

(Approved by Selectmen 10/17/89)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, December 13, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Selectman William D. Baker, Administrative Assistant Janice C. Conlin, Executive Secretary Marjorie R. Putnam.

LICENSES

Class I Automobile Dealer's License was granted by a unanimous vote for Petry Equipment, Inc., 30 Southville Road. This is a revised license for Petry due to the fact that they changed their dealership, as follows: They eliminated Insley Mfg. Corp. and American Hoist & Derrick Co. and added American Crane Corp., Manitex, Inc. and Badger Constr. Equip.

Restaurant/All Alcoholic License under the name of Kenneth E. DePaul dba Heritage House, 106 Southville Road. Board unanimously voted not to renew this license for 1989 as it has been closed since last winter.

Renewal Certification was signed by the Board certifying that it has determined that the premises described in all the 1989 Renewal Affidavits forwarded to the Alcoholic Beverages Control Commission are now occupied, used or controlled by the applicant and will be on January 1, 1989; and that the only License not being renewed for 1989 is Kenneth E. DePaul dba Heritage House, 106 Southville Road.

APPOINTMENTS

Open Space Preservation Commission. Ronald N. McAdow, Jr., 6 Wood Street, was unanimously appointed to replace Donna Berryman, his term to expire in May 1992.

Building/Facilities Study Committee. Judith Christensen, 17 Granuaile Road, was unanimously appointed, her term to expire May 1989.

RESIGNATIONS

Southborough Cultural Art Council. Margaret Steinberg resigned effective 12/10/88. Letter of appreciation to be sent.

SITE PLAN EXTENSION

Cordaville Crossing, 112 Southville Road (Map 3, Lot 33), site

plan approval extension was unanimously voted to be denied due to the unpaid site plan fee in the amount of \$4,135.58 which is due the Town of Southborough.

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SCHEDULED MEETINGS

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7:40 p.m. to 8:00 p.m. Highway Superintendent John W. Boland discussed letter dated November 28, 1988 from Heinz K. Franz in which Mr. Franz asked the Board "to take action to abandon the short road between 33 Hammond Street and 14 Parker Street. Such action would return this road to the abutters, and save the town future maintenance and protection costs..." Selectman McAuliffe stated he believed this question was raised many years ago and asked that this be researched as to why the town did not follow through with such abandonment. Selectman McAuliffe made a MOTION, seconded by Selectman Baker and unanimously VOTED: to refer this abandonment question on Parker Street to Town Counsel for his legal opinion. The subject requires more study and will be reviewed again in a couple of weeks.

Board then discussed a letter from the residents of Wood and Bridge Streets petitioning the Selectmen "that the termination of Bridge Street as it approaches the Sudbury River bridge onto the Cedar Street Extension in Hopkinton, be permanently closed to vehicular traffic except emergency and municipal vehicles serving the towns of Southborough and Hopkinton..." Highway Superintendent Boland asked for time to research this issue. Selectmen suggested that a meeting be set up with these residents some time in early spring to address these concerns. A letter is to be sent to the residents listed on the petition regarding this action.

8:00 p.m. to 8:28 p.m. Discussion with Police Chief William J. Colleary regarding his proposed FY '90 budget. Chief Colleary has asked for two men: a detective and a patrol officer (midnight shift) Chairman Keller felt that the town does not need a Sergeant on the midnight shift. Selectman McAuliffe stated that he does not want to finance two new officers as it is too costly and the Town cannot afford it. MOTION was made by Selectman McAuliffe, seconded by Selectman Baker, and unanimously VOTED to instruct the Chief to reduce his budget by the increase of the two police officers.

8:30 p.m. to 9:00 p.m. Discussion with Fire Chief Frank Aspinwall regarding his proposed FY '90 Fire Department budget. Fire Chief Aspinwall referred to his December 8 letter. He wants two additional men - one per shift for each station = 4. Selectmen will look at the cost of running Station #2 to see if it is economical to keep it open. MOTION was made by Selectman McAuliffe, seconded by Selectman Baker, and unanimously VOTED that

the Board instruct the Fire Chief to submit a new budget reducing same by the two full time employees (July 1 and Jan. 1) and make the necessary adjustments to overtime.

Discussion with Fire Chief Frank Aspinwall as Civil Defense Director regarding his proposed FY '90 Civil Defense budget. This budget was approved by a unanimous VOTE.

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OTHER BUSINESS TRANSACTED

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MOTION was made by Selectmen McAuliffe, seconded by Selectman Baker and VOTED (2 to 1) to approve the bond in the amount of \$200,000 to tide the Town over until the first of the year as a result of tax bills not going out on time and therefore not generating the necessary income that is required. It will require the Town to borrow that amount of money. (Selectman Baker did not vote in favor as a procedural objection.)

Selectmen would like a representative from the Greater Marlboro Alcoholism Center to meet with the Board to discuss their proposed ATM 1989 Article for funding the Center.

<u>TREASURY WARRANTS SIGNED BY SELECTMEN</u>			
P283	26,285.85	12-13-88	Town Payroll
P285	9,068.29	12-13-88	Police Payroll
G287	13,286.12	12-13-88	Federal Tax
G289	2,370.86	12-16-88	Investment
G291	100.00	12-16-88	Encumbered 1988
G293	356,270.99	12-16-88	Town Payables
G295	<u>36,097.38</u>	12-16-88	School Payables
 TOTAL		443,479.49	

9:05 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam
Marjorie R. Putnam, Executive Secretary

(Approved by Board of Selectmen 3/14/89)

Transcription from tape taken at Selectmen's Meeting held on Tuesday, December 13, 1988:

Chairman Lorraine C. Keller: The next item will be about the liquor license renewal for the Heritage House Restaurant on Southville Road.

Selectman Thomas W. McAuliffe: Let the records indicate that I instructed Marge at last week's meeting to contact the ABCC regarding my stand on not issuing a license to an establishment that has, in fact, been closed for an extended period of time.

Executive Secretary Marjorie Putnam : They corroborated that.

Chairman Keller: This is a letter from the Commonwealth of Massachusetts, Alcoholic Beverages Control Commission,:

A. Renewal Certification.

"We hereby certify that we have determined that the premises described in all the 1989 Renewal Affidavits forwarded to the ABCC are now occupied, used or controlled by the applicant and will be on January 1, 1989."

and this isn't the case with Heritage House and, therefore, we couldn't issue the license.

....

Selectman McAuliffe: I made a Motion last week to hold that over for one week, I would therefore now, in light of the confirmation from the ABCC, move that we do not approve the all alcoholic beverages license as requested by Heritage House.

Selectman Baker: Second.

Chairman Keller: All in favor...

Selectman McAuliffe: Aye

Selectman Baker: Aye

Chairman Keller: Aye.

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, December 20, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Pro Tem, Selectman Thomas W. McAuliffe, Selectman William D. Baker, Administrative Assistant Janice C. Conlin, Executive Secretary Marjorie R. Putnam.

Absent: Chairman Lorraine C. Keller (ill).

SITE PLAN APPROVAL UPDATED

Cordaville Crossing, 112 Southville Road (3-33). Motion was made by Selectman McAuliffe, seconded by Selectman Baker, and voted 2 to 0 to reconsider action taken at Meeting of December 13, 1988, regarding the updating of this site plan approval as the Site Plan Fee has now been paid. Selectmen then voted 2 to 0 to update Site Plan Approval to December 22, 1989.

RESIGNATIONS

Southborough Cultural Art Council. Deborah Costine McAdow resigned, effective December 10, 1988.

APPOINTMENTS

Sealer of Weights and Measures. Board voted 2 to 0 to reappoint Robert W. Garfield, 115 Thalia Drive, Feeding Hills, MA, his term to expire December 2, 1989.

Southborough Cultural Arts Council. Board noted 2 to 0 to reappoint Elven Walter Riggles, Jr., 135 Southville Road, his term to expire 12/16/90.

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SCHEDULED MEETINGS

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7:35 p.m. to 7:40 p.m. Joint Pole Hearing was held on petition of New England Telephone and Mass. Electric Co. A representative of the telephone company was present. This is for service to a new home. Since no abutters appeared for or against this petition, the Board VOTED 2 to 0 to approve petition to place one J.O. Pole on Highland Street at approximately 460 feet east of Parkerville Road as shown on plan presented to Selectmen.

7:45 p.m. to 8:48 p.m. Meeting with School Committee to discuss September 16, 1988 letter from Dennis DiSalvo, Supt. of Schools, asking the Board to resolve an "inequity" relative to the recent

adjustment to certain town departments in regard to the Health Insurance issue. Chairman McAuliffe read this letter into the record. Also present were Dennis DiSalvo (Supt. of Schools), Perry Davis (Assistant Supt. of Schools), Richard Griffin (Secretary of Southborough Teachers' Association). John Foran, the Town's consultant on health insurance gave a presentation. Discussion centered around rising rates, Blue Cross/Blue Shield, HMO's, etc. It was decided to activate the Insurance Advisory Committee. The School Committee will be kept informed of progress.

8:49 p.m. to 8:53 p.m. Fire Chief/Civil Defense Director Frank Aspinwall discussed SARA, Title III Disaster Plan. Selectmen stated that this Report was very comprehensive and well done. Therefore, the Board VOTED 2 to 0 to adopt the plan as presented by Chief Aspinwall.

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OTHER BUSINESS TRANSACTED

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Selectmen signed Certificate and Designation certifying that the Treasurer and the members of the Board of Selectmen are the officers of the Issuer charged by law with the responsibility re \$200,000 loan "Revenue Anticipation Notes" dated December 19, 1988 and payable January 18, 1989.

Re: 188 Cordaville Road. Board discussed letter of concern dated December 7, 1988 from Arnold Gustafson of 190 Cordaville Road. He questioned "the creation of a two-family house, and the operation of a commercial store in a residential zone." The Building Inspector is the Zoning Enforcement Officer under the law. Town Counsel interprets the Zoning By-Law as to whether the person needed to go to the ZBA for a Variance or a Special Permit. Selectman Baker suggested that perhaps the Town Counsel could give the Building Inspector some direction as to whether there are issues in Mr. Gustafson's letter that he should enforce or perhaps none of the issues need to be addressed. Home Occupation needs a firm guideline for the Building Inspector and perhaps a written policy could be drafted. ACTION: letter to go to Mr. Gustafson quoting Section 174-25 of the Zoning Code and informing him that he has the right to appeal the Building Inspector's decision by filing the proper form for a hearing before the Zoning Board of Appeals. Board VOTED 2 to 0 to refer this letter to Town Counsel.

Re: 81 Mt. Vickery Road Letter of complaint received from abutter Henry Tiedemann (75 Mt. Vickery Rd.) regarding expansion by Curtiss Landscaping (81 Mt. Vickery Road), a nonconforming, pre-existing piece of property. Mr. Tiedemann stated that "the 2 year time limit has expired and the construction is much larger than the plan approved almost three years ago." He believes this

project is illegal and demands "immediate action to enforce the zoning by-law". ACTION: Ask the Building Inspector if any of the allegations stated in Mr. Tiedemann's letter are true.

TREASURY WARRANTS SIGNED BY SELECTMEN

P297	\$122,192.99	12-20-88	School Payroll
P299	9,791.21	12-20-88	Police Payroll
P301	31,493.67	12-20-88	Town Payroll
G303	42,804.81	12-20-88	Federal Tax
G305	<u>41,183.36</u>	12-23-88	Town Payables
TOTAL	\$247,465.96		

9:32 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam
Marjorie R. Putnam, Executive Secretary

(Approved by Selectmen 10/17/89)

MINUTES OF EMERGENCY MEETING
BOARD OF SELECTMEN

Tuesday, December 27, 1988

7:30 p.m. Meeting convened in the second floor Hearing Room of the Town House.

Present: Chairman Lorraine C. Keller, Selectman Thomas W. McAuliffe, Selectman William D. Baker, Administrative Assistant Janice C. Conlin, Town Counsel Frederick A. Busconi.

Absent: Executive Secretary Marjorie R. Putnam.

Purpose: To meet with Southborough Police Union.

7:30 p.m. Present were: Police Chief William J. Colleary and Police Union representatives Sergeant William Webber and Officer Charles Keller (President of the Union).

Chairman Keller read a letter dated December 14, 1988 addressed to Chairman Keller from the entire membership of Local 167 of the Massachusetts Coalition of Police which requested "a private meeting with the Board of Selectmen without the presence of the Chief of Police so that dialogue will be open and freely given regarding what may or may not be viewed as to the opinion of the union concerning matters dealing with the Police Department."

Chairman Keller stated that she believed that a private meeting is not allowed and asked the opinion of the Town Counsel. Town Counsel Busconi stated that the Chief of Police is present and should be here.

Sgt. Webber stated that there was no grievance. The union didn't want to focus on one issue, but wanted to discuss issues of the police department in general. It was suggested to them that the proper procedure would be for the union to have a "bitch" session with the Police Chief. If that didn't work out, then the union could go through the grievance procedure as per its contract. The union didn't want to bring up the Karen Terry issue.

The Selectmen said they saw two issues: (1) the disposition of the Karen Terry issue, and (2) the resolution of the police department internal problems which are currently going on.

Regarding the Karen Terry issue, the Selectmen would like this matter resolved. Town Counsel Busconi suggested that this Friday should be set as a deadline to receive responses from those individuals asked to provide information to Town Counsel. This list was provided by Karen Terry as backups to her allegations.

Sgt. Webber and Officer Keller believe that a "bitching" session with the Chief would be a good idea and decided to go that route.

If the union members want a member of the Selectmen to sit in on this session, they need only ask. Any member of the Board would be willing to help.

MOTION was made by Selectman McAuliffe to have a letter addressed by Town Counsel to the individuals named in the Karen Terry incident stating that Friday is the deadline for their response to Town Counsel. This letter is to be hand-delivered to each of the individuals by the Police Department. Motion was seconded by Selectman Baker. VOTE: unanimous.

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OTHER BUSINESS TRANSACTED

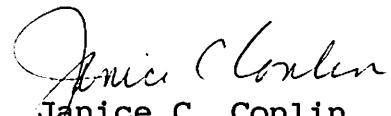
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Administrative Assistant Conlin discussed asking Demitrous Moschos, Esq. to come before the Board to discuss labor negotiation procedures and MMA Consulting Group about personnel issues. The Board asked Mrs. Conlin to schedule these meetings for the first Tuesday in February 1989.

TREASURY WARRANTS SIGNED BY SELECTMEN

G307	\$5,665.34	12-30-88	School Cafeteria
G309	164.00	12-30-88	FY 88 Encumbered
G311	203,707.08	12-30-88	Town Payables
P313	33,608.98	12-27-88	Town Payroll
P315	11,269.79	12-27-88	Police Payroll
G317	<u>15,635.11</u>	12-27-88	Federal Tax
TOTAL		\$270,050.30	

8:00 p.m. VOTED to adjourn the meeting.


Janice C. Conlin
Administrative Assistant

mrp

(Approved by Selectmen 10/17/89)

BOARD OF SELECTMEN
EMERGENCY MEETING
TUESDAY, DECEMBER 27, 1988

An emergency meeting of the Board of Selectmen was held on Tuesday, December 27, 1988, at 7:30 p.m. in the upstairs Hearing Room of the Town House.

Present: Chairman Lorraine Keller, Selectmen Thomas McAuliffe and William Baker, Police Chief William Colleary, Administrative Assistant Janice Conlin, Town Counsel Frederick Busconi, and Police Officers Charles Keller and William Webber representing the Police Union.

Chairman Keller read a letter dated December 14, 1988 to Chairman Keller from the entire membership of Local 167 of the Massachusetts Coalition of Police respectively requesting a private meeting with the Board of Selectmen without the presence of the Chief of Police so that the dialogue would be open and freely given.

Mr. Busconi stated that there cannot be a private meeting without the Chief of Police present.

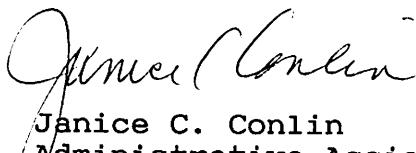
Selectmen McAuliffe stated that the Police Union should work out their problems with the Chief privately and then come to the Board of Selectmen only if issues cannot be resolved.

A motion was made by Selectman Thomas McAuliffe as follows:

MOTION: To have a letter drafted by Town Counsel to the individuals named in the Karen Terry incident stating that Friday is the deadline for their responses to Town Counsel and have it hand delivered to each of the individuals by the Police Department. Seconded by Selectman William Baker. **VOTE:** Unanimous.

There being no further business, the meeting was adjourned.

Respectively submitted,


Janice C. Conlin
Administrative Assistant

(Approved 1/24/89)